

BOARD OF EDUCATION OF HARFORD COUNTY

INFORMATIONAL REPORT

**DECISION ON AWARD OF A CONTRACT FOR COLLEGE AND CAREER
PLANNING SOFTWARE**

MAY 10, 2021

Background Information:

The Purchasing Department, on behalf of Student Services, is requesting approval to award a software subscription contract and a one-time consultation to Naviance, located at 400 E Business Way, Suite 400, Cincinnati, OH 45241 in the amount of \$296,518.90 for a three (3) year continuation of services.

Discussion:

Student Services is requesting this renewal to continue the use of the existing College and Career planning software. This software provides college and career readiness software that partners with high schools and other K–12 institutions to provide students with college planning and career assessment tools. This contract will be valid for three (3) years and has an annual renewal fee of \$94,756.30. In Addition, in year 1, there will be a one-time consulting fee of \$12,250.00.

Item	Fee
Annual Subscription Year 1	\$94,756.30
Annual Subscription Year 2	\$94,756.30
Annual Subscription Year 3	\$94,756.30
Consultation Fee Year 1	\$12,250.00
Total	\$296,518.90

The funding source for the software subscription contract is the Office of Technology’s Operating Budget and the funding source for the one-time consultation is the Student Services Department’s Operating Budget. The Annual Subscription will be billed in (3) three installments for each year of the contract.

Superintendent’s Recommendation:

The Superintendent of Schools recommends that the Board of Education accept the recommendation made by the Purchasing Department and award the contract to Naviance in the amount of \$296,518.90.

This contract will be in effect for the period of July 1, 2021 through June 30, 2024.