



## Board Meeting

*May 6, 2002*

Eugene C. Chandler, *President*  
Terry R. Troy, *Vice President*  
David H. Galbreath  
Thomas D. Hess  
Robert S. Magee  
Robert B. Thomas, Jr.  
Karen L. Wolf  
Samuel S. Fromille,  
*Student Representative*  
Jacqueline C. Haas, *Superintendent*  
*Secretary/Treasurer*

### **OPEN SESSION**

#### **CALL TO ORDER**

The regular business meeting of the Board of Education of Harford County was called to order on Monday, May 6, 2002, by Board President **Eugene C. Chandler** at 7:05 p.m. in the cafeteria of Aberdeen Middle School. Lt. Col. (Ret.) Chandler directed that a quorum call be conducted with all Board members present except **Karen L. Wolf** who was excused. In addition, **Molly P. Harris**, Student Representative-elect, was present, substituting for Student Representative to the Board **Samuel S. Fromille IV**, who was excused. Board Vice President **Terry R. Troy** moved that Item F, Joppatowne Elementary School Educational Specifications, be deleted. Board Member **David H. Galbreath** seconded the motion and the Board passed it unanimously. Mrs. Troy moved the amended agenda be adopted, Board Member **Robert B. Thomas, Jr.** seconded the motion, and the motion was passed unanimously by the Board. Mr. Galbreath led those present in the recitation of the Pledge of Allegiance.

#### **GENERAL PUBLIC COMMENTS**

**Sandra Meyer** told the Board she was a substitute teacher and that the decision to cut the proposed \$5 per hour raise for substitutes was not justified. She said that Baltimore and Cecil counties pay their substitutes \$15 more per hour than does Harford County, which pays \$7.33 per hour, less than is earned by inclusion helper and clerical substitutes, as well

as convenience store employees. Mrs. Meyer said substitute teachers have received two pay raises in 20 years.

## **ACTION ITEMS**

### **CONSENT AGENDA**

Acting on the motion of Mrs. Troy and the second of Mr. Galbreath, the Board voted unanimously to approve items on the Consent Agenda including the Monthly Contract Awards, Award of Contract Extension – Coca-Cola Enterprises, and Approval of Aging Schools Projects. The contract for Coca-Cola Enterprises is for one year duration in the amount of \$271,527. The firm will supply fruit juices and other beverages to 18 school locations. The company was the lowest responsible bidder of four bids received. The Aging School funds in the amount of \$380,000 is a State of Maryland program in which money is provided for mechanical systems replacement or repair in schools meeting the criteria to receive such funding. Projects for this year's cycle include Jarrettsville Elementary Motor Control Replacement (\$35,000), Aberdeen Middle School Carpet Replacement (\$65,000), North Harford Middle Fire Alarm Replacement (\$95,000), William S. James Cooling Tower Replacement (\$40,000), Joppatowne High Carpet Replacement (\$65,000), Bel Air High School Carpet Replacement (\$40,000), and Norrisville Elementary Septic Field Replacement & Relocation (\$40,000)

### **OLD BUSINESS**

## **ACTION ITEMS**

### **APPROVAL OF GENERAL ADMINISTRATION AND INSTRUCTIONAL PROGRAMS SECTION OF POLICY MANUAL**

Superintendent **Jacqueline C. Haas** told the Board that she was asking them to reaffirm Sections 02.09 (General Administration) and 03.05 (Instructional Programs) portions of the Board Policy Manual and refer to the Policy Review Committee sections of those policies in need of review. She identified General Administration policies .015 – Advertising in Schools; .033 – Student Transportation; .060 – School Size and Class Size; and .135 – Parent/Community Involvement. Mr. Galbreath said he would like to see the Advertising portion of the Policy Manual revised in such a way that schools could use advertising as a way of raising funds. Board Member **Robert B. Thomas, Jr.** moved and Mr. Galbreath seconded that the portions of the General Administration policy not identified for review be reaffirmed. The Board voted unanimously to support the motion. In reviewing the Instructional Program portion of the Board Policy Manual, Assistant Superintendent for Curriculum and Instruction **Gerald Scarborough** said policy .005 – Curriculum Development – had been delegated to the General Curriculum Committee under former Superintendent **Charles W. Willis**. Acting on the motion of Board Member **Thomas D. Hess** and the second of Mrs. Troy, the Board voted unanimously to approve the .005, curriculum development, policy. Mrs. Troy then moved and Mr. Thomas seconded that the

remaining portions of the Instructional Program be reaffirmed. The Board voted unanimously to support the motion.

