



Human Resources Office

102 S. Hickory Avenue, Bel Air, Maryland 21014

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www.hcps.org

October 16, 2023

AN EQUAL OPPORTUNITY EMPLOYER

VACANCY ANNOUNCEMENT

HCPS is committed to recruiting and retaining effective and diverse educators and staff to build a climate of student success and improve learning experiences for every child in every classroom.

FOOD AND NUTRITION EQUIPMENT MECHANIC I FOREST HILL ANNEX

To help maintain the buildings of the school system in a condition of operating excellence to assure that full use may be made at all times.

DUTIES AND RESPONSIBILITIES INCLUDE

These items are intended only as examples of the various types of job duties to be performed. The omission of specific duties does not exclude them from the position if the work is a similar, related, or logical assignment to the position.




- Repairs and maintains all gas and electric heat generating food and nutrition equipment to include: dishwashers, ovens, hot water booster heaters, serving lines, kettles, steamers, etc.
- Repairs and maintains all plumbing/hydraulic concerns as they relate to dishwashers, steam equipment, booster heaters, steamers, kettles, ice machines, etc.
- Repairs and maintains all types of refrigeration equipment to include: walk-in freezers/refrigerators, reach-in/pass-through freezers/refrigerators, ice cream freezers, milk coolers etc.
- Repairs and maintains preparation machines such as mixers, slicers, can openers, choppers, etc.
- Repairs and maintains needed hardware items to any food and nutrition piece of equipment, such as latches, hinges, gaskets, locks, brackets, etc.
- Installs and/or removes new and/or replacement equipment as directed.
- Utilizes necessary vehicles for transporting personnel, tools, and materials to and from the job site, loads and unloads materials, supplies, and equipment.
- Oversees work progress through a computerized maintenance management system (CMMS), including scheduling and prioritizing assigned work.
- Identifies required parts and locates/orders correct parts as needed.
- Responds and assists during emergency situations including, but not limited to, inclement weather assignments, vandalism, and emergency repairs.
- Performs other work-related duties as assigned.

SALARY

Grade 9 of the Salary Schedule for 12 Month AFSCME Employees (\$53,024)

REQUIREMENTS

- High school diploma or GED, additional technical experience preferred.
- Three years of experience in the trade.
- Able to read and interpret schematic drawings.
- Possess skills with all associated hand tools, diagnostic, and calibration equipment for commercial food equipment and refrigeration.
- Physically able to perform the essential functions, with or without reasonable accommodations, of the everyday responsibilities including lifting materials weighing up to 50 pounds and the ability to climb ladders in excess of 15 feet. Various lifts, tools and mechanical means of assistance should be employed for lifting heavier supplies, equipment, and material.

-  Able to follow oral and written plans of procedure and determine sequence of operations to properly diagnose and repair equipment.
-  Must be able to be contacted by phone and respond to emergencies.
-  Must hold and maintain a valid class C driver's license.

HOW TO APPLY

Employment applications are accepted **online only**. To access the application, visit the Employment Opportunities section of the HCPS website at www.hcps.org. If you have questions or require assistance to complete the online employment application, contact the Human Resources Office at 410-588-5238.

DEADLINE

Online employment applications will be accepted **until filled**.

The Board of Education of Harford County does not discriminate on the basis of age, ancestry/national origin, color, disability, pregnancy, gender identity/expression, marital status, race, religion, sex or sexual orientation in matters affecting employment or in providing access to programs and activities and provides equal access to the Boy Scouts and other designated youth groups.

In accordance with the requirements of Title IX of the Education Amendments of 1972 (20 U.S.C. §1681, et seq.), Harford County Public Schools does not discriminate on the basis of sex in any of its programs or activities or with regard to employment. Inquiries about the application of Title IX, and its implementing regulations to Harford County Public Schools: Involving **students**, refer to: Ken Miller, 102 South Hickory Avenue, Bel Air, MD 21014 at (410) 375-0408 or Kenneth.Miller@hcps.org; Involving **all other members of the school community**, refer to: Renee McGlothlin, 102 South Hickory Avenue, Bel Air, MD 21014 at (410) 809-6087 or Renee.McGlothlin@hcps.org. Discrimination complaints may also be filed with other agencies, such as the Office of Civil Rights in the United States Department of Education. Assistant Secretary for the Office of Civil Rights: 400 Maryland Avenue, SW, Washington, D.C. 20202, 1-800-421-3481. For updated information on the Board of Education, visit www.hcps.org.

AFFIRMING EQUAL EMPLOYMENT IN PRINCIPLE AND PRACTICE