

Application for Reimbursement

- This reimbursement application must be received by 06/30/2009. Your transfer/rollover form must be received by 4/30/2009 to qualify for the reimbursement.

Note: If your assets are currently with Lincoln Financial Group, the surrender charge will be waived and you will not have to fill out this form.

STEP 1: Tell us about yourself

Choose the appropriate title: Mr. Mrs. Miss Ms. Dr. Other: _____

Name: _____ SS#: _____
 Last First Middle
 Address: _____
 Street City State ZIP
 Birth date: _____ Date of Hire: _____ Daytime phone: () _____ Evening phone: () _____
 Married Not married Occupation: _____ Work hours: _____

STEP 2: How to be reimbursed for withdrawal fees

As part of the final negotiations with Harford County Public Schools, Lincoln has agreed to allow assets invested in Lincoln Financial Group annuity contracts, if applicable, and/or assets invested with other providers **on or before 4/30/2009**, to move to the *Lincoln Alliance® Program* without incurring any surrender/load charges.

If you wish to consolidate your non-Lincoln assets within the *Lincoln Alliance® Program*, you may do so, and Lincoln will cover any surrender/load charges you may incur due to withdrawal, provided the Application for Reimbursement is received by 6/30/09.

If your assets are currently with Lincoln Financial Group, the surrender charge will be waived and you will not have to fill out this form.

Here's how to transfer your assets and be reimbursed for any surrender/load you may incur:

- Transfer your assets to the *Lincoln Alliance® Program* using the appropriate **90-24 Transfer Request / Rollover of Assets Request** form.
- Your current carrier is required to notify you of any surrender/load charges you may incur due to withdrawal. This notification is generally called a **Confirmation of Surrender Charges***.
- Attach your original **Confirmation of Surrender Charges*** to this **Application for reimbursement**. Keep a photocopy of the confirmation for your files.
- You must submit this form and your **Confirmation of Surrender Charges*** to Lincoln prior to the 15th of the month before quarter end. Lincoln will reimburse surrender/load charges once per quarter.
- Your reimbursement of surrender charges will be deposited in the Lincoln Fixed/Stable Value Account. Afterward, you may transfer that reimbursement money to other *Lincoln Alliance® Program* funds by phoning the automated voice-response system or by logging on to our website.
- Your reimbursement of surrender charges will appear on your next quarterly statement from the *Lincoln Alliance® Program*.

STEP 3: Confirm your submission

I hereby submit my **Confirmation of Surrender Charges*** from:

Name of previous provider	
In the amount of	\$
Participant's signature	X

* If your transfer is coming from Aetna, your signature on this form will authorize us to utilize the information Aetna sends directly to Lincoln Financial Group.

Return this form to: Harford County Public Schools, c/o Lincoln Retirement Services Co., 3800 N. Wilke Road, Suite 250, Arlington Heights, IL 60004.