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- Provided timely and effective advice to staff regarding a variety of legal issues including student discipline; special education and IEPs, parental rights; employment issues (Board Goals 1-4)
- Provided timely responses to Maryland Public Information Act requests (Board Goals 1-4)
- Provided timely and effective advice to staff regarding agreements, contracts and memoranda of understanding (Board Goals 1-4)
- Provided timely and effective legal advice to the Ethics Panel in matters involving issues unrelated to the Board; providing administrative services (Board Goal 3)
- Provided high-quality professional development presentations to staff regarding special education matters, equity and 2018 legislation (Board Goals 1-4)
- Provided effective, high-quality policy drafting, analysis and development (Board Goals 1-4)
- Provided effective, high-quality procedures, including analyzing, development and drafting (Board Goals 1-4)