## **APPROVAL OF CONTRACT - FOREST HILL ANNEX ROOF REPLACEMENT**

**Kathleen Sanner**, Supervisor of Planning and Construction, told the Board her office and the Facilities Management Office are gearing up for summer work in making improvements to facilities. She said there is \$460,000 remaining in the school system's capital improvements roof replacement account. She said the balance has been accrued over several years and that a plan will be developed for roof replacement/repair. Mrs. Sanner said the replacement of two roofs per year would put the system on a plan to address school building roofs on a 25-year cycle. She said the Forest Hill Annex which houses operations including procurement, printing, food service, and the warehouse operation, is in need of replacement. Mrs. Sanner said seven contractors had submitted bids to do the work. She said the lowest responsible bidder was Cole Roofing Company, Inc. for \$99,254. Action on the motion of Mr. Hess and the second of Mr. Thomas, the Board voted unanimously to approve the award.

## **MABE ENERGY TRUST INITIATIVE**

Assistant Superintendent for Business Services **John Markowski** told the Board that energy deregulation will remove price caps leading to market pricing by utility companies. He said the Harford County Public School System's strategy has been participation in the Baltimore Regional Council Purchasing Cooperative (BRCPC). It has proved to be effective in obtaining discounted prices and controlling energy costs, he said. Mr. Markowski added that the Eastern Shore of Maryland Education Consortium (ESMEC) has approached the process differently, establishing as a legal entity an Energy Trust. The ESMEC Energy Trust has expanded its membership to include county and municipal governments on the Eastern Shore. This past winter, the Maryland Association of Boards of Education (MABE) undertook an initiative to determine if there was interest in the Trust model. Options included expanding membership in ESMEC Trust to entities outside the Eastern Shore, creating an independent trust under MABE's sponsorship, or continuing the existing BRCPC, or, for some systems, participation in the State of Maryland contract. Mr. Markowski said the ESMEC Trust has positioned itself to influence how vendors, regulators, and legislators deal with deregulation. Since the Trust enters into the energy contract, rather than each individual participant, it accelerates the contract approval process. An assessment to each participant of \$3,000 to \$5,000 would be required to cover the legal and consulting costs. Acting on the motion of Mr. Thomas and the second of Mr. Hess, the Board voted unanimously to continue participation in the MABE Energy Trust initiative.

## **FY 02 BUDGET TRANSFERS – COMMUNITY SERVICES, MAINTENANCE OF SCHOOLS, TEXTBOOKS**

Mr. Markowski and Director of the Budget **John Cox** told the Board that, as the end of the

fiscal year approaches, there is the need to seek approval from the County Council to make budget transfers among categories to cover the cost of doing business. The first transfer proposed is the recordation of \$73,125 received from those users of school facilities outside the school system and then the expenditure of that amount from custodial wages and custodial overtime. The school system charges those who use school buildings and facilities a fee which is used to cover the cost of custodial services. Acting on the motion of Mr. Hess and the second of Mr. Galbreath, the Board voted unanimously to approve the action and seek the transfer from the Council. The second transfer being requested involves the erection of portable partitions within instructional areas of Prospect Mill Elementary School; the repair of the chiller water line at Joppatowne High School; and the completion of the remainder of the design services for Magnolia Elementary School's ceiling tile replacement. The Superintendent's recommendation was to seek transfer of \$56,000 from the Retirement allocation to Other Buildings (Contracted Services) within the Maintenance of Plant Category. Mr. Thomas moved and Mrs. Troy seconded the recommendation be approved and the Board voted unanimously to support the motion. The third transfer request was for \$328,134 to be moved from the Health Insurance allocation to the Instructional Materials category to cover the additional costs of the Harcourt Brace elementary language arts textbooks and support materials. Mr. Hess noted that the surplus in the Health Insurance category amounted to 1.5 percent of the total of \$22 million appropriated for that purpose. Acting on the motion of Mr. Galbreath and the second of Mrs. Troy, the Board voted unanimously to support the seeking of the transfers by the County Council.

