How Do I Log into Read & Write for Google Chrome?
Logging into Read & Write—Chromebook

The first time you launch the Web toolbar by pressing on the purple puzzle piece icon, you MAY be prompted to accept a set of permissions.

Click the Read&Write for Google Chrome extension icon:

You MAY be prompted to grant access to the extension.

This should be your HCPS username: firstnamelastname@student.hcps.org

Click “Allow” when prompted.
Logging into Read & Write— Chromebook

The first time you use Collect Highlights or Vocabulary List tools, you MAY be prompted to accept a second set of permissions.

This should be your HCPS username: firstnamelastname@student.hcps.org

Click "Allow" when prompted.
Logging into Read & Write— Chromebook

Step 1

For access to all the tools, students need to log in with their Microsoft Office 365 credentials. Open the Read & Write toolbar on a website. With the toolbar open, click the three dots on the right and then click “Options.”
In the Options box that opens, click “Accounts” and “Sign in with Microsoft.”

Note: It may look like students have signed in with their Microsoft account; however, if they see “Sign in with Microsoft” then they have not yet signed in with Microsoft.
Logging into Read & Write— Chromebook
Step 3

A pop-up box redirects students to log in with their Microsoft Office 365 account. Use your HCPS username and password to log in.

Username: firstnamelastname@student.hcps.org
Password: organizational account credentials

Once a student has logged into the Read & Write extension with his/her Microsoft account, all the tools will be fully functioning.
Successful Login for the Read & Write Toolbar

If you have successfully logged into Read & Write, all the tools will be available. If some of the tools are grayed out, you need to try logging in again with your Microsoft Office 365 account.