



2010

IMPORTANT - Note new application requirements for 2010. Previous application versions will not be accepted.

HCPS Teacher of the Year Nomination Packet

Nomination Deadline is: March 1, 2010 • 4:00 p.m.
(ALL PAGES MUST BE COMPLETED)

The Harford County Public School System, as well as 23 other public school systems in the state, will participate in the 2010-11 Maryland Teacher of the Year program. As in the past, any full-time classroom, resource or media teacher who spends the majority of their time teaching is eligible; guidance counselors are ineligible to participate. Teachers who intend to retire during 2010-11 would not be eligible to be Teacher of the Year.

Only the candidate who is chosen as the 2010-11 HCPS Teacher of the Year will be required to complete the state entry forms for the Maryland Teacher of the Year award.

- Completed nomination packets are due to the Harford County Public School System Central Office by 4:00 p.m., March 1, 2010. Forms and documentation should be sent or delivered to Manager of Communications, 102 S. Hickory Avenue. All materials must be presented at one time.
- Each candidate must have completed a minimum of **FIVE years teaching experience** in the Harford County Public School System by January 2010.
- Nominations may be self-submitted, or may be submitted by administrators, parents, colleagues, students, or others. Nominations should be made without regard to age, sex, race, religion, disability, or national origin.
- The key factor in the nomination is the description of outstanding qualities that make an individual a "model" educator. When completing the nomination form, be sure to include specific examples of the candidate's impact on students, other teachers, and the community.
- Harford County's Teacher of the Year holds a prominent position as the county's education spokesperson and is the county's candidate for Maryland Teacher of the Year. He/she represents fellow teachers and will work with education and community leaders to affect change. See statement of agreement on back panel for details.
- A panel of judges composed of three students, three parents, three principals, three former Harford Teachers of the Year, and three business people will judge the nomination forms, selecting the 2010-11 Harford County Teacher of the Year. Nominations will be judged on a total possible of 100 points. The ten finalists and the Teacher of the Year will be honored at a dinner to be held in their honor at the Bayou Restaurant on Thursday, April 22, 2010.
- After the 10 finalists have been selected, an interview round will take place only for each of the 10 finalists to determine the winner of the Harford County Teacher of the Year award. Interviews will be conducted and judged by the same panel.

NEW!



Kimberly A. Schmidt
Havre de Grace High School
2009-10 HCPS Teacher of the Year

On TOY...

"As Harford County Teacher of the Year, I am truly blessed to represent the great teaching in Harford County. All students can succeed when teachers focus on the cognitive, emotional and developmental needs of their students. As the Harford County Teacher of the Year, I am committed to championing teachers' awareness of the personal assets that each student brings to the classroom. This belief is the foundation of exemplary teaching which leads to exemplary learning."

- Kim Schmidt,
2009-10 HCPS
Teacher of the Year



Please return this completed packet, along with the required support documentation, to Manager of Communications, Teri D. Kranefeld, 102 S. Hickory Avenue, Bel Air, MD 21014 no later than 4:00 p.m. on Monday, March 1, 2010.
ALL MATERIALS MUST BE PRESENTED AT ONE TIME.

Candidate Information			
Name (Last, First, Middle Initial)			
Employing School	Grade	Major Subject Area (if applicable)	
Total Years of Teaching Experience	Years in Current Position		
School Phone Number	School Email Address		
Home Address	City	State	Zip Code
Home Phone Number	Home Email Address		

Nominator Information			
Name (Last, First, Middle Initial)			
Address	City	State	Zip Code
Daytime Phone Number	Email Address		
Relationship to Candidate:			
<input type="checkbox"/> Parent of student*	<input type="checkbox"/> Community Leader*	* For non school-based nominators, please contact a school representative to assist in completing this nomination packet.	
<input type="checkbox"/> Student*	<input type="checkbox"/> Self		
<input type="checkbox"/> Fellow Teacher	<input type="checkbox"/> Other _____		
<input type="checkbox"/> Supervisor/Principal			

Endorsement	
I endorse this nomination in the belief that the candidate is a worthy and outstanding representative of excellence among professionals in education.	
Nominator's Signature (No signature required in case of a self-nomination)	Date

TOY Candidate Questions

Nominators should work with the **candidate** to answer the following questions. ON SEPARATE SHEETS OF PAPER, please respond to EACH of the questions below, answering EACH within the noted page limits, using specific examples where possible. Each answer will be scored individually by the judges. Each of the questions has a total maximum possible of 10 points = 60 total points for all answers.

