

POLICY TITLE: <b>Collection of Funds from Students</b>		
ADOPTION/EFFECTIVE DATE:	MOST RECENTLY AMENDED: 10/14/2013	MOST RECENTLY REAFFIRMED: 4/22/2002
POLICY/PROCEDURE MANUAL SUMMARY CATEGORY: <b>School Management</b>		

The collection of funds for lunches, materials for outdoor education activities, graduation expenses, yearbooks, student pictures, the sale of scholastic accident insurance and extracurricular activities is at the discretion of the Board.

Activities which are an outgrowth of the regular school program and are scheduled during the school day are to be held on an admission-free basis. An exception would be certain approved field trips that have unusual merit. At the secondary school level, interscholastic athletic contests, plays, concerts, special music programs, gym shows, and similar night activities may be conducted with an admission fee.

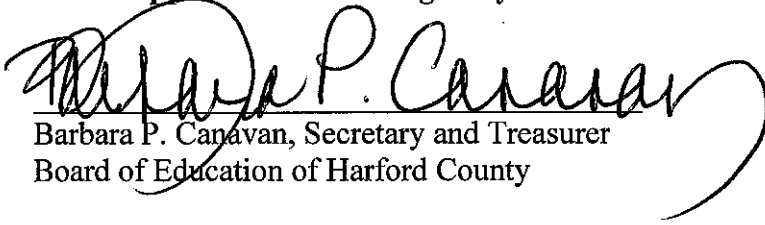
Soliciting and collecting funds from students for the purpose of buying classroom sets of magazines and supplementary books shall not be allowed. Individual schools have the obligation to purchase the basic and supplementary materials which are required in the instructional program.

The collection of dues from students for use by a club, a student organization, or homeroom groups shall not be permitted. For those organizations which have no other source of income, the principal may choose to pay national and state affiliation dues and to finance other reasonable activities from student activity fund monies. In secondary schools only, principals may require students to pay all or a portion of the dues directly connected with state or national organizations. The principal must also assure that no student is deprived of membership in such organization because of conditions of economic hardships.

Students who are approaching graduation shall be made aware of the various costs so that they make plans to meet them without undue hardship to themselves or their parents. Principals and class sponsors should make every effort to keep graduation expenses at a minimum.

The collection of a deposit or a fee from students for the use of lockers and/or towels shall be avoided. These items shall be issued to students in the same manner as textbooks, and a charge will be made only in cases of loss or damage.

**Board Approval Acknowledged By:**



Barbara P. Canavan, Secretary and Treasurer  
Board of Education of Harford County

Policy Action Dates		
ACTION	DATE	ACTION DATE
Amended	7/1/1982	Amended 10/14/2013
Reaffirmed	7/8/1985	
Amended	4/14/1997	
Reaffirmed	4/22/2002	

Responsibility for Policy Maintenance & References		
LAST EDITOR/DRAFTER NAME: Patrick P. Spicer, Esquire	JOB POSITION OF LAST EDITOR/DRAFTER: General Counsel	
PERSON RESPONSIBLE: Patrick P. Spicer, Esquire	JOB POSITION OF PERSON RESPONSIBLE: General Counsel	
DESIGNEE NAME: N/A	JOB POSITION OF DESIGNEE: N/A	
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REFERENCE 4 TYPE:	REFERENCE 4 NO.	REFERENCE 4 DESCRIPTION:
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