ADDENDUM #1

IFB #20-SHM-027
Evaluation, Design Documents, Cost Estimate and Final Inspection for Replacement of Boilers

TO: All Offerors
FROM: Sara Harvey, Purchasing Agent
DATE: February 20, 2020

This Addendum is issued to provide information to all prospective offerors.

1) **QUESTION:** May I get a list of the attendees to the Pre-Bid Meeting that took place on February 13, 2020?

   **ANSWER:** This is attached.

2) **QUESTION:** Bids will be opened publicly on 3/4/2020? Is the bidders presence required?

   **ANSWER:** Bidders are not required to attend the bid opening.

3) **QUESTION:** Clause 1.1 – Clause states:"These specifications and requirements identified in the attached statement of work and detailed specification are intended to cover the procurement of supplies and/or equipment requested"- This RFB is for engineering services not for equipment supply, Please clarify.

   **ANSWER:** This clause is part of our boilerplate language, however, this IFB is for Engineering Services and not equipment supply.

4) **QUESTION:** Clause 1.4 Brand name and model numbers are offered as a reference for bidders as to the style, size, weight, and other characteristics of the item(s) in the Specifications. The use of such brand names should not be interpreted as the exclusive brand desired unless so stated. The determination of the acceptability and/or the criteria for acceptability of an alternate is solely the responsibility of HCPS. This RFB is for evaluation and design. Without evaluation of the existing boilers how do we select the brand name or model # etc? Please clarify. Do you expect the bidders to specify the model/make/capacity/number of the boilers in the bid?

   **ANSWER:** The boilers can be chosen after the award of the engineer has been given. The engineer will design around a boiler manufacturer but during the bid process we could get any number of manufacturers since it will be low bid.
5) **QUESTION:** Clause 1.7 is not applicable for this RFB. Please confirm

**ANSWER:** This clause is part of our boilerplate language. No products are to be supplied as a result of this IFB.

6) **QUESTION:** Insurance clauses on page 17,18 and 19 reads like it is for supply and installation of goods especially Vendor’s property Insurance on page 18.

**ANSWER:** These insurance requirements are Harford County Public School’s standard insurance requirements for an Architect/Engineer.

7) **QUESTION:** Guarantee/Warrantee clause on page 22 reads like it is for equipment supply not for engineering service.

**ANSWER:** These guarantees apply only to the products and documents requested from this Scope of Work.

8) **QUESTION:** Clause 14.1-page 23- Reference/project list requirement list is on page 29. Are you looking for any other specific documents?

**ANSWER:** Bidder must only provide the documents requested in the bid solicitation.

9) **QUESTION:** Is there a page limit for the bid?

**ANSWER:** No

10) **QUESTION:** Please confirm there is no MBE/SBE set aside

**ANSWER:** There is no MBE/SBE set aside

11) **QUESTION:** Evaluation criteria is Low Bid and Minimum qualification met, please confirm

**ANSWER:** Yes

12) **QUESTION:** Since the project is very small is the Professional Insurance can be reduced from 3M to 2 M?

**ANSWER:** We will not be lowering the limit. Offerors may want to reach out to their insurer or broker for an endorsement providing per project limits for just this project. Many liability insurers should be able to provide per project limits for professional liability as well as GL and umbrella liability.

13) **QUESTION:** Can you share existing as built drawing?
**ANSWER:** As Built drawings can be obtained in our planning and construction office if needed. Please email sara.harvey@hcps.org to request these if needed.

**14) QUESTION:** We have to digitize the as built drawings or prepare architectural background drawings (Part as it may require) for the project?

**ANSWER:** Correct

**15) QUESTION:** You expect 4 meeting- Pebid, Bid award, Construction Kickoff and Punch list inspection during the construction period? Is the activities like Contract Administration, RFI’s submittal review is expected to be done by the bidder?

**ANSWER:** Submittal review will need to be performed by the selected engineer to ensure compliance with their design.

**16) QUESTION:** No Hazmat is in the scope, please confirm

**ANSWER:** Harford County Public Schools will deal with any HAZMAT if any is identified.

**17) QUESTION:** What is the budget for the project?

**ANSWER:** The budget will be determined based on the submittal.

**18) QUESTION:** No pumps/No Combustion Exhaust are included in the scope of our work?

**ANSWER:** Pumps are not included. Since the boilers are being changed it will be the responsibility of the engineer to determine whether the exhaust for the boilers will need to be changed or can remain the same.

**19) QUESTION:** The three existing Patterson Kelly boilers (900MBH gas input each), which are in the scope of the RFP, are dated 1993 so they are 27 years old (the age of the boilers have been confirmed with the manufacturer). Should we assume in our design scope that all three boilers will need to be replaced and that a new complete boiler system design is required?

**ANSWER:** Yes, that is correct.

**20) QUESTION:** It seems that the failing PK boiler is a non-condensing type gas-fired unit. Is the intent for the new boiler(s) to keep as non-condensing?

**ANSWER:** It is the responsibility of the engineer to determine which system would be best suited for Harford County Public Schools.

**21) QUESTION:** Should we assume two design submissions are required? One progress (50% CDs) and final permit set?

**ANSWER:** Yes, that would be sufficient.
22) **QUESTION**: How many signed and sealed permit sets are required?

   **ANSWER**: 4 Sets

23) **QUESTION**: Please confirm that HCPS will accommodate any hazmat abatement requirements.

   **ANSWER**: Yes. HCPS would be responsible for any needed abatement requirements.

24) **QUESTION**: Please confirm if the roof is still under warranty and if there are any special roof requirements assuming new vents will be designed to serve the new boilers.

   **ANSWER**: The roof is not under any warranty and no roofing requirements will need to be taken into consideration except typical roofing penetration details.

25) **QUESTION**: Please confirm that construction administration (CA) services will be limited to three progress meetings plus attending a pre-bid meeting with the installing bidders.

   **ANSWER**: Yes, that is correct.

26) **QUESTION**: Has a construction budget been established for the project? If so, is it possible to share that information with us?

   **ANSWER**: No, it will be the responsibility of the engineer to develop a project estimate.

I hereby acknowledge receipt of Addendum #1 with Attachment dated, February 20, 2020, to IFB #20-SHIM-027: Evaluation, Design Documents, Cost Estimate and Final Inspection for Replacement of Boilers.

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**Note**: Offeror shall sign and submit Addendum with IFB submission. The same person signing Addendum shall sign the IFB Form. Failure to submit the Addendum may deem your IFB submission as non-responsive.
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<tr>
<th>Name</th>
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102 S. Hickory Avenue, Bel Air, MD 21014

Hartford County Public Schools

February 13, 2020 at 10:00 am (local time)
Evaluation, Design Documents, Cost Estimation and Final Inspection for Replacement of Boilers
IFB # 20-SHM-027
Pre-Bid Meeting