Safety and Security

Program Overview

The Safety and Security Office is responsible for advancing the security within Harford County Public Schools by integrating safety into the fabric of the school system through evaluation, education, and training. Through collaboration, the Department of Safety and Security shall persist to amalgamate the components of environmental and personal safety and security into every aspect of the educational/operational practices of the Harford County Public Schools System.

Accomplishments – FY 2014

- Conduct school security surveys
  - All 54 schools have completed site surveys which identifies the strengths and weaknesses of their security. (Board Goal 4)
- Critical Incident Plans
  - All 54 schools posted their Critical Incident Plans to SharePoint. (Board Goal 4)
- To provide safe and secure schools during daytime and evening hours of building use. (Board Goal 4)
  - HCPS has completed the installation of surveillance camera systems in all 54 schools. (Board Goal 4)
- Remote door access
  - HCPS has completed the installation of office controlled access to main entrances in all 54 schools. (Board Goal 4)
- Keyless door entry systems
  - HCPS has completed the installation of proxy card readers in all 54 schools. (Board Goal 4)
- School Bus Cameras
  - Thirteen School Bus Cameras were installed in fiscal year 2014. (Board Goal 4)
- Hand-Held Radios
  - To enhance communications with school buildings, 306 additional radios were supplied to the schools. (Board Goal 4)

Goals – FY 2016

- The main focus of the Department of Safety and Security continues to ensure that all learning environments are safe and secure. To date, numerous strategies have already been applied while others are in various phases of implementation in order to provide a safe and secure environment in which students can learn. (Board Goal 4)

Objectives – FY 2016

- To establish clear expectations for positive school climates to maximize student learning, the following strategies have been implemented:

  1. Conduct school security surveys
     a. By December 2016, all 54 schools will complete a site survey identifying strengths and weaknesses of their schools security. (Board Goal 4)

  2. School Bus Cameras
     a. 12 additional bus cameras will be installed to monitor student activities (Board Goal 4).
     b. By June 30, 2016, monitoring student behavior is projected to continue to reduce bus referrals. (Board Goal 4)

  3. School's Critical Incident Plans
     a. By October 2016, all 54 schools will have on file revised plans that align with the new flip charts. (Board Goal 4)

  4. To provide safe and secure schools during daytime and evening hours of building use.
     a. Multiple Cameras in all Schools--continue to upgrade and add cameras as needed. (Board Goal 4)
     b. Classroom door lock replacements are needed to allow teachers to lock their door from inside their classrooms. By June 2016, one school will have their classroom locks converted over to the new locking system. (Board Goal 4)

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5. To provide safe and secure schools during those hours when the buildings are not occupied.
    a. Intrusion Alarms--all HCPS buildings are equipped with intrusion alarm systems. The alarms monitoring and service cost is $69,520 annually, but the savings are immeasurable because once activated there is no way to record a loss value if an intruder was to gain entry into a building. (Board Goal 4)

6. To maximize school building safety and security through student, staff, and parent training.
    o Harford County Public Schools will maintains a Safety and Security Website for public access. (Board Goal 4)

FY 2016 Funding Adjustments

The changes to Safety and Security for fiscal 2016 are:

Wage Adjustments of $7,262:
- Salary/wage adjustments of $7,262.

Base Budget Adjustments net change ($29,000):
- Reduce maintenance/technical overtime, ($12,000).
- Reduce fines/violations, ($1,000).
- Increase books/periodicals, $100.
- Increase mileage, parking and tolls, $50.
- Increase security equipment, $10,249.
- Increase computer equipment, $2,601.
- Transfer software maintenance to the Office of Technology, ($29,000).
- Transfer software maintenance to other contracted services, ($29,000).
- Other contracted services transferred from software maintenance, $29,000.

Cost Saving Measures of ($9,500):
- Eliminate evening security service at Harford Glen due to the elimination of the overnight program, ($9,500).

Reversals of FY15 Transfers, $0:
- Reversal of year end transfer from contracted security service, $15,000.
- Reversal of year end transfer to other equipment, ($15,000).

The decrease in expenditures from the fiscal 2015 budget for Safety and Security is ($31,238).

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By Object Code	FY13 Actual	FY14 Actual	FY15 Actual	FY15 Budget	15-16 Change	FY16 Budget
Salaries	$142,188	$135,860	$126,752	$129,775	($4,738)	$125,037
Contracted Services	$411,194	$439,717	$522,641	$536,019	($23,500)	$512,519
Supplies	$57,311	$50,682	$28,152	$28,100	$100	$28,200
Other Charges	$833	$1,927	$2,656	$2,850	($950)	$1,900
Equipment	$264,718	$233,942	$220,062	$223,021	($2,150)	$220,871
Total:	**$876,245**	**$862,128**	**$900,263**	**$919,765**	**($31,238)**	**$888,527**

Budgeted Full Time Equivalent Positions

	FY13	FY14	FY15	15-16	FY16
Administrator	1.0	1.0	1.0	0.0	1.0
Clerical 12 Month	1.0	1.0	1.0	0.0	1.0
	2.0	**2.0**	**2.0**	**0.0**	**2.0**

By State Category	FY13 Actual	FY14 Actual	FY15 Actual	FY15 Budget	15-16 Change	FY16 Budget	FY16 FTE
OPERATION OF PLANT							
Contracted Services	$411,194	$439,717	$522,641	$536,019	$(23,500)	$512,519	
Equipment	$264,718	$233,942	$220,062	$223,021	$(2,150)	$220,871	
Other Charges	$833	$1,927	$2,656	$2,850	$(950)	$1,900	
Salaries	$142,188	$135,860	$126,752	$129,775	$(4,738)	$125,037	
Supplies	$57,311	$50,682	$28,152	$28,100	$100	$28,200	
TOTAL:	**$876,245**	**$862,128**	**$900,263**	**$919,765**	**$(31,238)**	**$888,527**	**2.0**
Grand Total:	**$876,245**	**$862,128**	**$900,263**	**$919,765**	**$(31,238)**	**$888,527**	**2.0**