

HARFORD COUNTY PUBLIC SCHOOLS  
**Homestead Wakefield Elementary School – Modular Complex**  
INVITATION TO BID - BID 2110 – 1A Package

The Board of Education of Harford County will receive sealed, lump-sum bids for the **Prime Bid Packages** for the Homestead Wakefield Elementary School – Modular Complex. The Board of Education will receive bids until **2:00pm** local time on **October 26, 2021**, at the Harford County Public Schools Administration Building, Board Room, located at **102 South Hickory Avenue, Bel Air, Maryland 21014**.

**Prime Bid Package:**  
01A Modular Complex

**Due:**  
October 26, 2021 until 2:00pm

Bid documents will be available on or after October 7, 2021. All bid documents including drawings, specifications, and addenda will be available electronically for viewing, and downloading from J. Vinton Schafer & Sons bid invitation software **SmartBid**. Interested Contractors/Subcontractors/Material Suppliers may submit a request for **Registration** as a Document Holder to J. Vinton Schafer & Sons *via* e-mail. See attached form at the end of this section for specific directions, contact points and E-mail addresses. Once registered, a Contractor/Subcontractor/Material Supplier will receive access to all project bid documents from J. Vinton Schafer & Sons bid invitation software. Registered Contractors/Subcontractors/Material Suppliers will receive all addenda issued via e-mail. Distribution of Bid Document digital files as well as Addenda digital files will be free of charge to the Contractor/Subcontractor/Material Supplier community. Printed documents will not be provided under any circumstances by J. Vinton Schafer & Sons. The Contractor/ Subcontractor/Material Supplier may use any reprographic company for this purpose that they choose and must bear the cost for any printed documents.

All bidders and interested subcontractors are invited to attend a Pre-Bid Conference to be held for this project, which will be held on 10/15/2021. This conference will begin at 10:00am local time, in the Homestead Wakefield Elementary School, 900 S. Main St, Bel Air, MD 21014. The conference will be held at the Homestead Building on the project site, attendees are to meet at the Homestead Building canopy. Attendance of the Pre-Bid Conference is strongly encouraged.

Construction contractors wishing to submit proposals issued by Harford County Public Schools shall be pre-qualified by Harford County Public Schools by submitting a Contractor's Qualification Statement (AIA Document A305-1986) three (3) days prior to receipt of bids, as described in the solicitation documents, to Harford County Public Schools Planning & Construction Department, 102 South Hickory Avenue, Bel Air, Maryland 21014. Attn: Karen Redding or electronically to [Karen.Redding@hcps.org](mailto:Karen.Redding@hcps.org). Please indicate on the envelope or in the subject of the email the project name and the Prime Trade Package(s) you intend to bid.

Certified Minority Business Enterprises are encouraged to respond to this solicitation notice.

The bidder or offeror is required to submit with its bid or proposal a completed Attachment A – Certified MBE Utilization and Fair Solicitation Affidavit and Attachment B – MBE Participation Schedule, as described in the solicitation documents within thirty (30) minutes of submitting the bid proposal; if there is no overall Minority Business Enterprise goal or sub goals established for the package, then only Attachment A – Certified MBE Utilization and Fair Solicitation Affidavit is required at time of bid.

The apparent low bidder shall submit additional minority business enterprise material and supporting data, which is specified in the bid documents within ten (10) working days after notification that the firm is the apparent low bidder.

Note: The MBE Goal Percentage for the bid, 2110 – 1A Package  
Homestead Wakefield Elementary School – Modular Complex shall be *as follows*:

<b><i>Bid Package</i></b>	<b><i>MBE Overall Goal</i></b>
01A	10%*

\*MBE Goals for Modular Complex are to exclude the total lease value of the unit and be based on the design, fabrication, installation, and removal costs.

Individual MBE goals as referenced above have been established for each Prime Construction Trade Package as listed in this invitation. All prime contractors and subcontractors including certified MBE firms are required to attempt to achieve the MBE goals from certified MBE firms approved by the Maryland Department of Transportation (MDOT).

The apparent low bidder shall complete and submit the Employment of Sex Offenders and Other Criminal Offenders Affidavit, (Section 00640), which is specified in the bid documents within ten (10) working days after notification that the firm is the apparent low bidder.

Instructions pertaining to the bid bond, surety checks and bid performance and materials payment bond requirements are set forth in the specifications and compliance with same shall be the responsibility of the Contractor submitting the bid.

The Board of Education reserves the right to accept or reject any or all bids and to waive any informalities in bids received. Harford County Public Schools is an Equal Opportunity Employer and strongly encourages minority participation.

Board of Education of Harford County  
Sean W. Bulson, Ed.D.  
Superintendent of Schools

**Homestead Wakefield Elementary School – Modular Complex**

**REGISTRATION AS DOCUMENT HOLDER - BID 2110 – 1A Package**

Date: \_\_\_\_\_

Contractor/ Subcontractor/ Material Supplier:  
(Circle one)

Company Name: \_\_\_\_\_

Bid Package(s): \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

We request delivery of one complete electronic set of Contract Documents for the proposed Homestead Wakefield Elementary School – Modular Complex free of charge. All registered Document Holders will receive the documents electronically via email, Smart Bid link.

Registration as a Document Holder ensures the Document Holder will receive notification of all Addenda, free of charge. Distribution of Addenda will be to confirmed bidders via E-mail.

It is imperative that a functional E-mail address for delivery/contact purposes is provided.

Phone: \_\_\_\_\_

Contact Name: \_\_\_\_\_

FAX: \_\_\_\_\_

Printed Name \_\_\_\_\_

E-mail: \_\_\_\_\_

*Interested Contractors/Subcontractors/Material Suppliers may submit a request for Registration as a Document Holder to **J. Vinton Schafer & Sons** via e-mail. Once registered, a Contractor/Subcontractor/Material Supplier will receive access to all project bid documents from **J. Vinton Schafer & Sons** bid invitation software. Registered Contractors/Subcontractors/ Material Suppliers will receive all addenda issued via e-mail. Distribution of Bid Document digital files as well as Addenda digital files will be free of charge to the Contractor/Subcontractor/Material Supplier community. Printed documents will not be provided under any circumstances by **J. Vinton Schafer & Sons**. The Contractor/Subcontractor/Material Supplier may use any reprographic company for this purpose that they choose and must bear the cost for any printed documents.*

**SUBMIT REQUESTS FOR REGISTRATION TO J. Vinton Schafer & Sons at [ssmallidge@quandel.com](mailto:ssmallidge@quandel.com). PLEASE INDICATE IN THE SUBJECT OF THE EMAIL THE PROJECT NAME AND THE PRIME TRADE PACKAGE(S) YOU INTEND TO BID.**