

# Harford Glen Parent Packet



## Field Experience Checklist

- Permission Slip
- Harford Glen Early Dismissal Procedures (may not apply to everyone)

2021-2022





# Harford Glen Reminders

**\*\*Please keep this page at home\*\***

**Harford Glen Field Experience Dates:** \_\_\_\_\_

**Evening Pickup Time at School:** \_\_\_\_\_

Dear Parents,

We are delighted that your fifth grade student is scheduled to spend two extended days with us at Harford Glen. It will be our privilege to teach your child about the world that we live in and the opportunities we all share to practice environmental stewardship every day. The Harford Glen outdoor education program has been in existence since 1980 and is known throughout the State of Maryland for its history of excellence and environmental leadership.

Your child will be immersed in environmental field experiences that support, extend, and enhance the fifth grade Environmental Stewardship curriculum. The Harford Glen environmental educators are highly qualified former classroom teachers who are employed by Harford County Public Schools. All lessons highlight environmental literacy objectives and are aligned with Next Generation Science Standards and Maryland State Curriculum Standards. In addition to curricular instruction, your child will discover a sense of teamwork, self-reliance, and appreciation of nature in an outdoor setting.

Harford County high school students will volunteer as counselors and chaperones on both days. Students will explore the Harford Glen property and classrooms during their lessons.

We look forward to meeting your child and sharing our expertise and enthusiasm.

Sincerely,

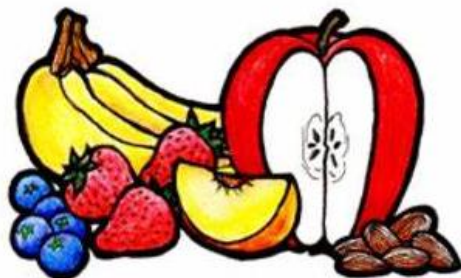
The Harford Glen Teachers

## **Inclement Weather**

- Delay or School Closing on the first day- students will not come to Harford Glen this day. Students are scheduled to visit Harford Glen the following day, as planned. Every effort will be made to reschedule the missed visit later in the school year.
- Delay or School Closing on the second day- students will not come to Harford Glen this day. Every effort will be made to reschedule the missed visit later in the school year.

## **Meals**

- Students are responsible for bringing their own lunches and drinks to Harford Glen each day.
- Time is set aside each afternoon for a snack. You are welcome to send a snack from home.
- HCPS will offer an afternoon snack, free of charge, if you choose not to send one from home. Menu options change daily and weekly; please refer to the schedule on the following page to determine which snack items will be offered on your child's field experience dates.



# HARFORD GLEN

## Afternoon Snack Cycle Menu

### School Year 2021-2022



	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<b>Week 1</b>	Yogurt (4 oz.) Juice (6 oz.)	Graham Snack (1) 1 % White Milk (8 oz.)	Sunflower Seeds (1) Juice (6 oz.)	Fresh Fruit (1 pc.) 1 % White Milk (8 oz.)	Muffin, Variety (1) 1 % White Milk (8 oz.)
<b>Week 2</b>	Peanut Butter & Jelly Uncrustable (1) 1 % White Milk (8 oz.)	String Cheese (1) Juice (6 oz.)	Cucumber Coins (3/4 C) Ranch Dip (1) 1 % White Milk (8 oz.)	Graham Snack (1) Juice (6 oz.)	Cereal Pack 1 % White Milk (8 oz.)

- Afternoon snacks must contain **TWO** different components of the following four:
  - A serving of low fat or nonfat fluid unflavored milk (8 ounces)
  - A serving of meat/meal alternate (1-ounce eq.)
  - A serving of fruits or vegetables (3/4 cup)
  - A serving of whole grain rich bread (1-ounce eq)
- A complete snack consists of 1 item from 2 different components. Student **MUST** take both items offered to make a complete snack.
- Menu subject to change; based on market and product availability
- For substitutions based on allergies, dietary preference, or religious preference, please contact Department of Food and Nutrition.

**Week #1 menu will be served:**

Weeks Beginning: 9/8 9/20 10/4 10/18 11/1 11/15 11/29 12/13 12/27 1/10 1/24 2/7 2/22 3/7 3/21 4/4 4/20 5/2 5/16 5/31 6/13

**Week #2 menu will be served:**

Weeks Beginning: 9/13 9/27 10/11 10/25 11/8 11/22 12/6 12/20 1/3 1/18 1/31 2/14 2/28 3/14 3/28 4/11 4/25 5/9 5/23 6/6 6/20

*This institution is an equal opportunity provider*

**Students will be responsible for their personal items – please label everything you want to keep!**

**Please Wear:**

Comfortable walking shoes (no sandals or flip flops) and long socks  
Clothes that can get muddy and/or wet  
Outerwear that is appropriate for the weather  
Personal protective safety equipment (as needed/required by HCPS)

**Bring a backpack with the following items:**

- ✓ Change of clothes including long pants, long-sleeved shirt, underwear, long socks, and shoes
- ✓ Hat
- ✓ Water Bottle with labeled with student name
- ✓ Extra outerwear based on the weather forecast (raincoat or poncho, sweatshirt, warm coat, winter hat, gloves or mittens, etc.)
- ✓ Environmental Stewardship Journal
- ✓ 2 sharpened pencils
- ✓ Extra personal protective safety equipment (as needed or required by HCPS)

**Medication:**

Your school nurse will send the Harford Glen nurse your child's HCPS *Consent for Administration of Approved Discretionary Medications* form and any medication permission forms already on file at school. If your child needs to take additional prescription or non-prescription (over the counter) medication or doses while at Harford Glen, your school nurse will give you a copy of the **Medication Policy and Permission Form**. This form must be signed by a parent and a physician/prescriber and should be turned in to the school nurse at least three days before the Harford Glen trip.

