



Teacher's Classroom Checklist

Instructor: _____

Building: _____ Room # _____

Instructions: Please read the items on the checklist and make note of any areas of concern. Return to your school IAQ coordinator when complete.

Observe the general cleanliness of the room. (Look for pollutant sources such as mold, improperly stored chemicals, and chemicals not on the HCPS approved list, and air supply and return grates. Look for signs of water damage around the unit ventilators and ceiling tiles, sinks, etc.)

Smell for unique or objectionable odors, including mold, mildew, and "chemical" smells, as you move around the room. Note any potential sources of these odors.

Feel for uncomfortable air temperatures, drafts, and high or low humidity; feel for air flowing into and out of grilles and air vents. A simple air flow test is to hold a tissue near the air supply or return and note if it blows away or is drawn to the opening.

Listen Do you hear unusual equipment noises which may indicate potential problems? Do you hear air blowing out of supply vents?

Any other concerns?



Submit