I. Professional Biography (No more than two double-spaced pages, 12 point font)

- A. **NOTE: This biography will be used for publicity and promotional purposes at the state and local levels.** Provide a 100-word candidate biography of your professional accomplishments including information such as colleges/universities attended, type of degree(s) and year(s) received and in what discipline, school teams and committees, community or volunteer service and any other awards or stellar information. (10 points)
- B. What were the factors that influenced you to become a teacher? Describe what you consider to be your greatest contributions and accomplishments in education. (10 points)

II. Community Involvement (No more than one double-spaced page, 12 point font)

- A. Describe your commitment to your community through service-oriented activities such as volunteer work, civic responsibilities and other group activities including additional volunteer school involvement. (10 points)

III. The Teaching Profession (No more than two double-spaced pages, 12 point font)

- A. What do you do to strengthen and improve the teaching profession? (10 points)
- B. What is and/or should be the basis for accountability in the teaching profession? (10 points)

IV. Strategic Focus (No more than one double-spaced page, 12 point font)

- A. Describe your role in helping the Board of Education of Harford County achieve its mission. (10 points)

Note: Please submit a copy of the candidate's resume along with this nomination packet.

Nominator Essay

The **nominator** should write an essay of no more than two double-spaced pages on the topic: "My candidate should be recognized as the 2010-11 Harford County Teacher of the Year because..." (Total possible points: 20)

Letters of Support

Include three one-page letters of support from any of the following: superintendent, principal, administrator, colleague, student/former student, parent or civic leader. (Total possible points: 20 points)

2010-11 Harford County Teacher of the Year Application Guidelines

The following guidelines should help you track the nomination process.

2010 Important Dates

Harford County

March 1st at 4:00 p.m.	Nomination Packets Due
March 12th	Top Ten Finalists Announced
March 29th & 30th	Top Ten Finalists Interviews
April 22nd	Teacher of the Year Banquet (TOY Announced)
May	Homework 411 TV Taping
May 11th	Service Recognition Dinner
July	Bel Air Independence Day Parade

State of Maryland

May 12th	Part I and Part II of State Application Due
May 12th	100-Word Bio Due
May 26th	Completed Application (Parts I, II & III) Due
May 26th	Luncheon at Sheraton Baltimore City Hotel
September 11th	Finalist Interviews held at MSDE
October 8th	MD Teacher of the Year Annual Awards Gala
October 9th	MD Teacher of the Year Breakfast Forum

NOTE - The HCPS Teacher of the Year is also expected to attend additional state and local events including overnight trips and speaking engagements (i.e. Chesapeake Bay Retreat, Teachers of Promise Institute, Day in Annapolis, etc.).

Recommendations

1. **Please adhere to the requirements of the Teacher of the Year nomination packet. For example, do not exceed the limit of reference letters requested (three).**
2. **Important!** Please submit the nomination packet in a one-inch three-ring binder with NO dividers or sheet protectors. No photos will be accepted.

Statement of Agreement for All Harford County Teacher of the Year Candidates

I hereby give my permission that any or all of the attached materials (other than home address, telephone) may be shared with persons interested in promoting Harford County's Teacher of the Year program. In addition, if selected as the Harford County Teacher of the Year, I will do the following:

- Attend the State Board Teacher of the Year Ceremony and Luncheon;
- Attend the Maryland Teacher of the Year Gala and Forum on the day after the Gala (The Gala is mandatory. The Forum is also of high importance);
- Attend as many official MSDE Teacher of the Year programs as possible to include overnight trips (Conflicts can occur and are acceptable);
- Remain as a teacher during the year of tenure as Harford County Teacher of the Year or Maryland Teacher of the Year (Administrative positions are not eligible);
- Act as a spokesperson for education and teachers (as Harford County Teacher of the Year speaking engagements are requested by many education associations as well as corporate, community, and civic organizations).

If I am selected as Harford County Teacher of the Year, I will also compete for the State Teacher of the Year and acknowledge that if selected as Maryland Teacher of the Year, my school system will give me time out of class to speak at state conferences and functions.

Signature of Candidate _____ Date _____