VACANCY ANNOUNCEMENT

.4 SCHOOL NURSE
Edgewood High School

The School Nurse is responsible for assisting students maximize their learning potential by promoting optimum health; manages the health services program and health suite assigned.

DUTIES AND RESPONSIBILITIES INCLUDE

- Manages the health services program and health suite as assigned.
- Provides students with direct care of injuries and acute illness.
- Provides long-term management of students with special care needs, including the creation and implementation of individualized health care plans.
- Compiles with Family Educational Rights and Privacy Act (FERPA) regulations; delivers care in an ethical and confidential manner.
- Maintains required health records for students; utilizes the school system computer program to document care.
- Maximizes the quantity of class time by reducing the incidence of health related absenteeism; assists in the promotion and maintenance of desirable student attendance practices.
- Provides screenings and referrals for health conditions including, but not limited to, vision and hearing screenings.
- Promotes a healthy school environment by ensuring compliance with state mandates, including immunizations, lead, and physical examinations; follows-up as necessary.
- Ensures appropriate exclusion for infectious illnesses and reports communicable diseases as required by law.
- Provides information to students and the school community in an effort to promote health.
- Serves as a liaison between school staff, families/caregivers, healthcare professionals, and the community.
- Serves as the health expert on student services, 504, and IEP teams.
- Oversees, consults with, and advises the Team Nurse(s) in the interpretation and administration of health services related functions.
- Performs other work-related duties as assigned.

SALARY

$25.16 per hour, non-benefitted

REQUIREMENTS

- Successful completion of an approved nursing program with a valid degree or diploma.
- Hold and maintain a valid license from the Maryland State Board of Nursing as a Registered Nurse.
  - Registered nurses may practice registered nursing in the State of Maryland after obtaining a license from the State Board of Nursing and must observe the rules and regulations of the Maryland Nurse Act; Home Occupations Article, Title 8-701a; Annotated Code of Maryland, Health Occupations Article, Title 8.
- Hold and maintain current CPR certification by the American Heart Association (BLS for Health Care Providers) or the American Red Cross (CPR for the Professional Rescuer).
Excellent oral and written communication skills; able to effectively communicate with students, school staff, and families/caregivers.

Able to lift 50 pounds.

Proficient in the use of computer technology including Microsoft Office Suite software programs.

**HOW TO APPLY**

Employment applications are accepted **online only**. To access the application, visit the Current Job Openings section of the HCPS website at [www.hcps.org](http://www.hcps.org). If you have questions or require assistance to complete the online employment application, contact the Human Resources Office at 410-588-5238.

**DEADLINE**

Online employment applications will be accepted until **June 20, 2016**.

The Harford County Public School System does not discriminate on the basis of race, color, sex, age, national origin, religion, sexual orientation, marital status, genetic identification, political affiliation, or disability in matters affecting employment or in providing access to programs for employees. Inquiries related to the policies of the Board of Education of Harford County should be directed to the Manager of Communications at 410-588-5203.

This document is available in alternative form upon request. To request disability-related reasonable accommodations, please notify a staff member in the Human Resources Office at the time you are contacted for an interview.

**AFFIRMING EQUAL EMPLOYMENT IN PRINCIPLE AND PRACTICE**