

Instructional Staff Equity and Cultural Proficiency PD Directions

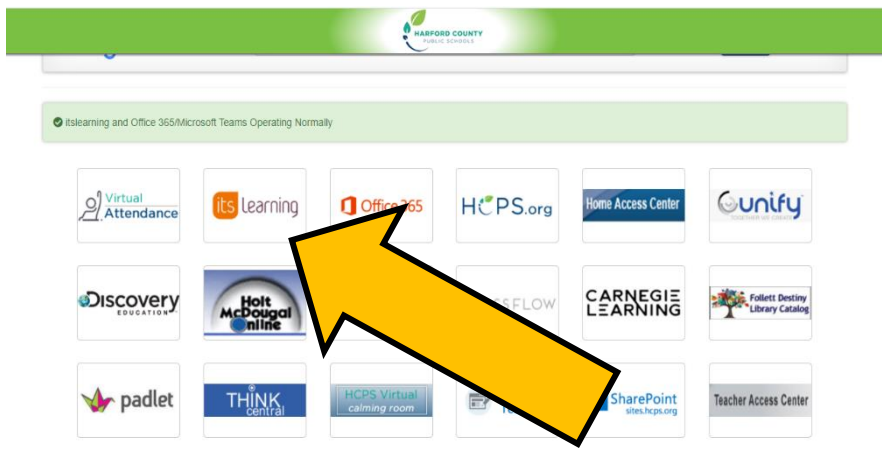
9-25 to 10-30

- ❑ The course will open on 9-25-2020 and the PD window will close on 10-30-2020. (Please refer to last week's HCPS 411 for more information if needed.)
- ❑ Directions for how to access the Equity and Cultural professional learning course titled: *Countywide Cultural Proficiency PD* in itsLearning are provided below.
- ❑ Your school building administrators will provide a specific deadline for completing the asynchronous Part I (in itslearning) and Microsoft Teams meeting links for the synchronous Part II small and whole group discussions. Be sure to complete Part 1 before Part II.

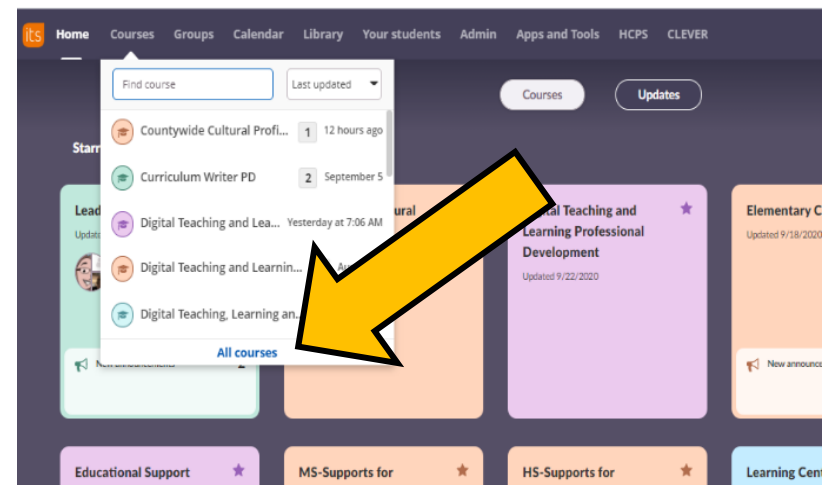
If you have any questions, please reach out to Dr. Paula Stanton @ paula.stanton@hcps.org

How to Access the Countywide Equity and Cultural Proficiency Course in itsLearning

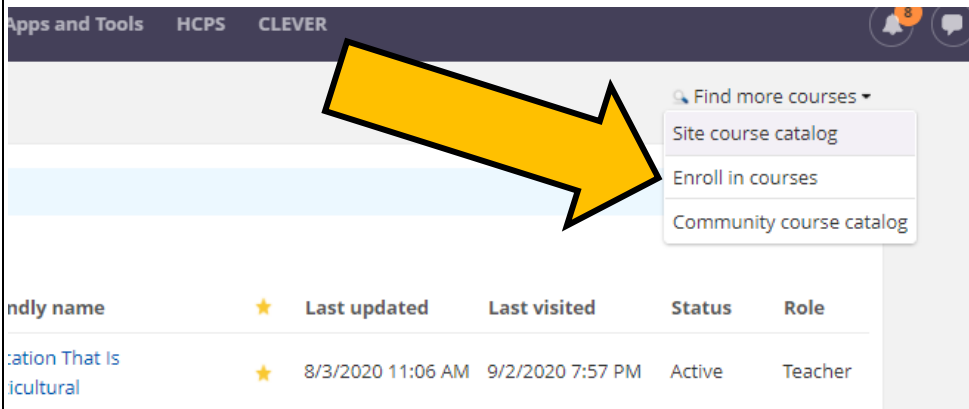
Step 1: Open your HCPS start homepage <http://start.hcps.org/>
Select and **click itslearning** tile



