

# EXPANDED HCPS OPENING

BEGINNING JULY 13, 2020

This information will be updated as HCPS recovery efforts evolve, and the COVID-19 crisis changes.



- Limited office opening continues, with all offices having established communication means with the community.
- HCPS employees whose supervisors feel can be productive at home, continue working from home.
- HCPS HR guidelines, such as masks, temperature taking, and building sign-in, are required.
- Limited small group employee meetings (max 10) with social distancing guidelines met.
- Additional activities may be approved through Senior Leadership.
- Visitors to HCPS offices by appointment only.
- Limited student opportunities with COVID-19 protocols in place, ex. Small group outdoor athletic conditioning.



- "Use of Facilities" request for outdoor only.
- All HCPS activities involving the physical interaction with an outside organization, requires that entity to submit their COVID-19 safety plan.
- All HCPS activities involving students must be approved by the Executive Directors.



- No "Use of Facilities" request for indoor activities.
- No HCPS employee sharing personal or board owned vehicles in the course and scope of employment.
- No person experiencing COVID-19 symptoms may work or visit an HCPS property.