

BOARD OF EDUCATION OF HARFORD COUNTY

INFORMATIONAL REPORT

DECISION ON

**CONTRACT COVERING ON-CALL RESPONSE TO ELECTRICAL SERVICE AT VARIOUS HARFORD COUNTY
PUBLIC SCHOOL LOCATIONS**

JULY 6, 2009

Background Information:

The Purchasing Department on behalf of the Facilities Department is requesting a decision by the Board to approve a contract award to three electrical contractors to provide on call 24/7 electric service to various schools and office locations. This will include regular hourly response (7:30a.m to 4:00p.m.), off hour response and emergency response. It is estimated that the annual contract expenditure will be in excess of \$100,000 based on historical spending analysis.

Discussion:

This contract covers a broad spectrum of electrical service including installation, repair, updates and preventive maintenance. Specifications were prepared and sealed bids received on June 16, 2009. Six responsive bids were received based on hourly wage rates for journeyman and apprentice electricians. A supplies and materials markup was requested, but not used for the purpose of this evaluation. Based on an average of hourly rates for regular work hour (7:30 am to 4:00 pm), Monday through Friday and hourly rates for off hours, the bid pricing were as follows:

✓ P.D. Valle Electric	\$69.00
✓ Action Electric	\$82.50
✓ Lucasia Electric	\$82.50
✓ Crown Electric	\$83.50
✓ Power Distribution Inc.	\$90.00
✓ Ist Electric	\$123.50

The bid specifications indicated that multiple awards would be made. The Facilities Department would like to award contracts to the lowest three bidders—P.D. Valle , Action, and Lucasia Electric. Once awarded, all electric service needs as described in the bid will only be handled by these three contractors as well as Facilities staff electricians. The term of the agreement is for one year with the option to renew for four additional one-year periods. Prices are firm for year one and may be renegotiated if the contract is renewed.

Superintendent's Recommendation:

The Superintendent of Schools recommends approval of the contract awards to the three lowest bidders.