

CONTINUING PROFESSIONAL DEVELOPMENT SUMMER/FALL 2026 CPD COURSE OFFERINGS



Harford County Public Schools Office of Professional Learning welcomes you to a broad range of professional and personal development opportunities. These offerings focus on the development of skills and the acquisition of knowledge enhancing your performance and satisfaction as a professional educator. We strive to give participants the opportunity to have experience and training in new approaches and techniques and to increase professional competence and knowledge.

Online registration for courses opens on March 26, 2026, and will take place through our Kickup platform unless noted otherwise.

Continuing Professional Development (CPD) classes are offered for all HCPS personnel. Course guideline limitations apply to all registrants.

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SUMMER COURSES

Course	Delivery Method	MDSE# or HCPS code	Credits	Dates	Time	Instructors	Deadline to Register	Fees	
<p>Educational Equity in Harford County (formerly Education That is Multicultural in the Classroom of the 21st Century)</p> <p>Class Limit: 22 Participants Class minimum: 15 Audience: Current HCPS employees ONLY</p>	<p>Virtual meeting 1 per week, including 14 hours of synchronous</p> <p>Course materials are available on Canvas.</p> <p>Directions will come from your instructor.</p>	24-12-01 1U-26	3 CPD OR 45 Licensure Points	April 29 – July 29, 2026	4:30pm – 5:30pm	Meredith Heldt merheldt@hcps.org	April 8, 2026	HCPS: \$0.00	
				<u>Session Breakdown</u> Weekly sessions on Wednesday's 4:30-5:30 PM					
				Session					Date
				1					April 29
				2					May 6
				3					May 13
				4					May 20
				5					May 27
				6					June 3
				7					June 10
				8					June 17
				9					June 24
				10					July 1
				11					July 8
				12					July 15
13	July 22								
14	July 29								
<p>Educational Equity in Harford County (formerly Education That is Multicultural in the Classroom of the 21st Century)</p> <p>Class Limit: 22 Participants Class minimum: 15 Audience: Current HCPS employees ONLY</p>	<p>Virtual meeting 2 per day, including 14 hours of synchronous</p> <p>Course materials are available on Canvas.</p> <p>Directions will come from your instructor.</p>	24-12-01 2U-26	3 CPD OR 45 Licensure Points	July 20 – July 29, 2026	8:30am – 10:30am	Paula Stanton, Ph.D. paula.stanton@hcps.org	June 29, 2026	HCPS: \$0.00	
				<u>Session Breakdown</u> 2 sessions daily, 8:30-10:30 AM					
				Session					Date
				1&2					July 20
				3&4					July 21
				5&6					July 22
				7&8					July 23
				9&10					July 27
				11&12					July 28
				13&14					July 29

We reserve the right to cancel any course due to low enrollment.

<p>Educational Equity in Harford County (formerly Education That is Multicultural in the Classroom of the 21st Century)</p> <p>Class Limit: 22 Participants Class minimum: 15 Audience: Current HCPS employees ONLY</p>	<p>Virtual meeting 2 per day, including 14 hours of synchronous,</p> <p>Course materials are available on Canvas.</p> <p>Directions will come from your instructor.</p>	<p>24-12-01 3U-26</p>	<p>3 CPD OR 45 Licensure Points</p>	<p>August 3 – August 12, 2026</p> <p>Session Breakdown 2 sessions daily, 8:30-10:30 AM</p> <table border="1" data-bbox="1003 272 1276 548"> <thead> <tr> <th>Session</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>1&2</td> <td>August 3</td> </tr> <tr> <td>3&4</td> <td>August 4</td> </tr> <tr> <td>5&6</td> <td>August 5</td> </tr> <tr> <td>7&8</td> <td>August 6</td> </tr> <tr> <td>9&10</td> <td>August 10</td> </tr> <tr> <td>11&12</td> <td>August 11</td> </tr> <tr> <td>13&14</td> <td>August 12</td> </tr> </tbody> </table>	Session	Date	1&2	August 3	3&4	August 4	5&6	August 5	7&8	August 6	9&10	August 10	11&12	August 11	13&14	August 12	<p>8:30am – 10:30am</p>	<p>Meredith Heldt merheldt@hcps.org</p>	<p>July 13, 2026</p>	<p>HCPS: \$0.00</p>
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<p>Standards- Based Instruction for Ratios and Proportions with On-going Assessment Project (OGAP)</p> <p>Class Limit: 24 Participants Class minimum: 15 Audience: Current HCPS employees ONLY</p>	<p>In person</p> <p>TUNE Center, Room 213</p>	<p>24-00-05J 1U-26</p>	<p>1 CPD OR 15 Licensure Points</p>	<p>July 27 – July 30, 2026</p> <p>Some reading is required outside of class.</p>	<p>9:00am – 12:00 pm</p>	<p>Deb Mateer deborah.mateer@hcps.org</p>	<p>July 6, 2026</p>	<p>HCPS: \$0.00</p>																
<p>Standards-Based Instruction for Fractions with On-going Assessment Project (OGAP)</p> <p>Class Limit: 24 Participants Class minimum: 15 Audience: Current HCPS employees ONLY</p>	<p>In Person</p> <p>TUNE Center, Room 213</p>	<p>24-00-05M 1U-26</p>	<p>1 CPD OR 15 Licensure Points</p>	<p>July 13 – July 16, 2026</p> <p>Some reading is required outside of class.</p>	<p>9:00am - 12:00 pm</p>	<p>Deb Meagher debra.meagher@hcps.org</p>	<p>June 22, 2026</p>	<p>HCPS: \$0.00</p>																

