

THE BOARD OF EDUCATION OF HARFORD COUNTY
102 SOUTH HICKORY AVENUE
BEL AIR, MD 21014-4196

SECTION 00020

NOTICE TO CONTRACTORS

INVITATION TO BID

RED PUMP ELEMENTARY SCHOOL

Sealed bids will be received by the Board of Education of Harford County in the **Harford County Public Schools Administration Building Board Meeting Room, 102 South Hickory Avenue, Bel Air, MD 21014-4196** as follows:

Date: September 1, 2009 Time: 10:00 a.m.

Contract Packages:

2A Sitework
3A Concrete
4A Masonry
5A Steel
6A Carpentry
7A Roofing
8A Storefront/Curtain Wall
9A Drywall and Acoustical

- Sealed Bids shall be submitted no later than 10:00 a.m. on September 1, 2009
- Certified Minority Business Enterprise Utilization and Fair Solicitation Affidavit and the MBE Participation Schedule shall be submitted in sealed envelopes no later than 10:30 a.m. on September 1, 2009.
- All Bids will be publicly opened and read aloud at 10:30 a.m. on September 1, 2009.

Date: September 1, 2009 Time: 1:00 p.m.

Contract Packages:

9B Tile
9D Flooring
9E Painting
15A Plumbing and HVAC
16A Electrical

- Sealed Bids shall be submitted no later than 1:00 p.m. on September 1, 2009
- Certified Minority Business Enterprise Utilization and Fair Solicitation Affidavit and the MBE Participation Schedule shall be submitted in sealed envelopes no later than 1:30 p.m. on September 1, 2009.
- All Bids will be publicly opened and read aloud at 1:30 p.m. on September 1, 2009.

NOTE 1:

Proposals submitted via U.S. Mail, Federal Express, or similar service MUST be received by the Harford County Board of Education, at the Harford County Public Schools Planning and Construction Office located at 102 South Hickory Avenue, Bel Air, MD 21014, on or before 4:00 p.m. the day *before* the bid is due.

NOTE 2:

If **Harford County Public Schools Administration Building Board Meeting Room** is closed due to inclement weather or other reasons on the bid date, bids scheduled to be received on that date will be received on the next day that **Harford County Public Schools Administration Building Board Meeting Room** is in session.

A Prebid Conference will be held on **Tuesday, August 18, 2009 at 2:00 p.m.** in the **Harford County Public School Administration Board Meeting Room, 102 South Hickory Avenue, Bel Air, Maryland 21014**. The Construction Manager, Architect, and Project Engineers will explain the scope of the project and answer questions about the bidding specifications that will assist in the preparation of bids. Attendance will assist the Owner in evaluating bids to determine if the bid can be considered responsive and/or responsible.

Contract Documents will be available on **August 3, 2009**. All Bidders must obtain a complete set of contract documents at a cost to Bidders of \$175.00 per set. Bidders may purchase up to three (3) sets of bid documents from **J. Vinton Schafer & Sons, Inc., 1309-A Continental Drive, Abingdon, Maryland 21009, 410-335-3000**. To arrange for pick up, contact **Dan Hagan**. Checks shall be made payable to the Harford County Board of Education. Purchase price shall be considered a refundable deposit, provided the Contractor returns the documents in good condition.

“Certified Minority Business Enterprises are encouraged to respond to this solicitation notice.”

“The bidder or offeror is required to submit with its bid or proposal a completed Attachment A – Certified MBE Utilization and Fair Solicitation Affidavit and Attachment B – MBE Participation Schedule, as described in the solicitation documents within thirty (30) minutes of submitting the bid proposal; failure to submit will result in the bid being determined non-responsive. If there is no overall Minority Business Enterprise goal or sub goals established for the package, then only Attachment A - Certified MBE Utilization and Fair Solicitation Affidavit is required at time of bid.

The apparent low bidder shall submit additional minority business enterprise material and supporting data, which is specified in the bid documents within ten (10) working days after notification that the firm is the apparent low bidder.

Note: The contract goals for the bid package shall be:

<u>Package</u>	<u>MBE Goal Percentage</u>
2A Sitework	25%
3A Concrete	5%
4A Masonry, Pre-cast concrete	25%-10% Women Owned, 7% African American
5A Steel	25%
6A Carpentry, Miscellaneous Specialties	30%-10% Women Owned, 7% African American
7A Roofing, Metal Wall Panels	25%-10% Women Owned, 7% African American
8A Aluminum Framed Entrances, Curtain Wall	20%
9A Drywall, Acoustic Ceiling, Wall Treatments	10%
9B Tile	0%
9D Flooring, Vinyl, Carpet, Painted, Resilient	15%
9E Painting	30%
15A Mechanical, Plumbing, Sprinkler	30%-10% Women Owned, 7% African American
16A Electrical	30%-10% Women Owned, 7% African American

Individual MBE goals as referenced above have been established for each Prime Construction Trade Package as listed in this invitation. All prime contractors and subcontractors including certified MBE firms are required to attempt to achieve the MBE goals from certified MBE firms approved by the Maryland Department of Transportation (MDOT).

Harford County Public Schools shall not be responsible for errors or omissions made by the printer or advertising house that prepares contract documents, addenda, or advertising services. If bidders or advertising houses suspect that their set of documents is incomplete or defective, they should immediately contact the Construction Manager. Contract documents can be examined without charge at:

Reed Construction Data

30 Technology Parkway, South
Suite 500
Norcross, GA 30092
(800) 901-8687

**McGraw Hill Construction /
Dodge Plan Room**

8501 LaSalle Road,
Suite 204
Towson, MD 21286
(410) 821-8046

**MD/Washington Minority
Contractors Association, Inc.**

1107 North Point Blvd.
Suite 227
P.O. Box 2671
Baltimore, MD 21224
(410) 282-6101

Instructions pertaining to the Bid Bond, Surety Checks, Performance and Materials Payment Bond requirements are contained in the contract documents.

The conditions contained in this Notice to Bidders, Invitation to Bid, are a part of the contract documents.

The Board reserves the right to waive any informalities in, or to reject any or all bids.

Board of Education of Harford County
Dr. Robert M. Tomback
Superintendent of Schools