

BOARD OF EDUCATION OF HARFORD COUNTY

INFORMATIONAL REPORT

DECISION ON CONTRACT AWARD FOR STUDENT TRAVEL FOR FESTIVALS OF
MUSIC-MUSIC IN THE PARKS

Board Meeting Date:	August 17, 2026
Contract Number and Title:	n/a

Procurement Type:	Single Source
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Term:	Per Trip
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Estimated Value of Contract:	Over \$100,000
Funding Source:	Student Funds
Department:	Fine Arts

Description:

- The Festival of Music – Music in the Parks is an educationally focused music festival that provides school performing ensembles with the opportunity to learn from exceptional music educators.
- Festival experience provides directors with an additional opportunity to inspire, assess, and foster genuine musical growth among students, benefiting both the school music program and the individual students involved.
- Festivals of Music – Music in the Parks provides annual opportunities for school performing ensembles and is the closest festival of its kind to Harford County, making it a single-source provider for this specific educational experience.
- Festivals of Music – Music in the Parks is organized through Complete Custom Itinerary Service, Inc. (CCIS) Travel Agency, which coordinates all travel arrangements, including transportation, hotel accommodations, meals, security, and activities associated with the music program.
- Depending on the trip and the number of students attending, the total cost may exceed \$100,000.
- Parents/guardians will submit field trip payments directly through the CCIS payment portal. No HCPS funds will be used to cover expenses associated with these trips.

Recommended Award To:

Complete Custom Itinerary Service, Inc.	Oakland, FL
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