

**BOARD OF EDUCATION OF HARFORD COUNTY**  
**INFORMATIONAL REPORT**  
**DECISION ON PURCHASE OF COPYRIGHTED MATERIALS**  
**FEBRUARY 13, 2023**

Background Information:

The Procurement Department, on behalf of the Office of Curriculum, Instruction, and Assessment, is requesting approval to make purchases from Heinemann Publishers, a division of Greenwood Publishing Group, LLC., P.O. Box 6926, Portsmouth, New Hampshire 03802, to provide copyrighted instruction materials.

The total annual expenditure is expected to be in excess of \$100,000. The purchases will be made on an as-needed basis. For any single purchase exceeding \$100,000, board approval will be requested.

Discussion:

Heinemann provides a multitude of materials of instruction, books, and reading materials, including the classroom libraries, virtual teaching resources and the Units of Study in Reading, Phonics, and Writing classroom series. Due to purchases throughout the year for the entire district, the annual expenditure is expected to exceed \$100,000.

Copyright materials are not a competitively bid commodity and pricing is established by the publisher.

Most purchases will be funded by the operating budget; however, when appropriate, grant and capital funds may be used.

Superintendent's Recommendation:

The Superintendent of Schools recommends that the Board of Education approve the purchases through Heinemann Publishers, a division of Greenwood Publishing Group, LLC.