



HARFORD COUNTY PUBLIC SCHOOLS
Office of Interscholastic Athletics

INTERSCHOLASTIC ATHLETICS HEAD COACH EVALUATION FORM

School	Coach Name	Sport	Evaluation Date

		Successful	Causing Concern	Unsatisfactory
1	Assumes responsibility for attending all meetings in the school or at the county level that deal directly with the sport.			
2	Attends appropriate rules interpretation meeting(s) dealing with the sport.			
3	Understands and cooperates with rules and regulations set forth by all governing agencies of the sport coached including the MPSSAA, HCPS, and NFHS.			
4	Collects all paperwork including physicals, parent permit form, and proof of insurance/residency from athletes prior to first practice.			
5	Files a record of physical exam for athletics with the school nurse and is familiar with the medical history, restrictions, and special needs of each athlete on their team.			
6	Verifies eligibility of all team members.			
7	Submits a squad list to the athletic director for eligibility certification, prior to the first contest.			
8	Provides the athletic director with all requested information for official use.			
9	Distributes and collects the school athletic equipment before, during, and after the season, as well as being responsible for equipment used during all practices and contests.			
10	Follows proper HCPS procedures for all purchases, fundraisers, etc.			
11	Understands and cooperates with rules and regulations pertaining to transportation.			
12	Is responsible for all participants having made necessary arrangements for their own transportation home after practice and contests.			
13	Decides the personnel of the team in an objective and consistent manner.			

		Successful	Causing Concern	Unsatisfactory
14	Organizes practices to effectively condition and teach the skills and knowledge players will need for games.			
15	Provides adequate supervision at each practice session and at all contests of the sport, which includes supervision at all times in locker room areas and the bus.			
16	Has full control of the team in all matters pertaining to coaching and athletic discipline, consistent with a list of rules and procedures on file with the athletic director.			
17	Treats players with respect and concern for their well being.			
18	Models good sportsmanship and professionalism in appearance, language and conduct.			
19	Demonstrates self-control and poise in all areas relating to coaching responsibilities (including sideline conduct at contests) toward players, officials, and other participants.			
20	Demonstrates integrity with the coaching staff and among other coaches.			
21	Demonstrates and encourages good sportsmanship in team members, coaches, parents, and spectators, in accordance with MPSSAA "Respect The Game" guidelines.			
22	Gives personal support to the entire athletic program by way of: (a) establishing a good rapport with the athletic coaching staff and (b) exhibiting positive public relations skills with athletic trainers, media personnel, athletic booster clubs, parents, and spectators.			
23	Handles parent and student concerns in a respectful and courteous manner.			
24	Encourages the high standards of scholastic achievement among all athletes.			
25	Encourages and exhibits good health habits in squad members including sound training rules.			

COMMENTS: _____

 Signature of School Administrator

Date: _____

 Signature of Athletic Director

Date: _____

 Signature of Coach

Date: _____