**Optional:**

- ✓ Camera
- ✓ Sunscreen lotion or wipes (no sprays)
- ✓ Bug repellent lotion or wipes (no sprays)

**The Harford Glen Foundation** is a non-profit organization that supports environmental education programs in our county. If you would like to purchase Harford Glen merchandise (t-shirts, hats, etc.), the proceeds directly benefit Harford Glen and the students in Harford County Public Schools. If you decide to support this cause, please visit the Harford Glen Foundation online store. You can find a link to the store website and photos of available merchandise at [www.harfordglenfoundation.org](http://www.harfordglenfoundation.org) and also at the bottom of Harford Glen's webpage on HCPS.org: <https://www.hcps.org/departments/curriculum/Science/HarfordGlen.aspx>

To avoid the shipping charge, you may choose for your merchandise to be delivered to your child at Harford Glen on the second day of the field trip. Details for this option will be sent home several weeks before the field experience.











Barbara P. Canavan, Superintendent of Schools  
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Dear Parents and Guardians:

On \_\_\_\_\_, your child is invited to take an educational field trip with his/her class to Harford Glen. The purpose of this field trip is to complete the field experience portion of the Environmental Stewardship unit.

This trip has been planned in such way to be beneficial to each student with specific consideration to the safety of all participants. An appropriate number of teachers, staff members, and high school volunteer counselors will provide supervision for the group during the trip. We plan to depart from school promptly at 9:00am (or 9:30am for fourth tier bussing schools) and will return at approximately \_\_\_\_\_pm. It is important that your child arrive to school in a timely manner so he/she may participate in the field trip. Please note, any adjustment to the field trip timeline or schedule presented by the school must have prior permission by the principal.

Your child will have the choice to pack his/her lunch and snack, purchase a lunch prepared by the school, and/or receive a free afternoon snack. Please only provide plastic bottles or utensils for lunch. If you would prefer that your child purchase a brown bag lunch from the school, please check that box on the field trip permission form.

Due to the nature of the field trip, chaperones will not be needed.

Your permission is necessary in order for your child to participate in this field trip. Please complete, sign, and return the form by \_\_\_\_\_.

This field trip is intended to support and enhance your child's instructional program. The school may cancel a field trip at any time and will not be held responsible for cancelled trips. While present, students are expected to honor the school's behavioral expectations as all school rules and policies apply.

We look forward to a meaningful learning experience!

Sincerely,  
The Fifth Grade Teachers

**Please list the person responsible for transporting your child home from school each evening:**

First Evening

Name: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Second Evening

Name: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

In case of emergency, please list parents of fifth grade students at your school who you authorize to transport your child home:

## FIELD TRIP PERMISSION FORM

Please complete, sign, and return to your child's teacher by \_\_\_\_\_.

My child, \_\_\_\_\_, has my permission to participate in the field trip to the Harford Glen Environmental Education Center to complete the field experience portion of the Grade Five Environmental Stewardship unit.

In the event of an emergency, please contact me at:

HOME PHONE: \_\_\_\_\_

CELL PHONE: \_\_\_\_\_

WORK PHONE: \_\_\_\_\_

In the event you cannot contact me, please contact the following person at the number provided.

ALTERNATIVE CONTACT: \_\_\_\_\_

PHONE: \_\_\_\_\_

Please check any of the following that apply:

- I will pack a bagged lunch, snack, and drink for my child.
- I will purchase a bagged lunch and drink from the school cafeteria.
- I understand my child may partake in a free afternoon snack during the trip.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Relationship to Child

\_\_\_\_\_  
Printed Parent/Guardian Name

\_\_\_\_\_  
Date

### ACKNOWLEDGEMENT

I understand that my child's participation in this field trip is voluntary and that there are risks involved in this participation that would be present for all types of physical activity. I acknowledge that neither protective equipment, safety rules, nor instruction will prevent all injuries. I will seek to communicate any concerns I have about this activity and ask questions as they arise. I state that I have/my child has read and agree(s) to abide by the terms and conditions set forth in the HCPS policies/procedures, and to abide by all decisions made by teachers, staff, and those in authority. I agree that my child's participation in this trip may at any time be terminated by HCPS in the light of my child's failure to follow these rules, or for any reason deemed to be in the best interest of the safety/security of HCPS students/staff, and that my child may be sent home at my own expense. I understand that if I use my private vehicle to transport my child on a field trip, I do so at my own risk. I have read and understand the description of the field trip.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date