



## Human Resources Office

102 S. Hickory Avenue  
Bel Air, Maryland 21014  
410-588-5226 - [www.hcps.org](http://www.hcps.org)

AN EQUAL OPPORTUNITY EMPLOYER

## VACANCY ANNOUNCEMENT

**May 3, 2024**

HCPS is committed to recruiting and retaining effective and diverse educators and staff to build a climate of student success and improve learning experiences for every child in every classroom.

### **TEACHER SPECIALIST – SPECIAL EDUCATION** **Emmorton Elementary School** **Position Effective for the 2024-2025 School Year**

To provide assistance to special educators and general educators in meeting federal and state requirements, adapting curriculum, and utilizing specialized techniques to meet the needs of students with disabilities.

- *Teacher Specialists work one additional hour per day beyond the teacher schedule.*
- *Position is eligible for the Teacher Specialist Stipend.*

#### **DUTIES AND RESPONSIBILITIES INCLUDE**

*These items are intended only as examples of the various types of job duties to be performed. The omission of specific duties does not exclude them from the position if the work is a similar, related, or logical assignment to the position.*

- Serves as a resource in developing and implementing specialized education programs for students with disabilities.
- Provides assistance to special education teachers and staff to enable them to develop and implement Individual Education Programs for students with disabilities.
- Assists with programs and professional development aligned to the district-wide Blueprint and North Star initiatives.
- Recommends and/or demonstrates the use of appropriate teaching materials, technology, and teaching strategies.
- Assists in developing and providing professional development activities for teachers and paraprofessionals.
- Participates in Individual Education Program (IEP) Team meetings.
- Provides consultative services to school personnel working with students with disabilities.
- Assists with implementing the MDOIEP (Maryland On-Line IEP Program).
- Assists with implementing a data collection system that reflects student performance.
- Assists in the processing of requests for Inclusion Helpers.
- Facilitates the transition of students with disabilities between elementary and secondary programs.
- Assists with the implementation of competitive grants.
- Provides technical support in the implementation of IDEA.
- Synthesizes ideas gleaned from conference attendance to share information, as appropriate in professional development activities.
- Demonstrates a positive attitude and uses effective skills in human relations with students, teachers, administrators, and members of the community.
- Develops a knowledge base of effective strategies that facilitate inclusive education to ensure students with disabilities access both county and state curriculum.
- Performs other work-related duties as assigned.

#### **SALARY**

- Salary is in accordance with the HCEA ten-month salary schedule for certificated teachers.

#### **REQUIREMENTS**

- Must hold or be eligible for a Maryland Advanced Professional Certificate with an endorsement in Special Education.
- Five years of successful teaching experience, preferably in Special Education.
- Knowledge and understanding of IDEA and State-wide assessments.
- Excellent written and oral communication skills.

<b>HOW TO APPLY</b>	Employment applications are accepted online only. To access the online application site, visit the Current Job Openings section of the HCPS website at <a href="http://www.hcps.org">www.hcps.org</a> . If you have questions or require assistance, please contact the Human Resources Office at 410-588-5226.
<b>DEADLINE</b>	Online applications will be accepted for this vacancy until the position is successfully filled. <b><i>Candidates who apply by Friday May 10, 2024, will receive immediate consideration.</i></b>

The Board of Education of Harford County does not discriminate on the basis of age, ancestry/national origin, color, disability, pregnancy, gender identity/expression, marital status, race, religion, sex, or sexual orientation in matters affecting employment or in providing access to programs and activities and provides equal access to the Boy Scouts and other designated youth groups.

In accordance with the requirements of Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681, *et seq.*), Harford County Public Schools does not discriminate on the basis of sex in any of its programs or activities or with regard to employment. Inquiries about the application of Title IX, and its implementing regulations to Harford County Public Schools Involving **students, refer to:** Ken Miller, 102 South Hickory Avenue, Bel Air, MD 21014 at (410) 375-0408 or [Kenneth.Miller@hcps.org](mailto:Kenneth.Miller@hcps.org); Involving **all other members of the school community, refer to:** Renee McGlothlin, 102 S. Hickory Avenue, Bel Air, MD 21014 at (410) 809-6087 or [Renee.McGlothlin@hcps.org](mailto:Renee.McGlothlin@hcps.org). Discrimination complaints may also be filed with other agencies, such as the Office of Civil Rights in the United States Department of Education. Assistant Secretary for the Office of Civil Rights: 400 Maryland Avenue, SW, Washington, DC 20202, 1-800-421-3481. For updated information on the Board of Education, visit [www.hcps.org](http://www.hcps.org).

This document is available in alternative form upon request. To request disability-related reasonable accommodations, please notify a staff member in the Human Resources Office at the time you are contacted for an interview.

**AFFIRMING EQUAL EMPLOYMENT IN PRINCIPLE AND PRACTICE**