

BOARD OF EDUCATION OF HARFORD COUNTY

INFORMATIONAL REPORT

DECISION ON CONTRACT AWARD FOR GASOLINE AND DIESEL FUEL

APRIL 8, 2019

Background Information:

On behalf of the Transportation Department, the Purchasing Department is requesting a decision to approve a contract to Papco, Inc., 2 New Road, Suite 311, Aston, PA 19014. Harford County Public Schools participated in the cooperative procurement of gasoline and diesel fuel through Baltimore County Government acting as the Lead Agency.

The total annual expenditure is expected to be in excess of \$100,000. The contract will be used on an as-needed basis.

Discussion:

The current contract expires on June 30, 2019. Five (5) other governmental entities including Harford County Government participated in this solicitation. The contract covers the following:

- Gasoline – 87 Octane
- Diesel Fuel-Ultra Low Sulfur
- Diesel Fuel-Ultra Low Sulfur Winter Blend

The award is for pricing tied to the Oil Price Information Service (OPIS) weekly index with the option to move to firm fixed pricing dictated by market variance at the discretion of the lead jurisdiction, which is Baltimore County Government.

The contracting vehicle for this agreement is Baltimore County Government Bid #B-1316.

The estimated contract amount will reflect the amount budgeted for gasoline and diesel fuel in FY20, which is \$945,373.

Superintendent's Recommendation:

The Superintendent of Schools recommends that the Board of Education approve the award of a contract for gasoline and diesel fuel to the successful bidder, Papco, Inc.

The contract is effective July 1, 2019 through June 30, 2022, with one-year renewals available for up to three (3) additional years.