



Human Resources Office

102 S. Hickory Avenue
Bel Air, Maryland 21014
410-588-5226 - www.hcps.org

AN EQUAL OPPORTUNITY EMPLOYER

VACANCY ANNOUNCEMENT

April 19, 2024

HCPS is committed to recruiting and retaining effective and diverse educators and staff to build a climate of student success and improve learning experiences for every child in every classroom.

**Teacher Specialist – Literacy
Magnolia Middle School
(Position Effective for the 2024-2025 School Year)**

Under the direction of the Reading, English and Language Arts Office, provides direct assistance and support to the instructional leadership team and instructional staff in implementing the RELA curriculum and supports.

- *Teacher Specialists are required to work one additional hour per day beyond the teacher schedule.*
- *Position is eligible for the Teacher Specialist stipend.*

DUTIES AND RESPONSIBILITIES INCLUDE

These items are intended only as examples of the various types of job duties to be performed. The omission of specific duties does not exclude them from the position if the work is a similar, related, or logical assignment to the position.

- Assists in the implementation of both county and state curriculum.
- Collaborates with the Reading, English and Language Arts supervisor and the building principal to create, coordinate, implement, and evaluate teacher assistance and staff development activities.
- Collaborates with the Reading, English and Language Arts supervisor to develop, deliver and evaluate professional development activities designed to increase the knowledge of reading specialists, classroom teachers, special education teachers and designated support staff in the content area, effective teaching practices, and the Maryland School Performance Program.
- Provides program guidance to the instructional leadership team and the school-based reading specialists in the area of RELA instruction to ensure alignment with district-wide initiatives.
- Assists the Reading, English and Language Arts Office, the Office of Special Education and the Office of Personalized Learning to implement appropriate literacy programs and supports for students identified with special needs.
- Assists the instructional leadership team, teachers and RELA Office with analyzing student achievement data in order to plan instructional programs, design professional development and to assist teachers with differentiated instruction in order to improve classroom instruction.
- Serves on county curriculum development committees when assigned.
- Supports and assists classroom teachers through instructional planning, co-teaching, professional development, and facilitating topic study groups to support the Units of Study Reading, Writing and Phonics Program.
- Provides technical assistance through modeling lessons, peer coaching, conferences, visitations, and other similar activities.
- Maintains a current level of literacy knowledge and evidence-based educational practices with an emphasis on the Units of Study curriculum and the workshop model.
- Demonstrates positive attitudes and uses effective skills in human relations with students, teachers, administrators, and members of the community.
- Assists with the implementation of state and county-wide assessments.
- Performs other work-related duties as assigned.

SALARY

- Salary is in accordance with the HCEA ten-month salary schedule for certificated teachers.

REQUIREMENTS

- Must hold or be eligible for a Maryland Advanced Professional Certificate.
- Five years of successful teaching and/or administrative experience. Experience in implementing the Units of Study curriculum and a deep understanding of the Workshop model is required.
- Working knowledge and understanding of Performance Matters.
- Demonstrated content mastery.
- Demonstrated leadership, management and organizational skills.
- Excellent oral and written communication skills.

HOW TO APPLY | Employment applications are accepted online only. To access the online application site, visit the Current Job Openings section of the HCPS website at www.hcps.org. If you have questions or require assistance, please contact the Human Resources Office at 410-588-5226.

DEADLINE | Online applications will be accepted for this vacancy until the position is successfully filled. ***Candidates who apply by Friday, April 26, 2024, will receive immediate consideration.***

The Board of Education of Harford County does not discriminate on the basis of age, ancestry/national origin, color, disability, pregnancy, gender identity/expression, marital status, race, religion, sex, or sexual orientation in matters affecting employment or in providing access to programs and activities and provides equal access to the Boy Scouts and other designated youth groups.

In accordance with the requirements of Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681, *et seq.*), Harford County Public Schools does not discriminate on the basis of sex in any of its programs or activities or with regard to employment. Inquiries about the application of Title IX, and its implementing regulations to Harford County Public Schools may be referred to Renee McGlothlin, Harford County Public Schools Title IX Coordinator, by mail to 102 S. Hickory Avenue, Bel Air, Maryland 21014, or by telephone to 410-809-6087 or by email to Renee.McGlothlin@hcps.org, or the Assistant Secretary for the Office of Civil Rights in the United States Department of Education by mail to 400 Maryland Avenue, SW, Washington, DC 20202 or by telephone 1-800-421-3481, or both.

This document is available in alternative form upon request. To request disability-related reasonable accommodations, please notify a staff member in the Human Resources Office at the time you are contacted for an interview.

AFFIRMING EQUAL EMPLOYMENT IN PRINCIPLE AND PRACTICE