

BOARD OF EDUCATION OF HARFORD COUNTY

INFORMATIONAL REPORT

DECISION ON CONTRACT AWARD FOR DEPENDENT ELIGIBILITY VERIFICATION
AUDIT

Board Meeting Date:	August 14, 2023
Contract Number and Title:	23-DS-024 – Dependent Eligibility Verification Audit

Procurement Type:	Request for Proposal (RFP)
# of RFPs Received:	5

Term:	One time project
Renewals:	None

Estimated Value of Contract:	\$99,750.00 (may exceed \$100,000 based on actual employee/ dependent count)
Funding Source:	FY24 Operating Budget
Department:	Human Resources

Description:

<ul style="list-style-type: none">• This contract will provide a dependent eligibility verification audit of all spouses and children enrolled in the health and dental plans for active and retired employees of Harford County Public Schools.• The goal of this audit is to avoid future payment of healthcare claims, including medical, prescription medications, and dental claims for ineligible dependents.• Effectively managing enrollment with an audit allows Harford County Public Schools to continue providing a cost-effective benefit package for employees and the school system.• The project cost, \$99,750, is based on 4,405 employees and retirees with dependents, which were the enrollment numbers at the time the Request for Proposal was issued.• The actual cost may increase or decrease by \$22.65/employee, based on the true enrollment numbers at the time of the audit.

- Award was based on the following matrix:

Evaluation Criteria Matrix	Maximum Possible Points
Technical Proposal:	
Tab 1 – Profile and Submittal Letter	5
Tab 2 – Qualifications and Experience	10
Tab 3 – Technical Approach and Methodology	25
Tab 4 – References	10
Tab 5 – Exceptions to Terms and Conditions	5
Presentation	20
Cost Proposal	25
Combined Total	100

Recommended Award To:

Alight Solutions, LLC.	Lincolnshire, IL
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