

BOARD OF EDUCATION OF HARFORD COUNTY

INFORMATIONAL REPORT

DECISION ON AWARD OF CONTRACT A/E SERVICES FOR WILLIAM S. JAMES ELEMENTARY SCHOOL OPEN SPACE ENCLOSURE

June 13, 2016

Background Information:

As part of the FY 2017 Capital Improvement Budget Request, the Board of Education of Harford County approved capital funding, in the amount of one million, four hundred thousand dollars (\$1,400,000.00) as required, to fund the open space enclosure project at William S. James Elementary School. This project is state and locally funded. The project requires engineering, design, and construction administration services to develop construction documents that are needed to obtain pricing for construction services to address the existing open space configuration of the building with erection of walls to separate the individual classrooms. This project will also necessitate sprinkler piping, fire alarm upgrades and modifications to the HVAC ductwork.

Design services will provide the construction documents to adequately reflect the repair and/or replacement of existing architectural elements and systems that are affected by the renovation. The project will support our current sustainability initiatives from the early design phases through the construction of the project.

Discussion:

A Request for Qualifications (RFQ) for Engineering/Architectural Design Services was issued by HCPS' Facilities Department. In response to this RFQ, thirteen (13) firms submitted responses that were evaluated by a selection committee that considered team qualifications, experience, workload, and references. Six (6) firms were "shortlisted," interviewed, and ranked.

As a result of this process, the committee has selected the architectural firm of Frederick Ward Associates (FWA) to provide the design services required to successfully complete the open space enclosures at William S. James Elementary School. FWA has provided professional design services to HCPS for at least three decades and has successfully completed open space enclosure projects at Magnolia Elementary School, Aberdeen Middle School, and North Harford Middle School.

Superintendent's Recommendation:

The Superintendent of Schools recommends that the Board of Education approve a contract for the above described professional design services for the open space enclosure project at William S. James Elementary School, in the amount of \$109,300.00, to Frederick Ward Associates.