



Harford County Public Schools

102 S. Hickory Avenue ♦ Bel Air, MD 21014 410-638-4082 Fax 410-809-6147

Sam Carnucci, Purchasing Agent

ADDENDUM 2

RFP #12-SCZ-007

Title I Educational Services for Eligible Non-Public School Students

January 30, 2012

To: All Offerors
From: Sam Carnucci, Jr.
Purchasing Agent II

The purpose of this addendum is to provide clarification and additional information to all prospective offerors.

Question 1: Page 17, Section B: Will HCPS determine allocation through collection of low income data?

Answer 1: Yes

Question 2: Page 17, Section B: In the first contract year, will HCPS provide data gathered in 2011-12 pertaining to eligible students that have academic need?

Answer 2: Eligible students are determined based upon attendance area and academic need. The 2011-2012 student data would be provided only if they were serviced during the 2012-2013 school year.

Question 3: Page 18, Section B: Can students receive services in both reading and math? If so, will there be a minimum number of minutes (60) for each subject area?

Answer 3: Student can receive services in both reading and math. Student will be serviced based upon their academic needs. If students are being serviced in both reading and math, then students must be serviced a minimum of 30 minutes for each subject area.

Question 4: Page 26, Section E: Is there instructional materials and equipment currently at the non-public sites? If so, will the contractor have access to these Title I Materials and equipment?

Answer 4: There is no Title I instructional material or equipment at any of the non-public schools available for use by the contractor. All instructional materials and or equipment needs are to be provided by the contractor in order to implement their program at the non-public schools.



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Question 5: Page 26, Section E: Are there working computers with printers at the non-public Title I sites? Will the contractor have access to these computers?

Answer 5: Use and number of non-public school computers varies by school and use of these computers should not be taken into consideration in order to implement the private school program.

Question 6: Page 27, Section G: How firm is the certification “to teach the subject matter at the grade levels they are assigned” requirement? Although a provider would never put a high school certified teacher in an elementary school, other situation may arise. Can a teacher with an MD Elementary Education certificate (1-6) teach Kindergarten Title I students? Can a teacher with middle school certification in ELA or Mathematics teach students in grades 1 -3?

Answer 6: Title I Highly Qualified regulations for teachers and Para-professionals hired for service to non-public students by a contractor do not require the teachers to meet the public school requirements for Highly Qualified status. However, HCPS requires that the contractor “shall ensure that the teachers are state certified to teach the subject matter at the grade level(s) they are assigned”. HCPS currently services elementary level non-public students (grades K-5). Therefore, the teachers hired by the contractor must meet Maryland state standards for teaching students in grades K-5.

Question 7: Page 27, Section Q: Is there a specific pre/post-test required by the LEA that is used by any current provider?

Answer 7: No

Question 8: Page 29, Section B: The statement asks for “detailed documentation”. What details will be required?

Answer 8: The Title I Office may ask for additional information such as exact times of service, name of teacher of record, etc...

Question 9: Page 29, Section D.1: Does HCPS have a referral form, or is this to be provided by the contractor?

Answer 9: The referral form is to be provided by the contractor.



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Question 10: Is there an incumbent contractor? If so, please provide name and annual contracted amount, and contract number.

Answer 10: Catapult Learning is the current contractor. The total allocation for private schools for the 2011-2012 school year is: \$96,700.61. The contract is based upon Baltimore City Public Schools RFP # 09033.

Question 11: Can you tell us what your per pupil expenditure is?

Answer 11: The annual Title I non-public school PPA dollar amount is dependent upon the LEA's Title I Allocation, the annual participating non-public schools' September 30th enrollment (from the previous year), and the number of Title I eligible non-public school students. (Page 18, section B, 1st paragraph)

Question 12: Page 31 of the RFP states that Appendix I, the Signature Sheet, must be returned with the Technical Proposal. Under what Tab should Appendix I be placed in the Technical Proposal? Should it have its own Tab?

Answer 12: The completed Appendix 1 should be included under Tab A.

I have read and understand this addendum.

Note: This addendum must be signed and submitted with the Technical Proposal. The person signing this addendum must be the same person that signs the proposal.

Signature

Date

Printed Name