

HARFORD COUNTY
CITIZENS ADVISORY COUNCIL
ON CAREER AND TECHNOLOGY EDUCATION

MINUTES OF MEETING

January 24, 2017

8:00-10:00 a.m.

Members Present:

Jeanne Donlick, Joan Betzold, Stacy Umbarger, Joy Pelt, David Thomey, Patrice Ricciardi, Robert Limpert, Tom Kraft, John Mayhorne, Karen Goodison and Joe Ricci (for Linda Siegel)

Robert Limpert called the meeting to order.

AGENDA ITEMS

- **Administrative Matters**

Robert Limpert announced that Bill Grzanowski was sick with the stomach bug and not able to be here to do the company/business presentation today.

Robert Limpert also mentioned where on the HCPS website you can go to see meeting dates and read minutes from previous meetings of any of the CAC meetings.

Patrice Ricciardi reviewed the agenda.

- **CTE CAC Membership Requirements**

Robert Limpert announced that this time of year is when the school system posts an ad for Citizen Advisory Committee applications. HCPS currently has seats available on all the Citizen Advisory Committees. We have received one application so far and Robert Limpert will be contacting the gentleman.

Our Citizen Advisory Committees are supposed to have a minimum of 12 active members. The CTE CAC is probably the largest and most active of all the Citizen Advisory Committees. We usually have 12 members at every meeting and approximately 25 on our roster. Robert Limpert has been on a small committee the last few of weeks to look at the CACs.

The Superintendent has asked CACs to mainstream and all policies and procedures are followed. This means we are supposed to have a member of the Board, a student representative, and a HCEA member on our committee. HCPS will draft a letter to the Board members asking one of them to join the committee. Jeanne Donlick will find a student representative from HTHS to join the committee. We already have a HCEA member on the committee.

Our Superintendent has made the recommendation that a membership be a 3 year cycle. We currently have a 3 year staggered on staggered off cycle, which we will be continuing. Attendance is another thing that had been brought up in the board policy. If a member misses 50% of the attendance they are asked to relinquish their seat on the committee. We usually don't have much of a problem with attendance on this committee.

- **CTE Updates and Possible POS Ideas**

We are looking at several of the programs here at HTHS to try to bring them in line with some of the new expectations from industry, society and MSDE, including the Autobody program. One of the other suggestions that we are currently working with is at Patterson Mill Middle/High School. They have a TV studio there and they have been doing an outstanding job with interactive media. One of our programs of study that has been on our charge for several years is the Interactive Media. We have never had the post secondary partner. MSDE has finally gotten the commitment at the end of last year to that post secondary partner so now that the interactive media program of study is finalized. We are in a position with a couple of schools to move forward with potentially implementing that program of study. The big impact would be sending a teacher for professional development, which financially in the grand scheme of implementing a program of study is miniscule compared to some of the dollar and cents that are involved with implementing new ones. Robert Limpert will be meeting with the principal to discuss it as well as approaching a staff member at Patterson Mill Middle/High to see if he would be willing to take on that task. Patterson Mill is one of two high schools that do not have a magnet or signature program. The only other school is Fallston High. The issue with implementing that same program of study at Fallston High school is they do not have a television studio. So if this is a successful program of study it could be expanded to Bel Air High School, Edgewood High School and even possibly into North Harford. We will be taking it one-step at a time.

Next year is going to be a planning and implementation year. Then in year 2018-19 offer it up to freshman and potential sophomores who would choose that as their program of study and then in the next two years phase in all four courses and look at how well it is received there. The one fear is that it will explode and one staff member will not be able to handle it and we will have to look at expanding to another teacher and in the current situation budget/finance wise adding another teacher in many cases is not just adding another teacher that teacher is going to come from another department. So if this CTE program goes to two or three teachers. That means, Business, Tech. Ed, Family and Consumer Sciences or somewhere else is losing those students from their departments.

- **Perkins and Reserve Grants**

All the CTE Directors early last week received an email from MSDE specifying that there are limited funds in reserve grants with application criteria. One of the areas was for professional development and we are going to do six \$10,000 grants specifically for professional development to help provide training to some of our CTE teachers in different programs of study. One of them that we are looking at is the manufacturing section from the PLTW Pre-Engineering program. We have a couple milling machines and lathes that were purchased several years ago with Perkins funding and the teacher that was in charge of the program resigned and left the summer that the two machines came in and they have been sitting idle since. The teacher had been trained prior on that equipment. We have reached out to the company about the cost of them coming out and training the staff not just the individual so we don't have that same situation happen again.

Other grants may be used to send teachers to Interactive Media, Gateway to Technology, Automotive or Business training this summer. There will not be a problem using the money from those professional development grants.

We have spent 42% from the Perkins Grant. It will not be a problem to finish spending it. Sue Garrett is back working with us a few hours per week on several different projects.

One last thing that was not on the agenda. The Labor Market Analysis was recently released. It talks about some areas that local school systems can help address. Some of them fell in the CTE area. It talks about partnering up with the local community college. We will attach it with the minutes and send it out.

- **Company/Business Presentation**

There was no Company/Business Presentation because Bill Grzanowski was not present for the meeting due to illness. His presentation will be rescheduled for the March meeting.

- **Open Dialogue**

We went around the room and gave everyone a chance to make comments, ask questions or give an update on anything that relates to the CTE programs.

- **Closing Comments/Adjourn**

The next meeting is scheduled for **Tuesday, March 21, 2017**, from 8:00 to 10:00 a.m. in the Cobra's Cove, Harford Technical High School.

*Inclement weather policy: if schools are delayed or closed the meeting will be canceled.