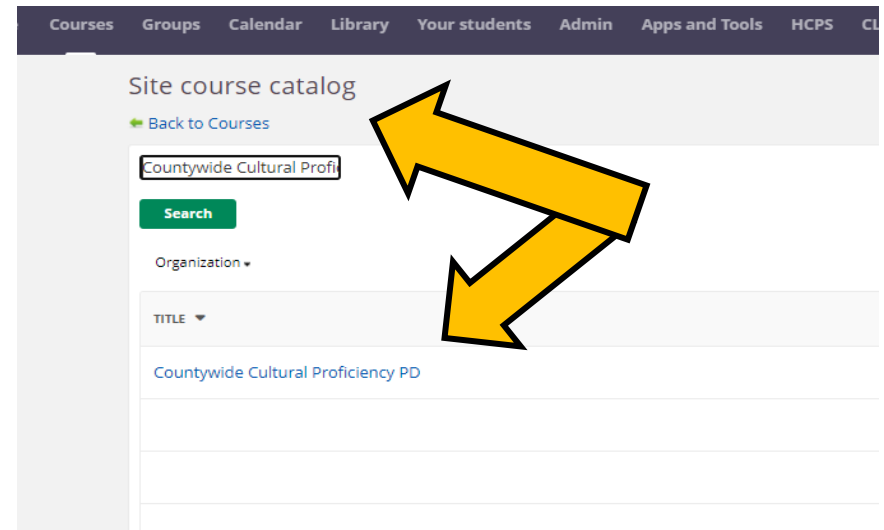
Step 2: Select and click courses at top left; select and click **All courses**



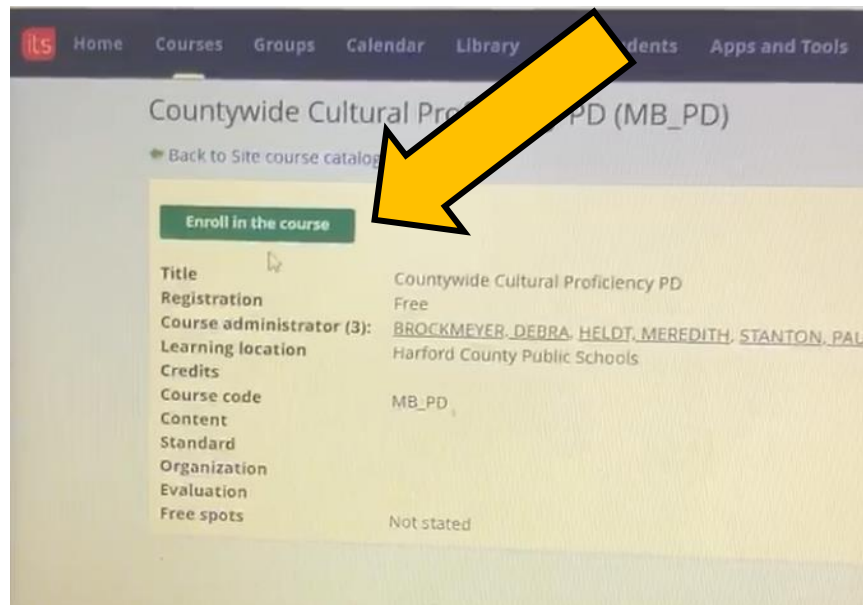
Step 3: In the top right corner, select and click **Find more courses**. Select and click the choice **Site course catalog**



Step 4: Type in the Search bar: **Countywide Cultural Proficiency PD**. When you press enter, the Title will appear under your search. Click on the course title.



Step 5: Select and click **Enroll in the course**



Step 6: Begin Course: *Equity and Cultural Proficiency PD from 9-25 to 10-30: We asked; They answered; We act!*

