

BOARD OF EDUCATION OF HARFORD COUNTY

INFORMATIONAL REPORT

DECISION ON CONTRACT AWARD FOR CUSTODIAL SERVICES

AUGUST 10, 2020

Background Information:

Harford County Public Schools (HCPS) operates fifty-four (54) schools, one (1) science education center, and three (3) administrative facilities. HCPS' facility inventory comprise approximately 6,229,596 million gross square feet of building space situated on approximately 1,959 acres. The Facilities Department for HCPS is charged with operating and maintaining all school facilities and grounds. To carry out this charge, HCPS manages a Comprehensive Maintenance Program designed to align internal resources with augmented management services to ensure school facilities and grounds are kept in a state of good repair. With its resources, HCPS' objective is to effectively and efficiently manage custodial services as required to maintain the integrity of school buildings and grounds.

On behalf of the Facilities Department, the Purchasing Department is requesting approval to award to ABM located at 3700 Commerce Drive, Suite 901 Baltimore, MD 21227 in the amount of \$800,000 and Multicorp, INC located at 9693 Gerwig Lane, Suite O, Columbia, MD 21046 in the amount of \$800,000.

Discussion:

HCPS currently delivers all custodial services with employees that are hired by the school system. The purpose of this contract is to augment current program requirements and backfill current Custodian I vacancies as they become open through attrition. In the first year of this contract, HCPS intends to begin with a pilot program in which Multicorp Inc. will be assigned vacancies in schools located in the Northern and Southern regions of HCPS schools and ABM will be assigned vacancies in schools located in the Central and Eastern regions. Each company will be assigned entry level Custodian I responsibilities at one school and will be tasked to augment additional positions at locations throughout the regions they are assigned as positions become vacant. The performance of each vendor will be evaluated over the course of the pilot year.

Vendor	Contract Amount
ABM	\$800,000
Multicorp, INC	\$800,000
Total	\$1,600,000

The contracting vehicle for this purchase is a result of HCPS RFP #20-BTW-30 for Custodial Services.

The funding source for this purchase is from the Operating budget.

Superintendent's Recommendation:

The Superintendent of Schools recommends that the Board of Education approve the two contracts to ABM and Multicorp, Inc in the total amount of \$1,600,000. This contract has a two (2) year base term with the option for renewal for up to two (2) additional, two (2) year renewal periods, with a performance review at the end of the first contract year.