

BOARD OF EDUCATION OF HARFORD COUNTY

INFORMATIONAL REPORT

DECISION ON

CONTRACT AWARD FOR FLEET VEHICLES I

MARCH 28, 2011

Background Information:

On behalf of the Transportation Department, the Purchasing Department is requesting approval to award a contract to Baltimore Freightliner, 2723 Annapolis Road, Baltimore, MD 21230, in the amount of \$130,785.00 to purchase three (3) – 2011, 2500 Sprinter Vans. Three (3) vehicles were offered as trade-ins.

Discussion:

To replace an aging fleet of vehicles the Facilities Management has requested the three new vehicles to handle the ongoing needs of the department. Bid notifications were sent to seventeen companies. Bid documents were posted on the HCPS website, ASBO website and E-Maryland Marketplace. Responses were received from seven companies as follows:

Bidder	2500 Sprinter Van	Trade-Ins	Total
American Truck & Bus, Inc.	\$ 139,950.00	\$ 7,300.00	\$ 132,650.00
Baltimore Freightliner	\$ 132,285.00	\$ 1,500.00	\$130,785.00
Beltway International	No Bid	No Bid	No Bid
Brian Hoskins Ford	No Bid	No Bid	No Bid
Chesapeake Ford Truck Sales, Inc.	No Bid	No Bid	No Bid
Hickory International	No Bid	No Bid	No Bid
Plaza Ford, Inc.	No Bid	No Bid	No Bid

Competitive bids were opened on March 15, 2011. Bid responses were reviewed collaboratively by the Purchasing Agent and the Director of Transportation and his team member. Purchasing recommends award to the lowest responsive and responsible bidder, Baltimore Freightliner. The vendor is in compliance with all terms, conditions and specifications of the bid.

Funding for this purchase is from the 2011-2012 capital budget.

Superintendent's Recommendation:

The Superintendent of Schools recommends that the Board of Education approve the award of the contract to Baltimore Freightliner, based on the bid results indicated above.