

BOARD OF EDUCATION OF HARFORD COUNTY

INFORMATIONAL REPORT

DECISION ON CONTRACT AWARD FOR BENEFITS ENROLLMENT SERVICES

Board Meeting Date:	April 14, 2025
Contract Number and Title:	N/A

Procurement Type:	Single Source
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Term:	July 1, 2025 – June 30, 2026
Renewals:	None

Estimated Value of Contract:	\$175,000
Funding Source:	Operating Budget
Department:	Human Resources Department

Description:

- This contract provides a web-based system for the administration and processing of medical, dental, vision, flexible spending accounts, and life insurance enrollments.
- HCPS employees, current and retired, utilize this online system to enroll and/or make changes to their benefits.
- The cost of this service is \$1.63 per employee per month. The total participation is estimated to be 8,742 individuals per month.
- The new ERP system, currently being implemented, includes a module for employee benefits. After the implementation is complete, HCPS will no longer utilize Benelogic for these services.
- This procurement is considered a single source based on continuity of services due to the cost and time associated with implementing a new platform, until the new ERP is fully functional.

Recommended Award To:

Benelogic, LLC	Timonium, MD
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