



Human Resources Office

102 S. Hickory Avenue
Bel Air, Maryland 21014
410-588-5226 - www.hcps.org

AN EQUAL OPPORTUNITY EMPLOYER

VACANCY ANNOUNCEMENT

April 11, 2023

HCPS is committed to recruiting and retaining effective and diverse educators and staff to build a climate of student success and improve learning experiences for every child in every classroom.

ATHLETIC TRAINER NORTH HARFORD HIGH SCHOOL

POSITION SUMMARY:

To supplement the contractual services provided by outside partners, the Athletic Trainer is hired to provide athletic training services during practices and athletic contests at locations/schools decided by the Supervisor of Interscholastic Athletics.

- *This is a part-time hourly position paid for services and time rendered as an Athletic Trainer.*
- *The Athletic Trainer position will work up to 30 hours per week based on the needs of the school assigned and under the direction of the Athletic Director and the Supervisor of Interscholastic Athletics.*
- *Persons employed in this position are not eligible for benefits nor are they affiliated with HCPS bargaining units.*

DUTIES AND RESPONSIBILITIES INCLUDE

- Assists in the coordination of the sports medicine program at the school.
- Provides first aid and injury assessment/treatment/rehabilitation/reconditioning for student-athletes.
- Refers student-athletes and parents to medical professionals for medical attention when necessary.
- Coordinates and provides injury follow-up and evaluation to assist the treating physicians of students.
- Attends meetings and events during the school day, when necessary, as well as athletic practices/events after school, in the evening, or on weekends from the beginning of the fall sport season to the conclusion of the spring season.
- Assists with the annual required athletic physicals and supervise the clearance of injured athletes prior to and during the sport seasons.
- Establishes and maintains positive and supportive working relationships with co-workers, supervisors, students, coaches, and parents.
- Assists coaching staff in evaluating and implementing sport specific conditioning programs and methods.
- Maintains an effective and efficient athletic training room.
- Maintains communication with parents on the care & treatment of their student-athlete.
- Files all necessary reports associated with athletic injuries and/or incidents with the school nurse.
- Maintains a daily treatment log.
- Oversees the ordering of supplies and equipment pertaining to the athletic training room and maintain an up-to-date inventory. Provides the Athletic Director with an annual budget for supplies and equipment.
- Equips each team with appropriate medical equipment.
- Creates a safe playing environment by collaborating with the Athletic Director in monitoring and controlling environmental risks.
- Provides training to middle school coaches and Athletic Directors on injury care and the EAP process.
- Collaborates with the athletic trainers at the other Harford County high schools to provide continuous care of student-athletes.
- Assumes the responsibility for athletic training administrative tasks such as tracking inventory, completing paperwork, making medical referrals, or any other administrative tasks assigned by the Athletic Director.
- Maintains current certifications required for licensure in the State of Maryland for athletic training.
- Demonstrates a genuine commitment to diversity, access, and inclusion in the workplace.
- Performs other work-related duties as assigned.

SALARY	\$30.00 per hour, non-benefited.
REQUIREMENTS	<ul style="list-style-type: none">• Bachelor's Degree from an accredited college or university in a related field.• Hold and maintain Certified Athletic Trainer (ATC) certification by the Board of Certification (BOC).• Hold and maintain Athletic Training licensure in the State of Maryland.• Knowledge in evaluation and treatment protocol.• Must be prompt, professional, and positive.• Must be able to carry up to 30 pounds for an extended distance.• Must have the ability to sit, stand, squat, and bend for extended periods of time to perform essential duties.• Excellent written, organization, and communication skills.• Exemplary human relation skills.• Demonstrates leadership, management, and organizational skills.• Demonstrates ability to work independently.
HOW TO APPLY	Employment applications are accepted online only. To access the online application site, visit the Current Job Openings section of the HCPS website at www.hcps.org . If you have questions or require assistance, please contact the Human Resources Office at 410-588-5226.
DEADLINE	Online applications will be accepted for this vacancy until the position is successfully filled.

The Board of Education of Harford County does not discriminate on the basis of age, ancestry/national origin, color, disability, pregnancy, gender identity/expression, marital status, race, religion, sex, or sexual orientation in matters affecting employment or in providing access to programs and activities and provides equal access to the Boy Scouts and other designated youth groups.

In accordance with the requirements of Title IX of the Education Amendments of 1972 (20 U.S.C. §1681, *et seq.*), Harford County Public Schools does not discriminate on the basis of sex in any of its programs or activities or with regard to employment. Inquiries about the application of Title IX, and its implementing regulations to Harford County Public Schools Involving **students**, refer to: Ken Miller, 102 South Hickory Avenue, Bel Air, MD 21014 at (410) 375-0408 or Kenneth.Miller@hcps.org; Involving **all other members of the school community**, refer to: Renee McGlothlin, 102 S. Hickory Avenue, Bel Air, MD 21014 at (410) 809-6087 or Renee.McGlothlin@hcps.org, or the Assistant Secretary for the Office of Civil Rights in the United States Department of Education by mail to 400 Maryland Avenue, SW, Washington, DC 20202, 1-800-421-3481. For updated information on the Board of Education, visit www.hcps.org.

This document is available in alternative form upon request. To request disability-related reasonable accommodations, please notify a staff member in the Human Resources Office at the time you are contacted for an interview.

AFFIRMING EQUAL EMPLOYMENT IN PRINCIPLE AND PRACTICE