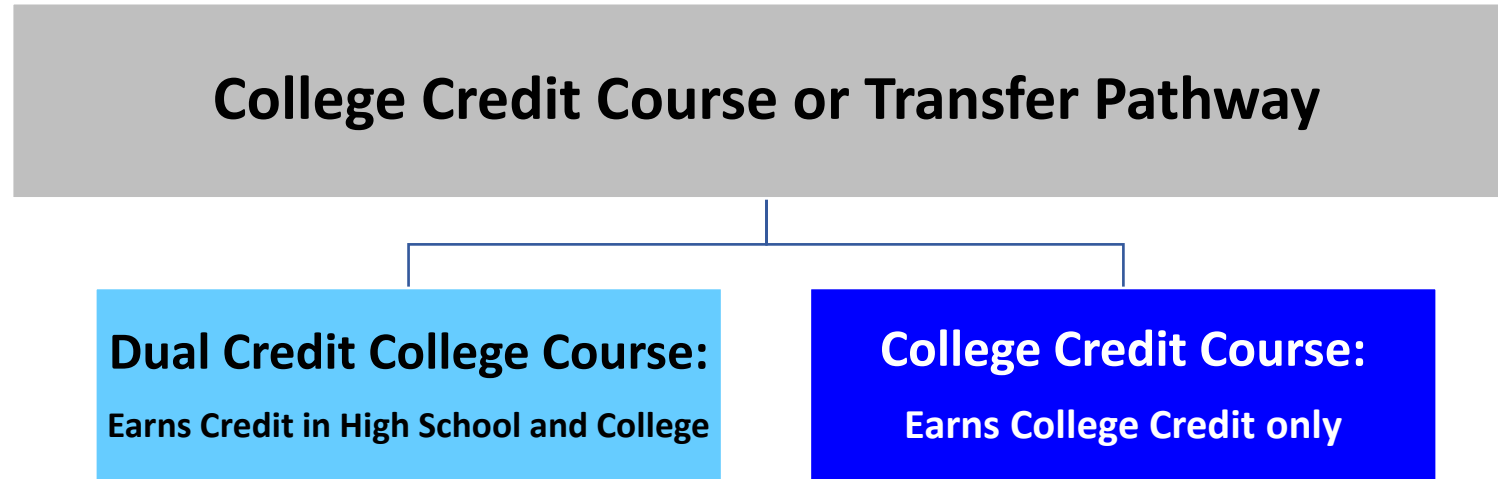


# Dual Enrollment: College Credit and Dual Credit

Harford County Public Schools (HCPS) and Harford Community College (HCC)

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# HCPS – HCC Dual Enrollment



## Where can I take the courses?

- HCC Campus
- Online (through HCC Brightspace)
- High School (limited number of courses available in a high school)

Contact your school counselor for options.

# Dual Enrollment Costs: **FREE\***

- \*Eligible students can participate in courses at no cost to the student.
  - **HCPS pays the following costs.**
    - Tuition<sup>^</sup>
    - Fees: consolidated, course, and direct access
- \*Eligibility requirements are as follows:
  - Meets College Career Ready (CCR) Standard**OR**
  - Meets Grade Point Average (GPA) 2.0+ (unweighted) and 90% attendance.

# What is the process?

## Step 1: HCPS APPLICATION

- Meet with School Counselor.
- Complete Application for Approval through <https://studentplanner.hcps.org/>.
- Monitor your HCPS email to receive your approval from HCPS, allowing you to continue the registration process
- Wait approximately two (2) weeks for HCPS approval email notification.

## Step 2: Wait for Response

- Wait for your acceptance email from Harford Community College's Admissions Team.
- Your acceptance will arrive via the email you provided on your SEO application. Please check regularly.
- Approximately 3-5 business days for email notification.