We reserve the right to cancel any course due to low enrollment.

<p>Standards-Based Instruction for <u>Addition</u> with On-going Assessment Project (OGAP)</p> <p>Class Limit: 24 Participants Class minimum: 15 Audience: Current HCPS employees ONLY</p>	<p>In Person</p> <p>TUNE Center, Room 214</p>	<p>24-00-05KK 1U-26</p>	<p>1 CPD OR 15 Licensure Points</p>	<p>July 13 – July 16, 2026</p> <p>Some reading is required outside of class.</p>	<p>9:00am – 12:00pm</p>	<p>Elizabeth McMahon elizabeth.mcmahon@hcps.org</p>	<p>June 22, 2026</p>	<p>HCPS: \$0.00</p>
<p>Standards-Based Instruction for <u>Multiplication</u> with On-going Assessment Project (OGAP)</p> <p>Class Limit: 24 Participants Class minimum: 15 Audience: Current HCPS employees ONLY</p>	<p>In Person</p> <p>TUNE Center, Room 213</p>	<p>24-00-05LL 1U-26</p>	<p>1 CPD OR 15 Licensure Points</p>	<p>July 6 – July 9, 2026</p> <p>Some reading is required outside of class.</p>	<p>9:00am – 12:00pm</p>	<p>Deb Meagher debra.meagher@hcps.org</p>	<p>Juen 15, 2026</p>	<p>HCPS: \$0.00</p>
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FALL COURSES

