Home Access Center (HAC) is an online portal that allows parents/guardians to log in and view information pertaining to their child(s) attendance, classes, grades, and registration information. Access is provided to all parents, guardians, legal custodians, and students. Parents/Guardians will need a HAC account in order to access their child’s report card.

To create a new account, visit www.hcps.org/hac.

Please Note: The Student ID number is the same as the Food & Nutrition PIN number. The Student ID number may also be found on prior year report cards or progress reports.

If you do not have the Student ID number, email User.Support@hcps.org; provide your full legal name, relationship to the student and the student’s name in the message.

If you already have an account, you may select Change Student to alternate between each student. If you do not see your additional child(ren), please email HomeAccessCenter@hcps.org and provide your child’s name, student ID, school, and grade level.

Any questions or concerns relating to Home Access Center should be sent to HomeAccessCenter@hcps.org.
ACCESSING STUDENT REPORT CARDS

The Report Card page displays your child’s most recent report card, if available. The report includes the student’s courses and descriptions, class periods, teachers, rooms, credits attempted and earned, rank information, attendance, grades, and comment codes. A grading scale is provided to explain certain marks, while the legend at the bottom of the page provides a key to the comments your child has received.

Report Cards will be available for the Third Quarter on April 24, 2020 for students in Kindergarten-Grade 12.

To display the Report Card page
• Step One: Click Grades on the HAC menu.
• Step Two: Click the Report Card tab.

To view Report Card details
• To view additional details on a course, click on its description link to display the Home Access Course window.
• If a mark displays as a link, click on the link to display the Classwork window. The window lists assignment dates, scores, points for classwork, and classwork average information.

Please note: You must click Print to view the report card with comments and attendance details.

To view previous Report Cards
• To display a Report Card from an earlier period, select the period in the View the Report Card for Reporting Period field. This field displays only if another report card is available.

Competency and Grading Scales

The following competency and grading scales are used on Report Cards.