

**BOARD OF EDUCATION OF HARFORD COUNTY**  
**INFORMATIONAL REPORT**  
**RECOMMENDATION ON**  
**PROPOSED, REVISED, RENAMED BOARD POLICY**

**FINAL EXAMINATIONS, GRADE CHANGES, AND CALCULATION OF FINAL GRADES**

**August 18, 2025**

**Background Information:**

The Board maintains a manual which sets forth the various policies of the Harford County Public Schools (“HCPS”). The manual contains policies which are either required by federal and state law and regulation or which are, in the Board’s judgment, necessary and appropriate for the school system to operate in a lawful, appropriate, and effective manner.

**Discussion:**

In alignment with Goal 2 of the Harford County Public Schools (HCPS) Board of Education Strategic Plan—to engage families and the community as partners in the education of our students—the proposed policy revision updates how student progress is reported and how final course grades are calculated. Currently, the policy states that student progress shall be reported quarterly for elementary, middle, and high school students, with the report card identified as the primary vehicle for this communication. While the revised policy maintains the expectation for quarterly reporting, it removes the specific requirement to use report cards as the sole method of communication. This change provides greater flexibility and opens the opportunity to utilize Parent-Teacher Conferences during the first quarter at the elementary level, enhancing personalized engagement with families.

Additionally, the revised policy includes language related to the calculation of final course grades for high school-level courses taught at the middle school level. Lastly, the proposed updates also reflect changes in position titles resulting from the recent reorganization.

These revisions aim to support more effective communication with families while aligning with the evolving structure and needs of the school system.

This proposed policy was presented to the Board at the June 23, 2025, Board business meeting. This policy was posted for public comment for thirty (30) days. One (1) comment was received and forwarded to the Board for review.

**Attachments:**

1. Proposed, Revised, Renamed Policy: Final Examinations, Grade Changes, and Calculation of Final Grades

**Superintendent's Recommendation:**

For the foregoing reasons, the Superintendent recommends that the Board approve the proposed revisions to policy 04-0023-000.