

HARFORD COUNTY  
CITIZENS ADVISORY COUNCIL  
ON CAREER AND TECHNOLOGY EDUCATION

**MINUTES OF MEETING**

**September 27, 2011**

**8:00-10:00 a.m.**

Members Present:

Kevin Ensor, Lynne French, Sue Garrett, Chas Hagan, Bridgette Johnson, David Kohlway, Jason Kozak, Tom Kraft, John Mayhorne, Frank Mezzanotte, LaVerne Pitts, Joseph Ricci, Ron Seldon for Erica Bertoli, Mohammad Reza Shahab and Ron Wilkens.

The meeting was called to order by Dave Kohlway.

AGENDA ITEMS

- **Review of Membership**

New members Kevin Ensor, Bridgette Johnson, Tom Kraft, and Mohammad Reza Shahab were welcomed to the Council.

Dave Kohlway has agreed to be the chairperson for FY2011-12.

- **Annual Report to the Board of Education**

A draft copy of the Annual Report to the Board of Education was distributed for the Council to review. This report will be shared by Chairperson Dave Kohlway with Board members on October 17<sup>th</sup>. Council members offered the following recommendations:

- Reference an attachment listing the current CTE programs and their locations in Discussion Section #2
- Create a powerpoint presentation to accompany the annual report
- *Post meeting note: the Superintendent requested that the "Superintendent's Recommendations" be changed to the "Council's Recommendations"*

After the Board of Education reviews the Council's Annual Report, they develop a charge to the Council for the upcoming year. Council members provided the following charge for consideration: Evaluate the adequacy of the Career and Technology Education programs being offered in all high schools in terms of meeting both student and workforce needs, particularly those related to internship/mentoring opportunities.

- **Strategic Planning for CTE**

Sue Garrett provided a presentation on the status of three Family and Consumer Sciences CTE programs: ProStart, Early Childhood Education and the Teacher Academy of Maryland. Program purpose, course sequence, locations, and value-added components were identified for each. The ProStart and Early Childhood Education programs are currently operating in all nine comprehensive high schools but the Teacher Academy of Maryland is operating in only six, so there is room for future expansion. Committee members asked that labor market and student enrollment data related to each program be identified in a future presentation.

- **Program Updates**

Grant Update – Carl D. Perkins/Tech-Prep and Reserve Grants

Sue Garrett distributed an information sheet on the state/federal grants that have been funded for 2011-12. The Perkins/Tech Prep grant was funded for \$291,435. HCPS also received an additional \$64,242.59 in grants to help fund the TAM, ProStart, Gateway to Technology Pre-Engineering and Biomedical Sciences programs.

Student Run Credit Union at EDHS

LaVerne Pitts provided information on the development of a student-run credit union at EDHS. It will become the RAM Branch of the APG Credit Union. A Memorandum of Understanding with APGFCU was completed this summer, 25 students and 1 teacher are being trained and the ribbon cutting ceremony will be on February 2, 2012. The credit union will be open during school lunch times. This initiative will provide Academy of Finance students at EDHS the opportunity to have an on-site paid internship experience.

PLTW Gateway to Technology

LaVerne Pitts provided information on the PLTW Gateway to Technology middle school pre-engineering program being piloted at SOMS and HGMS this year. Five technology education and science teachers were trained this summer at UMBC for the foundation course and materials/equipment was purchased. SAIC has provided supplemental funding for this initiative. EDMS will be the next school to implement the program in 2012-13. Information related to the development of a high school pre-engineering program will be discussed at a future meeting.

Futures11 Conference (College/Work Readiness)

Frank Mezzanotte shared information regarding the 2011 Futures11 conference and distributed a draft letter to business leaders regarding the 2011 Futures11 conference. This conference is held at HTHS/HCC to help current juniors in selected magnet/CTE programs prepare for life after high school. This year's conference will be held on March 22<sup>nd</sup>. Conference planners are looking for presenters on topics related to college/work readiness and for sponsors to help fund lunch and conference materials.

The next meeting is scheduled for **Tuesday, November 29, 2011**, from 8:00 to 10:00 a.m. in the Cobra's Cove, Harford Technical High School.

\*Inclement weather policy: if schools are delayed or closed, the meeting will be canceled.