## **PRESENTATIONS**

### **PERFORMANCE CONTRACTING**

Director of Facilities Management **Jeffery Ayers** told the Board that Phase One of Performance Contracting in the area of upgrading facilities had been enacted last year. He said the program involves an agreement with Johnson Controls in which eight buildings which were particularly high users of energy were identified and an agreement was reached where improvements would be made to lighting and heating/cooling facilities that would be paid for out of energy cost savings. Fourteen additional sites have been identified – Aberdeen Middle, Bel Air Elementary, Havre de Grace High, Havre de Grace Middle, Bel Air Middle, C. Milton Wright High, Deerfield Elementary, Edgewood High, Edgewood Middle, Jarrettsville Elementary, John Archer School, North Harford Middle, Wakefield Elementary, and Youth's Benefit Elementary Intermediate/Primary buildings. A building assessment will identify design and recommendations regarding energy efficient equipment retrofits, maintenance of HVAC mechanical equipment and installed systems, energy guarantees that total the cost of improvements and are covered by energy and operational savings. The cost of the survey would be \$166,868. If the decision is made to enter into the performance contract, the funds allocated would be factored into the energy payback schedule. Mr. Ayers said the program would be "budget neutral." The proposal will be held over for consideration and will be addressed by the Board at one of its future meetings.

## **SUPERINTENDENT'S REPORT**

### **MGT STUDY REPORTS – SECTION 8 – FACILITIES USE & MANAGEMENT SECTION 9 – COMMUNITY INVOLVEMENT**

The Superintendent continued her review of the findings of study groups which examined the findings and recommendations of the MGT of America performance study conducted between July and December last year. MGT had looked at the entire Harford County Public School operation. In turn, study groups with a member of the Superintendent's Senior Staff as coordinator and composed of members of the school system and the community, reviewed the sections of the document. A report was made to the Board at a work session in February. Subsequently, each of the sub-group coordinators has reported to the Board during the Superintendent's Report portion of the Board's meeting. The Senior Staff members presented the findings on each MGT recommendation, provided any alternative suggestions if appropriate, and gave some of the rationale that went into the assessments. Assistant Superintendent for Operations **Joseph P. Licata** presented the Facilities Use & Management portion of the report; and **Donald R. Morrison**, Director of Public Information, presented the Community Involvement portion. Mrs. Haas said that any of the recommendations that will require budgetary commitment or organizational change would come before the Board for its approval. Other recommendations would be implemented by the school system staff.

### **UPDATE ON BALANCING ENROLLMENT**

Director of Secondary Education **William Ekey** presented the Board with an update on the implementation of the balancing enrollment decisions made by the Board in March. Mr. Ekey said the transfer of students will also involve the movement of teachers from schools sending students to those receiving students. Mr. Ekey outlined the method he and Director of Elementary Education **Patricia Skebeck** use to allocate staff. Mr. Ekey said the new school district maps have been completed and are posted on the Harford County Public School web site.

## **DISCUSSION**

### **OPPORTUNITY FOR BOARD MEMBERS TO PRESENT NEW BUSINESS ITEMS FOR DISCUSSION**

Mrs. Troy mentioned that **Nancy Schorr** of William S. James Elementary School has been named Harford County Public School Nurse of the Year.

## **ADJOURNMENT**

Acting on the motion of Mrs. Troy and the second of Board Member **Robert S. Magee**, the Board voted unanimously to adjourn and the meeting was adjourned at 9:55 p.m.

## **FUTURE MEETINGS**

The Board will continue its regular business meetings for the fourth quarter of the 2001-02 school year at Aberdeen Middle School, holding its second meeting in May on May 20<sup>th</sup> (6:30 p.m.), with its June meetings to be held on June 10<sup>th</sup> (7:00 p.m.) and June 24<sup>th</sup> (6:30 p.m.).

## **CORRECTION**

In the April 15 issue of the B-Line under the topic "Revision To The FY 2003 Capital Improvements Program Priorities - North Harford High School Modernization," Kathleen Sanner's statement was incorrectly reported. The statement should have read: ". . . the permit is for 20,000 gallons of effluence per day and the flow is under 10,000 gallons per day."

## **MORE INFORMATION**

The school system is attempting to prevent duplications and reduce production/mailing costs of the printed versions of B-Line. Those who are able to access B-Line on line and who would like their copy of the printed version of the document discontinued should e-mail the Director of Public Information: [drmorrison.gs@hcps.k12.md.us](mailto:drmorrison.gs@hcps.k12.md.us); Or call the HCPS Customer Relations Action Line (24-hours-a-day) at 410-638-0022.

In addition, for those who would like to receive emergency or other important school announcements automatically at their e-mail address(es), check the schools-out.com initiative on the home page of the HCPS web site.

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