Course	Delivery Method	MDSE# or HCPS code	Credits	Dates	Time	Instructors	Deadline to Register	Fees																														
<p>Educational Equity in Harford County (formerly Education That is Multicultural in the Classroom of the 21st Century)</p> <p>Class Limit: 22 Participants Class minimum: 15 Audience: Current HCPS employees ONLY</p>	<p>Virtual meeting 1 per week, including 14 hours of synchronous</p> <p>Course materials are available on Canvas.</p> <p>Directions will come from your instructor.</p>	24-12-01 1F-26	3 CPD OR 45 Licensure Points	<p>September 3-December 10, 2026</p> <p><u>Session Breakdown</u> Weekly sessions on Thursdays 4:15-5:15pm</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #D3D3D3;">Session</th> <th style="background-color: #D3D3D3;">Date</th> </tr> </thead> <tbody> <tr><td>1</td><td>September 3</td></tr> <tr><td>2</td><td>September 10</td></tr> <tr><td>3</td><td>September 17</td></tr> <tr><td>4</td><td>September 24</td></tr> <tr><td>5</td><td>October 1</td></tr> <tr><td>6</td><td>October 8</td></tr> <tr><td>7</td><td>October 15</td></tr> <tr><td>8</td><td>October 22</td></tr> <tr><td>9</td><td>October 29</td></tr> <tr><td>10</td><td>November 5</td></tr> <tr><td>11</td><td>November 12</td></tr> <tr><td>12</td><td>November 19</td></tr> <tr><td>13</td><td>December 3</td></tr> <tr><td>14</td><td>December 10</td></tr> </tbody> </table>	Session	Date	1	September 3	2	September 10	3	September 17	4	September 24	5	October 1	6	October 8	7	October 15	8	October 22	9	October 29	10	November 5	11	November 12	12	November 19	13	December 3	14	December 10	4:15pm-5:15pm	<p>Meredith Heldt merheldt@hcps.org</p> <p>Paula Stanton, Ph.D. paula.stanton@hcps.org</p>	August 13, 2026	HCPS: \$0.00
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<p>Introduction to Sign Language I</p> <p>Class Limit: 25 Participants Class minimum: 15 Audience: Current HCPS employees ONLY</p>	<p>In person</p> <p>Patterson Mill High School, Media Center</p>	21-12-04 1F-26	3 CPD OR 45 Licensure Points	<p>Wednesdays, August 26– December 16, 2026</p> <p>No class on November 11 and 25.</p>	4:30pm-7:30pm	<p>Carrie Clark carrie.clark@hcps.org</p> <p>Stephanie Weiner stephanie.weiner@hcps.org</p>	August 5, 2026	HCPS: \$0.00																														
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<p>Process and Acquisition of Literacy</p> <p>Class Limit: 20 Participants Class minimum: 15 Audience: Current HCPS employees ONLY</p>	<p>Asynchronous on Canvas</p>	<p>21-00-27 1F-26</p>	<p>3 CPD OR 45 Licensure Points</p>	<p>August 24 – December 7, 2026</p>	<p>Asynchronous</p>	<p>Diana Kolego diana.kolego@hcps.org</p>	<p>August 3, 2026</p>	<p>HCPS: \$0.00</p>																		
<p>S.E.E.D. Special Educators Excelling Daily</p> <p>Class Limit: 40 Participants Class minimum: 15 Audience: Current HCPS Special Education Staff ONLY (Special Educators and or related service provider, grades PreK-12)</p>	<p>In person Bel Air High School</p>	<p>21-12-03 1F-26</p>	<p>3 CPD OR 45 Licensure Points</p>	<p>Wednesdays, September 9 – December 2, 2026</p> <p>Will meet on the following dates:</p> <table border="1" data-bbox="1003 610 1314 919"> <thead> <tr> <th>Session</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>September 9</td> </tr> <tr> <td>2</td> <td>September 16</td> </tr> <tr> <td>3</td> <td>September 30</td> </tr> <tr> <td>4</td> <td>October 14</td> </tr> <tr> <td>5</td> <td>October 28</td> </tr> <tr> <td>6</td> <td>November 4</td> </tr> <tr> <td>7</td> <td>November 18</td> </tr> <tr> <td>8</td> <td>December 2</td> </tr> </tbody> </table>	Session	Date	1	September 9	2	September 16	3	September 30	4	October 14	5	October 28	6	November 4	7	November 18	8	December 2	<p>4:30pm-6:30pm</p>	<p>Christina Carpenter christina.carpenter@hcps.org</p> <p>April Kurth april.kurth@hcps.org</p>	<p>August 19, 2026</p>	<p>HCPS: \$0.00</p>
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<p>Spanish for Communication I</p> <p>Class Limit: 25 Participants Class minimum: 15 Audience: Current K-12 HCPS employees ONLY</p>	<p>In person Bel Air High School</p>	<p>1F-26</p>	<p>30 Licensure Points</p> <p>If CPD credits are needed 24.00.05II</p>	<p>Tuesdays, October 6– December 8, 2026</p> <p>No class November 3</p>	<p>5:00pm-8:00pm</p>	<p>Adriana Nunez adriana.nunez@hcps.org</p>	<p>September 15, 2026</p>	<p>HCPS: \$0.00</p>																		
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COURSES IN HECTOR

To register: [HECTOR LINK](#)

See page 12 or [click here](#) for course registration procedures.

