

HARFORD COUNTY PUBLIC SCHOOL SYSTEM

CHARTER FOR COMMITTEES AND GROUPS

Committee: Student Representation

Contact Person(s): Roger L. Plunkett, Assistant Superintendent of Curriculum & Instruction

Submitted to: Board of Education

Date: March 2, 2009

NEED: Document the needs to be met or problems to be solved and indicate specifically who will be affected.

- Legislation establishing a partial vote for the student member to the Board of Education
- HCPS Policy accompanying legislation to establish a voting student member
- Inventory of student leadership at each middle and high school of HCPS

OBJECTIVE: In a brief statement, describe what it is the committee is meant to accomplish. Does the committee serve as an advisory to another's decision or as a group that takes action? How does this contribute to improving student outcomes?

The Committee will advise the Superintendent and Board of Education in developing plans for the establishment of a partial voting student member. The Committee will also examine student representation and leadership throughout the County and advise the Superintendent on best-practices for each middle and high school. The Committee will only serve as advisory.

PARAMETERS: In a general way, describe the boundaries or limits such as time, budget, human resources, etc. within which the committee will function. Is the committee's work particularly sensitive to changes in any of the parameters? Does the committee have a process for checking compliance with laws, contracts, regulations, district policies, etc.?

The Committee will convene recommendations for a voting student member on the Board of Education by July 1, 2009. Should the Board of Education be interested in pursuing state legislation to establish the partial vote, the Committee will assist the Board of Education in working with members of the Harford County Legislative Delegation to submit pre-filed legislation by September 2009. Recommendations for HCPS student representation and leadership will be finalized by January 31, 2010.

There will be no expenses for the committee. Administrative support for the committee will come from the Office of Instruction.

The Committee includes the Facilitator of Government Relations to ensure compliance with state law and explore precedent in the area of student voting on Boards of Education.

PARTICIPANTS: Who should participate on the committee? What will be required of the participants? If necessary, address information and training needs.

Members of the Committee will include students, student government advisors, school-based administrators, and HCPS staff.

Members of the Committee include:

Alysson Krchnavy, Board of Education Member

Roger Plunkett - Assistant Superintendent for Instruction

Sean Able, Principal, Bel Air Middle School

Deanna Burke, Teacher, Edgewood Middle School

Kathy Carmello, Facilitator of Governmental Relations

Kate Kidwell - Student Representative to the Board of Education

Greg Komondor, Assistant Principal, Joppatowne High School

Josh Michael - Student Leadership Consultant, Former Student Member to the State Board of Eductaion

Timothy Odell, Teacher, Patterson Mill High School

Annie Oleszczuk, 2008-09 Harford County Regional Association of Student Council (HCRASC) President

Greg Waterworth, 2008-09 Student Government Association (SGA) President, Fallston High School

CONNECTEDNESS: Where does this committee fit into the overall decision-making structure of the district? Who needs to know about committee decisions? What are future implications for other parts of the district?

The Committee will provide updates to the Board of Education, Superintendent, Harford County Regional Association of Student Councils, and middle and high school administrators to receive feedback in the development of recommendations. The Committee will also provide updates to members of the Harford County Legislative Delegation.

RULES OF THE ROAD: How will the committee conduct its business? How will its agenda be determined? What communications will be produced (agenda, minutes, reports)? Will decisions be made by consensus, majority, or other? How will committee members be selected, what is their tenure and what duties will they have?

The Committee will convene to regularly to develop the outlined charge. Committee leadership will develop draft outlines and documents for review at the meeting, which will be distributed prior to the meeting electronically. Agendas will be determined by the leadership and approved at the beginning of each meeting. Final approval of recommendations will be made by consensus of the entire group. Committee members have been selected and are listed in the "Participants" section. Should a member no longer be able to participate, parting members and the Committee Leadership will select a replacement. Otherwise, members will serve until the Committee concludes its work.

ACCOUNTABILITY: Which individuals, by name and position, will be accountable for the results of this committee?

Roger Plunkett, the Assistant Superintendent of Instruction, is responsible for the results of the Committee. Kathryn Carmello, Facilitator of Governmental Relations, will work with state legislators to maintain a coordinated effort.

EVALUATION: How will those impacted be able to assess how well the committee's decisions met the objective and how well all participants and those impacted were treated? How will the evaluation process be used to improve the committee's decisions?

Committee members will be responsible for reporting directly to the groups they represent. Committee leadership will periodically develop drafts for distribution of working documents to solicit feedback. The Committee will engage members of the Board of Education, student leaders, school administrators, social studies teachers, student council advisors, and legislators to maximize communication. The Committee will consider this feedback in final recommendations to the Board of Education and the Superintendent.