

BOARD OF EDUCATION OF HARFORD COUNTY

INFORMATIONAL REPORT

DECISION ON CONTRACT AWARD FOR MULTI-FUNCTION DEVICES AND RELATED SOFTWARE, SERVICES AND CLOUD SOLUTIONS

<b>Board Meeting Date:</b>	March 9, 2026
<b>Contract Number and Title:</b>	National Association of State Procurement Officials (NASPO) Contract #RFP-NP-23-001

<b>Procurement Type:</b>	Piggyback - Request for Proposal (RFP)
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<b>Term:</b>	Current through July 31, 2027
<b>Renewals:</b>	Two (2) additional, one (1) year renewals

<b>Estimated Value of Contract:</b>	Over \$100,000
<b>Funding Source:</b>	Operating Budget
<b>Department:</b>	Technology and Information Services Districtwide per School/Office

**Description:**

<ul style="list-style-type: none"> <li>• This contract covers the supply, delivery, training, servicing, and maintenance of copiers for all district locations and the Print Shop.</li> <li>• All equipment will be provided under a sixty (60)-month lease term.</li> <li>• Canon Solutions America supplies approximately two hundred seventy-five (275) copiers for all schools and administrative offices.</li> <li>• Xerox Corporation supplies specialized pieces of equipment and software for the Print Shop to meet the district’s operational needs.</li> <li>• This action approves the new contract and prepares the district for the next lease term.</li> <li>• This contract is an Indefinite Delivery/Indefinite Quantity (IDIQ) contract.</li> <li>• The total annual expenditure will depend on the needs of the various schools, and funding availability and is expected to exceed \$100,000.</li> <li>• Purchases made utilizing this contract will be within approved budget limits.</li> </ul>
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**Recommended Award To:**

Canon Solutions America, Inc.	Arlington, VA
Xerox Corporation	Ellicott City, MD