



**Human Resources Office**  
102 S. Hickory Avenue  
Bel Air, Maryland 21014  
410-588-5226 - [www.hcps.org](http://www.hcps.org)  
AN EQUAL OPPORTUNITY EMPLOYER

## VACANCY ANNOUNCEMENT

**February 22, 2022**

HCPS is committed to recruiting and retaining effective and diverse educators and staff to build a climate of student success and improve learning experiences for every child in every classroom.

## DIRECTOR OF HEALTH AND WELLNESS

Under the direction of the Executive Director of Student Support Services, the Director will work closely with the Harford County Health Department and other county agencies on mental and physical wellness programs for students and will be the lead coordinator of the North Star Healthy initiative and Blueprint related programs related to mental and physical health. The Director will assist school staff in seeking appropriate resources to support the mental and physical health of their students and will collaborate with central office and school-based staff to support students who experience personal, medical, social and/or emotional issues that prevent the attainment of academic success in the classroom setting.

- *This is a grant funded assignment to be in effect through June 30, 2023.*
- *Grant funded assignments will be in effect as stipulated in the grant. Assignment continuation is contingent upon available grant funding.*

### DUTIES AND RESPONSIBILITIES INCLUDE

*These are intended only as examples of the various types of job duties to be performed. The omission of specific duties does not exclude them from the position if the work is a similar, related, or logical assignment to the position.*

- Serves as a member of the HCPS Senior Staff.
- Works cooperatively with all HCPS Offices to coordinate, develop, implement, and evaluate all mental and physical health related programs.
- Coordinates and provides training to school-based staff on topics related to behavior interventions, trauma-informed practices, de-escalation, and other mental health related topics.
- Collaborates with the Harford County Health Department and other Harford County agencies to develop wellness programs for students in HCPS.
- Coordinates efforts to develop the metrics for evaluation of the NorthStar "Healthy" initiative and Blueprint initiatives related to physical and mental health.
- Implements measurements to track the progress of students regarding the NorthStar "Healthy" initiative.
- Provides consultation and resources to the Student Support Services Supervisors and Coordinators.
- Develops programming to improve the overall health and wellness of students, including those related to the work of School Social Workers.
- Works collaboratively with the Supervisors of Physical Education and Health and Office of Curriculum, Instruction, and Assessment to implement lessons that will enhance the overall wellness of students PK-12.
- Provides indirect oversight to the school based mental health services in schools.
- Oversees the expansion of School Based Health Centers within HCPS
- Provides leadership in a comprehensive, effective, and reasonably uniform manner with regard to health and wellness programs.
- Serves as liaison to the Maryland State Department of Education (MSDE) and other state, local, and national organizations which focus on health and wellness related programs.
- Attends Maryland State Department of Education and other agency meetings as appropriate.
- Researches and evaluates trends in the area of health and wellness and recommends systemic initiatives.
- Participates in the development, implementation, evaluation, and revision of the HCPS Master Plan and School Performance and Achievement plans as they relate to health and wellness.
- Responds to inquiries and requests by the Board of Education and other stakeholders.

<b>OTHER RESPONSIBILITIES</b>	<ul style="list-style-type: none"> <li>Performs other work-related duties as assigned.</li> </ul>
<b>SALARY</b>	<p>This is a twelve-month position with twenty (20) days of annual leave. Salary range based on the FY 2021-2022 salary schedule for Executive personnel.</p> <ul style="list-style-type: none"> <li>Grade K Salary Range: \$159,063 - \$180,559</li> </ul>
<b>MINIMUM REQUIREMENTS</b>	<ul style="list-style-type: none"> <li>Master's degree in educational administration, health science, school counseling, social work, school psychology, or a related field, from an accredited college or university OR an equivalent combination of education and experience which provides the required knowledge, skill, and abilities deemed sufficient to prepare the applicant to successfully perform the duties of the position.</li> <li>Five years of supervisory and/or leadership experience in public education, PK-12 experience is preferred.</li> <li>Training and/or experience in the area of mental and physical health and wellness.</li> <li>Hold and maintain a valid driver's license to carry out the essential functions of the position.</li> <li>Successful participation in systemic school, county, or state level initiatives, to include committees, task forces or other organized groups.</li> <li>Demonstrated effective leadership, decision-making, and problem-solving skills.</li> <li>Exemplary supervisory performance evaluations.</li> <li>Knowledge of and skill in instructional and administrative technology software and equipment.</li> <li>Proficient in the use of Microsoft Office software programs and eLearning platforms.</li> <li>Excellent planning and organizational skills.</li> <li>Excellent interpersonal and oral/written communication skills.</li> <li>Demonstrated knowledge of culturally responsive pedagogy.</li> </ul>
<b>HOW TO APPLY</b>	<p>Employment applications are accepted online only. To access the online application site, visit the Current Job Openings section of the HCPS website at <a href="http://www.hcps.org">www.hcps.org</a>. If you have questions or require assistance, please contact the Human Resources Office at 410-588-5226.</p>
<b>DEADLINE</b>	<p>Online applications will be accepted for this vacancy through Friday, March 4, 2022.</p>

The Board of Education of Harford County does not discriminate on the basis of age, ancestry/national origin, color, disability, pregnancy, gender identity/expression, marital status, race, religion, sex, or sexual orientation in matters affecting employment or in providing access to programs and activities and provides equal access to the Boy Scouts and other designated youth groups.

In accordance with the requirements of Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681, *et seq.*), Harford County Public Schools does not discriminate on the basis of sex in any of its programs or activities or with regard to employment. Inquiries about the application of Title IX, and its implementing regulations to Harford County Public Schools may be referred to Dr. Paula Stanton, Harford County Public Schools Title IX Coordinator, by mail to 102 S. Hickory Avenue, Bel Air, Maryland 21014, or by telephone to 410-809-6064 or by email to [Paula.Stanton@hcps.org](mailto:Paula.Stanton@hcps.org), or the Assistant Secretary for the Office of Civil Rights in the United States Department of Education by mail to 400 Maryland Avenue, SW, Washington, DC 20202 or by telephone 1-800-421-3481, or both.

This document is available in alternative form upon request. To request disability-related reasonable accommodations, please notify a staff member in the Human Resources Office at the time you are contacted for an interview.

***AFFIRMING EQUAL EMPLOYMENT IN PRINCIPLE AND PRACTICE***