

**HARFORD COUNTY PUBLIC SCHOOLS
BOUNDARY EXCEPTION APPLICATION
2019-2020**

Student's Name _____ Birthdate _____
Student ID Number (if known) _____ Gender (M or F) _____ Grade for 2018-2019 _____
Sibling with boundary exception (yes) _____ If yes, name _____ (no) _____

Applicant _____ Relationship to Student _____
Applicant must be an adult legally recognized as responsible for the student (i.e. parent, caretaker, foster parent).
Complete Address _____ (include city and zip code)
If the above address is different from the one that the school currently has in your child's record, an updated proof of residency must be submitted (e.g. BGE statement showing the above address) along with this application.

Home Phone	Work Phone	Cell Phone	Email
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Home School _____ Requested School _____

Reason: (please check primary reason)

_____ A. Child Care (complete reverse side)	_____ D. Child of HCPS Employee
_____ B. Curriculum (program of study)	_____ E. Moved during school year
_____ C. Hardship (documentation required)	_____ F. Continuity for completing grades 5, 8, & 12

*Applications for kindergarten students will not be considered until after July 1, 2019 and require student to be enrolled in his/her home school prior to application being considered.

Please describe the reason why you are requesting to enroll your child in a school other than the home school. Please attach any pertinent information from other agencies or individuals that support your child's need for this boundary exception.

PLACE OF EMPLOYMENT

Name of Parent/Guardian 1 : _____
Place of work _____ Hours _____
Address _____ Telephone _____
HCPS employee ID number _____ (if applicable)

Name of Parent/Guardian 2: _____
Place of work _____ Hours _____
Address _____ Telephone _____
HCPS employee ID number _____ (if applicable)

Applicant, if not Mother/Father:
Place of work _____ Hours _____
Address _____ Telephone _____
HCPS employee ID number _____ (if applicable)

PLEASE COMPLETE REVERSE SIDE OF FORM

CHILD CARE PROVIDER VERIFICATION
(TO BE COMPLETED BY PROVIDER)

Name of Provider or Facility _____

Address _____ Telephone _____

_____ receives child care services on _____ at _____
(Name of Child) (Days of the Week) (Times)

Signature of Provider _____ Date _____ Relationship to Child _____

NOTE: A Pupil Personnel Worker will call the Provider or Facility to verify the child care information as stated above is accurate.

REQUEST FOR BUS SERVICE

Upon approval of this Boundary Exception, the applicant will be responsible for providing transportation to the requested school. Please keep in mind that a request for HCPS bus service is not a guarantee for a student that has been approved for a Boundary Exception. The Transportation Department will review your request for bus service to help determine an existing bus stop location **within the requested school's attendance area**, provided that there is room on the bus.

Are you requesting bus service to and from the requested school? (Please check one choice below)

YES - I understand that bus service may only be approved on a space available basis, and will only be provided utilizing an existing bus stop located **within the requested school's attendance area**. Please list the bus stop **within the requested school's attendance area** where service is requested. This information will enable the Transportation Department to determine availability.

If you are unsure of your child's home school or bus stop location for 2019-2020, please log on to:
<http://www.hcps.org/Schools/schoollocator.aspx> or phone the Transportation Department at 410-638-4092.

Bus stop in the requested school's attendance area:

NO – I am not requesting bus service for my child. I will be responsible for the transportation of my child to and from the requested school.

By signing this application, I attest the above information is true and accurate.

Applicant's Signature Date

The deadline for reapplication is June 1, 2019.

For Office Use Only

PPW Approved Denied

Receiving School Principal Approved Denied Date: _____

**HARFORD COUNTY PUBLIC SCHOOLS
PUPIL PERSONNEL WORKERS
2018-19**

PUPIL SERVICES OFFICES

CENTRAL OFFICE

Director of Student Services
Secretary
410-588-5334 / fax 410-638-4313

Mr. Bernard Hennigan
Mrs. Crickett Naylor

Supervisor of Psychological & Pupil Personnel Services
Secretary
410-588-5282 / fax 410-638-4313

Mr. Stephen Richards
Mrs. Rebekah Davis

Assistant Supervisor of Student Services
Secretary
410 -588-5336 / fax 410-638-3261

Mr. Buzz Williams
Mrs. Kim Noll

Truancy Court Coordinator
410-809-6243 / fax 410-638-4313 / cell 410-274-4410

Mrs. Kelli Nelson

ABERDEEN OFFICE - 410-273-5514/fax 410-273-5685

Pupil Personnel Worker Mrs. Evonne Boroski
Secretary Mrs. Roxanne Beavers

Aberdeen Middle
Bakerfield Elementary
Church Creek Elementary
Hall's Cross Roads
Lisby at Hillsdale Elementary

BEL AIR OFFICE - 410-638-4143/fax 410-638-3583

Pupil Personnel Worker Ms. Robin Walker
Secretary Mrs. Terry Founds

Bel Air Elementary
Bel Air Middle
Bel Air High
Emmorton Elementary
Homestead/Wakefield Elem
Patterson Mill High
Ring Factory Elementary

EDGEWOOD OFFICE - 410-612-1521/fax 410-612-2058

Pupil Personnel Worker Mr. Craig Malone
Secretary Ms. Mary Buie

Deerfield Elementary
Edgewood Elementary
Edgewood Middle
Edgewood High
William S. James Elementary

FALLSTON OFFICE - 410-638-4124/fax 410-638-3584

Pupil Personnel Worker Mr. Gregory E. Smith
Secretary Mrs. Jody Harden

Fallston Middle
Fallston High
Forest Lakes Elementary
Harford Technical High
John Archer School
Red Pump Elementary
Youth's Benefit Elementary

HAVRE de GRACE OFFICE - 410-939-6612/fax 410-939-6627

Pupil Personnel Worker Mrs. Mariah Bachman
Secretary Mrs. Carolyn Gordon

Darlington Elementary
Havre de Grace Elementary
Havre de Grace Middle
Havre de Grace High
Meadowvale Elementary
Roye-Williams Elementary

MAGNOLIA OFFICE - 410-612-1531/fax 410-612-2059

Pupil Personnel Worker Mrs. Vicki Antal
Secretary Mrs. Joanie Lippert

Abingdon Elementary
Joppatowne Elementary
Joppatowne High
Magnolia Elementary
Magnolia Middle
Riverside Elementary

NORTH HARFORD OFFICE - 410-638-3662/fax 410-638-3697

Pupil Personnel Worker Mrs. Maureen Baxter
Secretary Ms. Myesha Douglas

Dublin Elementary
Forest Hill Elementary
Jarrettsville Elementary
Norrisville Elementary
North Bend Elementary
North Harford Elementary
North Harford Middle
North Harford High

PATTERSON MILL OFFICE - 410-638-4215/fax 410-638-4617

Pupil Personnel Worker Ms. Pamela Smith
Secretary Mrs. Ashley Duvall

Aberdeen High
CEO – Alternative Ed
Patterson Mill Middle
William Paca/Old Post Rd Elem

SOUTHAMPTON OFFICE - 410-638-4153/fax 410-638-3585

Pupil Personnel Worker Mrs. JoEllen Barnes
Secretary Mrs. Susan Smith

C. Milton Wright High
Churchville Elementary
Fountain Green Elementary
Hickory Elementary
Prospect Mill Elementary
Southampton Middle

The **Pupil Services Office** is located in the school that is highlighted in **bold**.