

BOARD OF EDUCATION OF HARFORD COUNTY

INFORMATIONAL REPORT

DECISION ON PAPER BID

APRIL 14, 2008

Background Information

The Purchasing Department is requesting decision on bid #08-030025, copy paper. RIS Paper Company is the lowest responsive and responsible bidder.

Discussion

Bids were opened on March 11, 2008. Bids were sent to five (5) vendors. Five bids were received. This bid is for white copy paper. The results of the bid are as follows:

Bidders:

Frank Parsons Co.	\$130,779.76
Ricoh Paper	\$129,928.00
RIS	\$129,151.60 *
Quill	\$137,256.00
Xpedx	\$133,657.60

Superintendent's Recommendation

The Superintendent of Schools recommends that the Board of Education approve the bid award for copy paper to RIS Paper Company.