

Procurement Department

Denise Semenkow, Procurement Agent

Denise.Semenkow@hcps.org

ADDENDUM #2 ***RFP# 24-DS-021***

Pre-Employment Physical Exams and Related Services

TO: *All Offerors*
FROM: *Denise Semenkow, Procurement Agent*
DATE: *April 18, 2024*

This Addendum is issued to provide answers to questions from potential offerors.

1. **QUESTION:** I wanted to ask if there is any after hours testing associated with this RFP?
ANSWER: Please refer to page 17, Item 3.12.8 – *Drug and Alcohol testing shall be made available on a 7 day per week, 24 hour per day basis.*

2. **QUESTION:** My credentials are D.C. Doctor of Chiropractic. I am licensed under the Maryland Boards of Chiropractic Examiners; a subdivision of the Maryland Department of Health and Mental Hygiene. Not the "Board of Medicine" (Maryland Board of Physicians *nb*), also a subset of the MDHMH. I am registered with the National Registry of Medical Examiners (NRCME) as in accordance with Federal Regulation my scope of practice allows me to perform DOT and other physical examinations.
My question is, before I prepare and submit a proposal, will the County entertain it as before?
ANSWER: Yes, HCPS will entertain your proposal. Please submit all applicable certifications/licenses for the services you can perform.

3. **QUESTION:** How many screenings were completed in the last year of the current contract?
ANSWER: In the last fiscal year, the approximate number of Non-DOT Pre-Employment Exams was 475, the approximate number of DOT Exams performed was 700, the approximate number of Respiratory Medical Questionnaires reviewed was 50, HCPS had no Fitness for Duty Exams last year.

4. **QUESTION:** How many people do you foresee screening in the new contract?
ANSWER: The information requested is not known at this time.

5. **QUESTION:** What is the current price of the contract and who is the current holder of the contract?
ANSWER: See the attached sheet for current pricing. The current providers under contract are University of Maryland Urgent Care, Prompt Occupational Health Care and Susquehanna Spine and Rehab.

6. **QUESTION:** When does the current contract expire?
- ANSWER:** The current contracts expire on 10/31/2024.
7. **QUESTION:** Is it required for the bid to include all of the services or can we bid on some, but not all, of the services?
- ANSWER:** It is not a requirement to submit a proposal for all the services. Preference may be given to any proposals that can provide all the requested services.
8. **QUESTION:** What are the requirements for the proximity of the location providing services?
- ANSWER:** There are no proximity requirements.
9. **QUESTION:** Is it required for the medical office location to be in Harford County?
- ANSWER:** It is not required for the medical office to be located in Harford County, however, for ease of use by Harford County Public Schools employees and applicants, preference may be given to providers located within Harford County.
10. **QUESTION:** Is it acceptable to have a medical office location outside of Harford County, but within a certain number of miles from a specific location in Harford County?
- ANSWER:** Proposers must determine for themselves if the location(s) of their facility/facilities would be practical for HCPS employees and applicants.
11. **QUESTION:** Is this a competitive bid? IE, do we as a bidder propose price structure or is the bid to perform services for a pre-set cost?
- ANSWER:** You are asked to complete the Cost Proposal Form (page 49) for the items listed. These are the costs that you would charge HCPS for each of the services (pre-set cost). If you offer additional services that are not listed or provide any type of discounts, you may attach that information to your Cost Proposal Form.

I hereby acknowledge receipt of Addendum #2 dated April 18, 2024, to RFP# 24-DS-021 – Pre-Employment Physical Exams and Related Services.

Company

Name (Print or Type)

Authorized Signature

Date

Note: Offeror shall sign and submit Addendum with proposal. Failure to submit the Addendum may deem your proposal as non-responsive.

	Cost/Each Regular Business Hours	Cost/Each Regular Business Hours	Cost/Each Regular Business Hours
Pre-Employment Exam	\$135.00	\$55.00	\$45.00
DOT Physical Exam	\$100.00	\$55.00	\$45.00
Fitness for Duty Exam	NA	\$75.00*	\$45.00
Drug Screening (Non DOT) 5-Panel	\$55.00	\$35.00	\$25.00
Drug Screening (Non DOT) 9-Panel	\$55.00	NA	\$25.00
Drug Screening (Non DOT) 10-Panel	NA	\$40.00	NA
Drug Screening (Non DOT) Blood	NA	NA	NA
Alcohol Screening (Non DOT) Saliva Testing	\$15.00	\$35.00	\$25.00
Alcohol Screening (Non DOT) Blood	NA	\$55.00	NA
Alcohol Screening (Non DOT) Urine	NA	\$55.00	\$25.00
Drug Screening (DOT)	\$55.00	\$35.00	\$45.00
Alcohol Screening (DOT) Breath Alcohol Testing	\$50.00	\$35.00	\$25.00
Hepatitis B Vaccine	\$100.00	\$95.00	NA
Hepatitis Titer	\$40.00	\$60.00	NA
Respiratory Medical Eligibility - Questionnaire Review Only	NA	\$25.00	\$25.00
Respiratory Medical Eligibility - Respiratory Medical Exam	NA	\$55.00	\$45.00
Respiratory Medical Eligibility - Pulmonary Function Exam	NA	\$40.00	\$25.00
Asbestos Physical - Pulmonary Function Exam	NA	\$85.00	\$45.00
Asbestos Physical - Chest X-Ray with B Reader	NA	\$105.00	\$65.00
Combined Function Physicals -			
Pre-Employment & DOT Physical	\$235.00	\$100.00	\$80.00
Pre-Employment & Respiratory Medical Exam (No Questionnaire Review)	NA	\$100.00	\$80.00
Pre-Employment, DOT Physical & Respiratory Medical Exam (No Questionnaire Review)	NA	\$125.00	\$100.00
Supervised Urine Test	NA	\$35.00	Additional \$20.00 fee
Collection-Only Drug Test Fee	NA	\$25.00	\$20.00