SUMMER COURSES

Course	Delivery Method	MDSE# or HCPS code	Credits / Points	Dates	Time	Instructors	Deadline to Register	Fees
Care and Prevention of Athletic Injuries Class Limit: 25 Participants Class minimum: 15 Audience: HCPS Coaches Only	In person at Aberdeen High School	24-00-05DD 1U-26	1 CPD OR 15 Licensure Points	The course will meet on June 2, 3, 9 and 10, 2026	6:00pm – 9:00pm	Erica Richardson erica.richardson@hcps.org	May 12, 2026	HCPS: \$0.00
We reserve the right to cancel any course due to low enrollment.								

FALL COURSES

Course	Delivery Method	MDSE# or HCPS code	Credits / Points	Dates	Time	Instructors	Deadline to Register	Fees
Care and Prevention of Athletic Injuries Class Limit: 25 Participants Class minimum: 15 Audience: HCPS Coaches Only	In person at	24-00-05DD 1F-26	1 CPD OR 15 Licensure Points					HCPS: \$0.00
Care and Prevention of Athletic Injuries Class Limit: 25 Participants Class minimum: 15 Audience: HCPS Coaches Only	In person at	24-00-05DD 2F-26	1 CPD OR 15 Licensure Points					HCPS: \$0.00
We reserve the right to cancel any course due to low enrollment.								

COURSE DESCRIPTIONS:

Care and Prevention of Athletic Injuries

The fee for this course has been waived for all HCPS Employees, as well as HCPS coaches and assistant coaches. This course will fulfill the Maryland Public Secondary Schools Athletic Association (MPSSAA) requirements for Coaching.

***ATTENDANCE AT ALL FOUR SESSIONS IS MANDATORY**

Prerequisites: All perspective participants must have a coaching application on file with HCPS and a fingerprinting appointment scheduled or completed.

This course will provide information on the legal, ethical, regulatory, and procedural aspects of coaching athletics in Harford County Public Schools. Topics such as required forms for participation, county rules and regulations, team management, player safety, injury prevention, and relationship dynamics between coaches, parents, students, and officials will be covered. **This course is for HCPS COACHES ONLY.**

Educational Equity in Harford County

Formerly Education That is Multicultural in the Classroom of the 21st Century

All new professional staff are required to take this three-credit in-service course within the first two years of employment. This course replaces the Education that is a Multicultural Course (previously required) and aligns with the Educational Equity in Maryland, COMAR 13A.06.01. This course is designed to educate staff on COMAR 13A.06.01 Educational Equity in Maryland and the HCPS Educational Equity policy and procedures and infuse equity and cultural proficiency principles and supporting instructional strategies into curriculum, instruction, assessment, school climate, and instructional material selection. All participants will develop lesson plans that will demonstrate an understanding of educational equity and culturally proficient pedagogy.

NOTE: Participants are expected to attend all virtual meetings and complete all assignments. Participants can expect to complete 31 hours of discussions and assignments in addition to the 14 hours of synchronous, virtual class meetings.

For all questions regarding the course, contact Kim Sullivan, Office of Equity and Cultural Proficiency at 410-809-6065

Introduction to Sign Language

Participants of this course will be introduced to the basic structures, features, vocabulary, and fingerspelling of sign communication systems. An overview of the deaf culture, educational options for students who are deaf and hard of hearing and hearing loss will be presented.

Upon completion of this course, participants will be able to

- Recognize and form letters of the manual alphabet.
- Fingerspell first and last names.
- Receptively and expressively fingerspell simple words
- Accurately display the four parameters (e.g., handshape, movement, location, palm orientation) necessary to produce a minimum of 100 signs.
- Use signs for practical application in the classroom (e.g., sign the Pledge of Allegiance, a story, song, or poem)

Process and Acquisition of Literacy

This course is designed to provide teacher candidates and in-service teachers with the foundations related to literacy processes and acquisition. Effective literacy teaching begins with a deep understanding of the component processes associated with reading and writing and the ways that students develop into skilled and motivated readers and writers.

The course is organized along five major themes: the component processes involved in reading and writing; the nature and structure of the English language; the ways that native English speakers and English learners differ in the ways they read and write; the developmental phases associated with learning to read and write for native English speakers and English learners; and the many factors that influence literacy development. Where appropriate, students in this course will also explore how to assess literacy processes and acquisition.

Course topics include.