## Step 3: HCC ACCEPTED AND REGISTRATION

- Set up your OwlNet\* and OwlMail account using instructions found in your acceptance email (less than 1 hour).
- After this point, all communication will be sent to your OwlMail account only!
- Monitor your Harford Community College email (OwlMail) for a "*choose your class(es) email*" from [dualenrollment@harford.edu](mailto:dualenrollment@harford.edu). (beginning in April for fall classes)
- Important! Respond to this email by the indicated deadline and provide the CRN of the class(es) you choose to take.
- If you do not complete this step, you will not be registered for your class(es).

## Step 4: HCC BOOK(S)/ HCC Student ID

- Visit the College Store to pick up your FREE books prior to the start of your class. The bookstore is located in the lower level of the Student Center ([bookstore@harford.edu](mailto:bookstore@harford.edu))
- Visit the College Library Circulation Desk (2nd floor) to get your Student ID [go.harford.edu/library](http://go.harford.edu/library) (approx. 1 hr.)

# Harford Community College Contact Information

Information is accurate as of March 2024.

HCC Offices	Website for More Information	Contact Information
<b>Admissions</b>	<a href="https://www.harford.edu/admissions/index.php">https://www.harford.edu/admissions/index.php</a>	Phone: 443.412.2109 Email: <a href="mailto:admissions@harford.edu">admissions@harford.edu</a>  Virtual appointment: <a href="https://outlook.office365.com/owa/calendar/HarfordCommunityCollegeAdmissions@mail.harford.edu/bookings/">https://outlook.office365.com/owa/calendar/HarfordCommunityCollegeAdmissions@mail.harford.edu/bookings/</a>
<b>Academic Advising</b>	<a href="https://www.harford.edu/experience/support/academics.php#accordionItemem-d27e198">https://www.harford.edu/experience/support/academics.php#accordionItemem-d27e198</a>	<i>Schedule a live or virtual appointment through OwlNet Account.</i>
<b>Bookstore: Textbook Rental</b>	<a href="http://bookstore.harford.edu/SiteText?id=63927">http://bookstore.harford.edu/SiteText?id=63927</a>	Email: <a href="mailto:bookstore@harford.edu">bookstore@harford.edu</a> <i>Include the following information: Name, Student ID, and Email.</i>
<b>Cashier</b>	<a href="https://www.harford.edu/admissions/tuition/ways-to-pay.php">https://www.harford.edu/admissions/tuition/ways-to-pay.php</a>	Phone: 443.412.2208 Email: <a href="mailto:cashier@harford.edu">cashier@harford.edu</a>
<b>Financial Aid</b>	<a href="https://www.harford.edu/admissions/financial-aid/index.php">https://www.harford.edu/admissions/financial-aid/index.php</a>	Phone: 443.412.2257 Email: <a href="mailto:finaid@harford.edu">finaid@harford.edu</a>
<b>Disability Services</b>	<a href="https://www.harford.edu/experience/support/disability.php">https://www.harford.edu/experience/support/disability.php</a>	Phone: 443.412.2402 Email: <a href="mailto:disabilitysupport@harford.edu">disabilitysupport@harford.edu</a>
<b>Learning Center</b>	<a href="https://www.harford.edu/experience/support/academics.php#accordionItemem-d27e198">https://www.harford.edu/experience/support/academics.php#accordionItemem-d27e198</a>	<i>Schedule a live or virtual appointment through OwlNet Account.</i>
<b>Tech Support</b>	<a href="https://www.harford.edu/experience/support/its.php">https://www.harford.edu/experience/support/its.php</a>	Login help: ITS Help Desk Phone: 443.412.2477
<b>Academic Support</b>	<a href="https://www.harford.edu/experience/support/academics.php#accordionItemem-d27e198">https://www.harford.edu/experience/support/academics.php#accordionItemem-d27e198</a>	
<b>Harford Cares Referral Form</b>	<a href="https://cm.maxient.com/reportingform.php?HarfordCC&amp;layout_id=15">https://cm.maxient.com/reportingform.php?HarfordCC&amp;layout_id=15</a>	<i>Select the link to access a contact form for assistance with student support.</i>