

Treasury Direct Savings Bonds and Federal Securities Steps to Invest

Step 1 Go to the U.S. Department of the Treasury's secure web site, <https://www.treasurydirect.gov>, and open a Treasury Direct account.



Open an Account:

- [TreasuryDirect®](#)
- [Legacy Treasury Direct®](#)
- [FedInvest®](#)
- [SLGSafe®](#)

To open an account you will need the following: social security number, driver's license number or state ID, your bank routing number, and the savings or checking account number you would like to use.

Step 2 Your account will not be opened immediately. A Treasury Direct Access Card will be mailed to you (See sample below). Once you have the card, you may log into your account. In addition to your account number and password that you established in Step 1 above, you will be prompted to enter coordinates from your access card.

	A	B	C	D	E	F	G	H	I	J
1	A	3	7	8	K	9	P	2	1	V
2	B	V	9	2	G	4	Q	0	6	7
3	X	J	5	Y	W	1	C	3	2	9
4	N	5	F	K	C	X	V	K	B	V
5	F	7	2	D	1	3	L	5	7	6

Sample Access Card

Step 3 On the Harford County Public Schools' Employee Self Service site, create a payroll direct deposit for the U.S. Department of the Treasury. Select the amount or the percent of each pay you want to invest.

Add Account 05/28/2010

Bank *

Description * **Account Type** Checking Savings *

ROBERT K. SMITH **Flat Amount** or
 6 GLENORA PL **Percent of Net**
 BEL AIR, MD 21014-5529
 US Deposit _____

AMOUNT

* *

Routing Number **Account Number**
 * Required

Step 4 Log in to your account and select from the available choices of investments.

- Select a product --

 - Series EE Savings Bond
 - Series I Savings Bond
 - Zero-Percent C of I
 - 4-Week Bill
 - 13-Week Bill
 - 26-Week Bill
 - 52-Week Bill
 - 2-Year Note
 - 3-Year Note
 - 5-Year Note
 - 7-Year Note
 - 9-Year 11-Month Note
 - 29-Year 11-Month Bond
 - 10-Year TIPS

You are not limited to just investing in U. S. Savings Bonds. Money transferred to your account can be used to purchase a variety of U.S. Treasury investments. You may accumulate money in your cash account and make purchases as you desire. Or, you can set up parameters to purchase investments automatically every time your cash account reaches a certain balance.

You may set up investments for your dependents should you so desire.

Help is available on line for the web site. Additionally, you may contact the HCPS Business Office or Benefits Office for assistance.