- Theoretical models for reading and writing that drive literacy acquisition.
- The structure of the English language
- Components of literacy acquisition
- Factors that influence literacy acquisition

Course assignments should be completed within the two-week window to keep up with course pacing. Assignments are not meant to be completed near the end of the course.

S.E.E.D. Special Educators Excelling Daily

This course meets bi-weekly to address topics related to Special Education. The course is intended for any special educator and/or related service provider, grades PreK-12.

Participants will

- Develop case management and data collection tools
- Explore available resources related to HCPS Special Education Processes/Procedures
- Learn how to write compliant IEPs
- Identify the qualities of effective IEP meetings

Work collaboratively to address problems they encounter in their schools

Spanish for Communication I

This course will introduce the basic fundamentals of the Spanish language necessary for practical situations to assist Spanish speaking students and parents in schools. Participants will be able to: demonstrate a basic knowledge of Spanish language; apply knowledge gained to real world situations when interacting with Spanish-speaking parents and students; assist Hispanic students and parents with school registration and other paperwork; tend to basic communication needs of Hispanic students regarding school and health issues.

Standards-Based Instruction for Ratios and Proportions with On-going Assessment Project (OGAP)

This one credit CPD (15 licensure points in the area of content / pedagogy) course is designed for educators in grades 6 - 9. Sessions will deepen educators understanding of proportional reasoning, mathematics education research, and utilizing student work to make instructional decisions. Educators will explore the OGAP Ratio and Proportion Progression and how students move along with the progression. Participants need to purchase the book A Focus on Ratios and Proportions: Bringing Mathematics Education Research to the Classroom (2020) by Petit, Laird, Wyneken, Huntoon, Abele-Austin, & Sequira (ISBN 9780367374051).

Standards-Based Instruction for Fractions with On-going Assessment Project (OGAP)

This one credit CPD (15 licensure points in the area of content / pedagogy) course is designed for educators in grades 3 - 5. Sessions will deepen educators understanding of fraction reasoning, mathematics education research, and utilizing student work to make instructional decisions. Educators will explore the OGAP Fraction Progression and how students move along with the progression. Participants need to purchase the book A Focus on Fractions: Bringing Mathematics Education Research to the Classroom (2022) by Petit, Laird, Ebby & Marsden (ISBN 9781032028453).

Standards-Based Instruction for Addition with On-going Assessment Project (OGAP)

This one credit CPD (15 licensure points in the area of content / pedagogy) course is designed for educators in grades K - 2. Sessions will deepen educators understanding of additive reasoning, mathematics education research, and utilizing student work to make instructional decisions. Educators will explore the OGAP Additive Reasoning Progression and how students move along with the progression. Participants need to purchase the book A Focus on Addition and Subtraction: Bringing Mathematics Education Research to the Classroom (2021) by Ebby, Hulbert, & Broadhead (ISBN 9780367462888).

Standards-Based Instruction for Multiplication with On-going Assessment Project (OGAP)

This one credit CPD (15 licensure points in the area of content / pedagogy) course is designed for educators in grades 3 - 5. Sessions will deepen educators understanding of multiplicative reasoning, mathematics education research, and utilizing student work to make instructional decisions. Educators will explore the OGAP Multiplication Progression and how students move along with the progression. Participants need to purchase the book A Focus on Multiplication and Division: Bringing Mathematics Education Research to the Classroom (2023) by Hulbert, Petit, Ebby, Cunningham & Laird (ISBN 9781032028545).



