

Procurement Department

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ADDENDUM #1

Bid #27-JHP-001

On-Call Electrical Services

TO: ALL BIDDERS
FROM: Jennifer Horner, CPPB, Procurement Agent
DATE: August 12, 2026

This Addendum is issued in response to prospective bidder's inquiries and to add/clarify verbiage in the Bid.

1. **QUESTION:** Can you provide the current contract pricing?

ANSWER:

VENDORS		Action Electrical	Lucasia Power and Lighting	P.D. Valle Electric Co, Inc.
Item #	Description	Regular Hourly Labor Rate/ Markup	Regular Hourly Labor Rate/ Markup	Regular Hourly Labor Rate/ Markup
1	One (1) Journeyman Electrician	\$ 46.00	\$ 39.00	\$ 41.27
2	One (1) Apprentice Electrician	\$ 25.00	\$ 17.00	\$ 26.06
3	Markup for all other products, services, material, rental equipment, subcontractors, and other ancillary items required to complete projects following required approval from HCPS	12%	12%	10%

2. **QUESTION:** Based on the language in the IFB, partially quoted below, would the following statements be accurate?

Contractors are limited to invoice for the actual number of productive hours on site at the rates bid by the contractor.

Contractors are not permitted to invoice a lump sum quote unless the project is over \$50,000.

"Travel time to and from the job will not be paid. Billable time begins upon arrival and sign-in at the job site and billable time stops when they complete the scheduled job.

HCPS reserves the right to utilize the Hourly Labor Rate submitted by Awarded Bidder(s) in response to this solicitation for work that is less than \$50,000. In the event the work is over \$50,000, HCPS will

request an additional quote from any of the Awarded Bidders from the Contract. The quote must include all labor rates broken out per the Bid Form with the number of technicians and how many hours to complete the repair, along with the associated material cost and markup. “

ANSWER:

Contractors are limited to invoice for the actual number of productive hours on site at the rates bid by the contractor. – This statement is correct.

Contractors are not permitted to invoice a lump sum quote unless the project is over \$50,000. This statement is not correct.

Lump-sum invoicing is prohibited for all projects, regardless of the total contract amount or dollar value. Contractors must provide fully itemized invoices that clearly detail all costs associated with the work performed, including:

- Labor: A line-item breakdown of labor rates that aligns with the submitted Bid Form, identifying the number of technicians assigned and the total hours expended for each task or repair.
- Materials: An itemized breakdown of all materials utilized, including the applicable markup percentage.

Harford County Public Schools (HCPS) reserves the right to assign work or solicit secondary pricing based on project cost estimates according to the following guidelines:

- Projects Under \$50,000: HCPS reserves the right, at its sole discretion, to assign work to any awarded bidder.
- Projects Exceeding \$50,000: HCPS will issue a Request for Quotes (RFQ) to all awarded bidders. Project award will be made to the vendor whose proposal is determined to be the most advantageous and in the best interest of HCPS.

I hereby acknowledge receipt of Addendum #1 dated August 12, 2026 to Bid #27-JHP-001 On-Call Electrical Services.

Company

Name (Print or Type)

Authorized Signature

Date

Note: Bidder shall sign and submit Addendum with submission. The same person signing the Addendum shall sign the Bid Form. Failure to submit the Addendum may deem your bid as non-responsive.