

## **BUDGET COMMITTEE CHARTER**

### **Purpose of the Committee**

- The purpose of this committee is to serve as liaison between the Superintendent and the Board regarding the budget process and report to the Board regarding the budget process.

### **Expected Outcomes/Products**

- Provide updates to the Board regarding the Superintendent's development of the budget.
- Provide recommendations/advice to the Board regarding the budget process and the Superintendent's recommended budget.

### **Scope of Responsibility**

- The committee ensures that the Board is fully informed and involved regarding the status of the Superintendent's budget process.

### **Communications process**

- The committee provides updates on a regular basis to the Board.
- The committee will conduct dialogue on a regular basis with Superintendent regarding status of budget development.

### **Schedule of meetings**

- As needed

### **Expectation of members**

- Attend all meetings
- Participate as an active member of the committee
- Accept and perform assignments

### **Links with other groups/people**

### **Membership**

- Three Board Members
- Superintendent/Designee