Kickup Directions

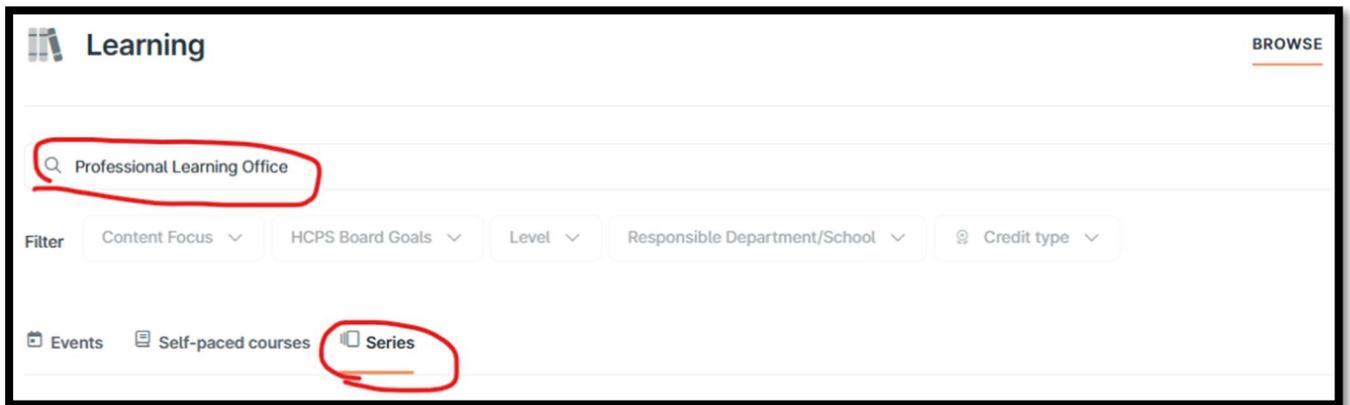
HCPS is transiting from HECTOR to Kickup to support MSDE licensure and track professional development activities both within and outside the district. You can now access Kickup through a button on the HCPS homepage using HCPS single sign-on. Tile will look like this:



To help you get started, a video tutorial is available to guide you through the platform.

<https://youtu.be/MwRPtZB5jO8>

All CPD course will start with Professional Learning Office – CPD course: in the title. Best practice when browsing is to select series.



Thanks to Mrs. Erin McMasters for this quick tutorial on how to register.

[Kickup Register for Equity Course 1.mp4](#)

HECTOR Course Registration Procedures

Welcome to HECTOR!

HECTOR is Harford County Public Schools' online course registration system.

HECTOR allows everyone – HCPS employees as well as non-employees – to register for CPD courses electronically.

Registration for courses through HECTOR will also allow you to pay for courses by PayPal at the time of course registration.

HECTOR LINK

Please [click here](#) for course registration procedures.

HCPS employees should register for all courses contained in this catalog through HECTOR.

HECTOR can be accessed at your work location and/or at home with your HCPS Username and Password. (This is the same password that you would use to access your HCPS email account.)

- Payment for all courses will be done at the time of registration through PayPal.
- **A participant is not registered for a course until payment is received.**
- An automated email message acknowledging payment and providing full course details will be sent to each registered participant.

Non-HCPS Employees will set up an account in HECTOR.

- Course registration should be done through HECTOR.
- Per HCPS CPD course guidelines, your name will be placed on a waiting list until three weeks prior to the start date of a course.
- If spaces are available on the course roster three weeks prior to the first day of class, you will be sent an automated email advising you that payment is owed. Registration at this point is on a first come-first served basis.
- Payment will be made through HECTOR and facilitated by PayPal.
- **A participant is not registered for a course until payment is received.**
- An automated email message acknowledging payment and providing full course details will be sent to each registered participant.

Professional Learning General Information

Eligibility for Credit

Successful participation in a MSDE CPD course will result in MSDE in-service credits. Use of credit gained through CPD courses is dependent upon the certification status of the individual.

- Except for the applicable reading and special education courses, no MSDE in service course is applicable for initial Maryland certification.
- One (1) MSDE in-service credit is equivalent to 15 Professional Development Points.
- A maximum of six (6) MSDE in-service credits may be accepted as part of the planned program of study beyond the master's degree (master's +30/M30).

NOTE: Graduate credits are not available for the courses shown in this catalog unless specified in the course description.

TUITION REIMBURSEMENT

Tuition Reimbursement Guidelines

All HCPS employees are eligible for tuition reimbursement. Employees interested in this benefit should consult the appropriate [negotiated agreement](#) and the [Tuition Reimbursement SharePoint page](#) for more specific information.

MSDE CPD (offered through Kickup, HECTOR or Thinkport) course fees are not eligible for tuition reimbursement.

Contact the HCPS Benefits Office, Benefits@hcps.org, 410-588-5275 for more information.

CERTIFICATION

Do you have certification question? Check out the [Certification Shared-Site](#). Most answers can be found from the following documents.

