



Board of Education of Harford County  
Budget Citizen Advisory Committee (CAC)

Meeting Minutes of October 10, 2018

Call to Order

Mr. Securro called the meeting to order at 6:00 PM.

Committee Members Present

Don Beynon	Joseph Lambdin
Dick Calvert	Paul MacMillian
Michelle Francis	Bill Securro
Dion Guthrie	Jim Thornton

HCPS Staff Members Present

Joseph Voskuhl, President, Board of Education  
Deborah Judd, Assistant Superintendent for Business Services  
Eric Clark, Director of Budget for Business Services

Approval of Previous Meeting Minutes

A motion was made by Mr. Beynon and a second by Mr. MacMillian to accept the 6/20/18 meeting minutes. Ms. Francis will submit the approved minutes to Ms. Schmid for posting for public review.

Old Business

- A. Follow up Discussions – Report to the Board of Education President and Vice President and Superintendent of Schools
  - Bill Securro, Don Benyon, Paul Macmillan and Jim Thornton provided committee recommendations to the leaders (Mr. Securro will send the report to the rest of the committee members)
  - Everything shared in the meeting went very well and is being shared with other committees.
  - Overall theme was to include community business partners to become stakeholders for the future
- B. Sub-Committee Activities – None at this time
- C. Quarterly Meeting Dates for 2018 – 2019
  - November 14, 2018
  - January 9, 2019
  - March 13, 2019
  - May 8, 2019
  - June 12, 2019
  - Ms. Schmid has reserved the BOE Meeting Room for all of the above dates
  - Dates are subject to change based on Budget Development Teams Meetings and 2019 Budget Calendar
  - Sub-committee meetings will be held as necessary

New Business

- A. Budget Development Teams Memo from Mr. Licata
  - Memo was reviewed and it was determined that County Council members will be members and 1-2 Budget Advisory Committee members will be aligned to 4 of the 5 Teams (5<sup>th</sup> team is more of a sharing of ideas of local leaders)
  - 1. Staffing and Deployment – Mr. Securro and Mr. Thornton

- 2. Outsourcing – Mr. Benyon and Mr. Lambdin.
  - 3. Hiring Freeze (current year savings and not for future) – Mr. Calvert and Mr. MacMillian
  - 4. Spending Freeze (current year savings and not for future) – Mr. Seccurro and Mr. Thornton
  - There is an Appeals Committee for Spending and Hiring – so there could be approvals made for hires/spend – although typically when vacancies occur during the school year those positions are filled with long term substitute teachers
  - The community will continue to be made aware of the shift in direction during the remaining Listen and Learn sessions – with the wrap up on October 29<sup>th</sup>. Mr. Seccurro will get the link and distribute (registration suggested via Eventbrite)
  - The School Superintendent has been meeting staff to ensure they are aware of his plan as well (met with Principals in September regarding the budget)
- B. Lease vs Purchase of Technology
- Partial Report previously received from Mr. Drew Moore
  - Topic was discussed with Superintendent and he advised he would provide more details
  - Savings seem to be had by leasing instead of making outright purchases
  - More research needs to be done comparing Leasing to Purchasing
  - Regular scheduled meetings between the Board of Education and the County Council are suggested to determine:
    - Cost Benefit
    - Funding commitment at higher level
  - Committee suggested looking at opportunities within the private industry and peer school districts to find precedence regarding Lease vs Purchase
  - Mr. Seccurro will create verbiage for recommendation and will send to the committee
- C. November Meeting Ideas
- Mr. Seccurro will request the Report of Enrollment, September 30, 2018
  - Capital Budget currently in process (it has been approved and sent to the state), highest priority is Special Education
  - Budget Presentation Schedule
  - Kirwin Commission results and possibly having someone coming to present results to us
  - Master's Degree exemption for Teachers from state possible?
  - Fund Balance, Emergency Fuel Reserve, Health Insurance and GAP Fund Balance
  - Physical properties at each school and possibility of leasing back for capital decrease

Adjourn

With no further business before the committee the meeting was adjourned at 7:10 p.m.