

**BOARD OF EDUCATION OF HARFORD COUNTY**

**INFORMATIONAL REPORT**

**DECISION ON CONTRACT AWARD FOR OUTDOOR WALK-IN COOLER AND  
FREEZER COMBINATION REPLACEMENT AT MAGNOLIA ELEMENTARY  
SCHOOL**

**OCTOBER 10, 2022**

Background Information:

On behalf of the Food and Nutrition Department, the Procurement Department is requesting approval to award a contract to Douglas Food Stores, Inc. dba Douglas Equipment, located at 301 North Street, Bluefield, WV 24701 for an outdoor walk-in cooler and freezer combination replacement at Magnolia Elementary School, in the amount of \$58,676.17.

The total annual expenditure is expected to be in excess of \$100,000. Purchases will be made on an as-needed basis. For any single purchase exceeding \$100,000, board approval will be requested.

Discussion:

The Food and Nutrition Department requested the replacement and upgrade of the existing freezer at Magnolia Elementary School to a combination cooler and freezer unit outside on the loading dock. The obsolete equipment is to be disconnected, removed, and disposed of and to have the new equipment be delivered and installed. Due to a previous order with this supplier, the total annual spend will exceed \$100,000.

The contracting vehicle for this project is HCPS Bid #23-JHS-001.

The funding source for this purchase is the FY23 Operating Budget.

Superintendent's Recommendation:

The Superintendent of Schools recommends that the Board of Education approve the award of a contract to Douglas Food Stores, Inc. dba Douglas Equipment, in the amount of \$58,676.17.