- General Certification Information
- APC Equivalency Renewal Credit Form
- Planned Program of Studies Beyond the master's degree (M30)
- Master's +60

Specific questions regarding individual MSDE courses should be directed at follows:

- For HCPS certificated employees who hold an APC, Contact Carolyn CJ Harbach at Carolyn.Harbach@hcps.org
- For HCPS certified employees who hold a Conditional Certificate/License, Contact Maranda Scott at Maranda.Scott@hcps.org
- For HCPS certificated employees who hold any other type of certificate, Contact Aretha Young at Aretha.Young@hcps.org.
- Other Maryland local school system certificated employees should contact their HR office.

All other individuals should contact MSDE at 410-767-0412 or 866-722-8922.

Cancellation Policy

If a change of plans results in the inability to participate in a course, the participant is required to withdraw. This may be done by emailing the Professional Learning Office, hcpsprofessionallearning@hcps.org. Course withdrawal is not completed until an email message confirming withdrawal is received by the participant. A participant is required to give notice of withdrawal at least **FIVE (5) business days before the course's start date**. This will allow a registrant from the waiting list the opportunity to participate in the course. Refund of course fees cannot be processed for cancellations with less than FIVE (5) business days' notice.

Inclement Weather Condition Procedures

IF Harford County Public Schools are closed or close early, ALL evening classes are cancelled and will be rescheduled. If schools are closed on Friday, any in-service class scheduled for the following Saturday is cancelled, unless otherwise stated by the instructor.

Requirements to Receive Course Credit

MSDE requires a minimum of 15 hours of classroom participation for each credit earned. **It is necessary that an individual attends every session of the course.** If a participant must be absent, arrangements should be made with the course instructor for a similar activity or assignment. A participant may not miss more than one hour of class time per credit received. Any additional absences may result in the loss of credit. Upon successful completion of a course, an MSDE credit certificate will be issued. Credits earned towards certification must be completed within the certification dates. There will be no extensions or exceptions per MSDE requirements.

The Harford County Public School System (HCPS) does not discriminate based on race, color, sex, age, national origin, religion, sexual orientation, gender identity, marital status, genetic information, disability, or any other basis prohibited by law regarding employment or conditions of employment, or participation in or access to its programs, activities, or services. Inquiries related to the non-discrimination policy of the Board of Education of Harford County should be directed to the Supervisor of Equity and Cultural Proficiency at 410-809-6065

Online Courses Featuring



Thinkport

Harford County Public Schools is offering to all educational personnel the opportunity to take online Professional Development classes for MSDE credit through **Thinkport**. Select classes are also available for college credit. The courses are sponsored by Maryland PBS TeacherLine. **Thinkport** offers directed online courses focused on Maryland State Curriculum and facilitated by a Maryland educator.

Access **Thinkport** at

<http://www.thinkport.org/msde-cpd-credit.html>

Please refer to the website at **Thinkport.org** for course availability and start dates. Courses are 6 weeks long unless otherwise noted. All resources and materials will be provided. All you need is a computer and Internet access.

Here's how it works:

Step One: Review the online courses that are eligible for MSDE credit. Complete course descriptions may be found on **Thinkport**.

Access **Thinkport** at <http://www.thinkport.org/msde-cpd-credit.html>

Step Two: Register for classes through **Thinkport**.

Step Three: Pay for the course through **Thinkport**. Early registration discounts may be available.

Step Four: Once you successfully complete the course, Maryland Public Television will mail your credit form and grade within a week of completing the course. Credits forms should be submitted as follows:

HCPS Certificated Employees – Submit the credit certificate to the Professional Learning Office at the Roberty Building, Attention Lori Gohlinghorst. Please retain a copy of the certificate for your records.

Certificated Employees of other Maryland school systems - Submit your credit memo to your Human Resources office with a letter explaining the request and including identifying information such as name and employee ID#. Please retain a copy of the certificate for your records.

If you are not currently teaching, forward the original credit slip to the Maryland State Department of Education Certification Office if you decide to request a renewal of your certificate in the future. The submission should include a cover letter explaining the request and identifying information such as name, current address, phone number, and social security number.

Contact Patricia Proutt at pproutt@mpt.org for more information.