

\_\_\_\_\_ **Elementary**

**PREKINDERGARTEN APPLICATION PACKET  
(CONFIDENTIAL)**

The forms inside this packet must be completed in full for a child to be considered for prekindergarten. Each child for whom you are completing an application must turn four-years-old **on or before September 1, 2020**. The information you provide will be kept confidential. It will only be used to make a prekindergarten selection decision.

**When the forms have been completed, place them back in the envelope along with a copy of the family federal income tax return/proof of income, child's birth certificate and proof of the child's residence. Please be sure to sign the application. Return the envelope to the school in which you are applying.**

You may apply to one school only. ***Submitting multiple applications will jeopardize your child's eligibility for prekindergarten.*** Applications should be submitted to the school you are applying at. Thank you for your cooperation.

**\*Applications should be returned:**

**June 15, 2020 and June 16, 2020 at the elementary school that you are applying to, see the application for locations.**

**If you are unable to return your application on June 15, 2020 or June 16, 2020, please mail the application and all completed and copied documents to the school in which you are applying or return once the buildings are open for business.**

**For Office Use Only**

Name of Child for Whom Application is Being Made \_\_\_\_\_

**Signed** Application Form is Complete:

\_\_\_\_ Income Tax Return/    \_\_\_\_ Proof of Birth    \_\_\_\_ Proof of Residency  
Proof of Income

In School District Application \_\_\_\_    Out of area Application \_\_\_\_  
(for making bus transportation decisions only)

**AM**

Date \_\_\_\_\_ Initials of Recipient \_\_\_\_\_

**PM**

**Harford County Public Schools  
Prekindergarten Program Information**

Acceptance into the program is based on economics. Finances is the only factor in determining prekindergarten eligibility.

- Child must be 4 years old on or before September 1.
- Reside in the attendance area of the school offering a full-day program.
- Only one application may be submitted for each child.
- There are no early entrance procedures for prekindergarten.
- The application must be filled out completely and accurately (information will be verified).

**Documentation Needed: Please submit photocopies of requested documents**

1. **Photo I.D. of Parent/Guardian.**
2. **Proof of Income: Federal income tax form 1040 (with child listed as dependent) filed for 2018 or 2019.**
  - If you have filed for an extension your application is not complete and will not be considered until we have a copy of the 1040 form.
  - If you do not have an income, we need certification for Department of Social Services that you are receiving some kind of services: welfare, WIC, food stamps, and/or medical assistance. **(The family must provide eligibility letter for medical assistance indicating whether a premium is required.)**
3. **Child's birth certificate. If you do not have a birth certificate, one of the following is acceptable:**
  - Hospital certificate
  - Physician's certificate
  - Baptism/church certificate
  - Passport/visa
  - Birth registration
4. **Proof of Residence - acceptable documentation includes:**
  - A current monthly utility bill\* (turn off notices not accepted) internet, cable, landline, gas & electric (usage detail page required). The utility bill must show name, service address, usage, and charge.
  - If a monthly utility bill CANNOT be provided ~Parent or Guardian must provide 2 Documents from the list below

**1 document from EACH of the columns below:**

Column A	Column B
<ul style="list-style-type: none"> <li>➤ Homeowner's Deed</li> <li>➤ Most recent mortgage payment *</li> <li>➤ Signed Settlement Agreement</li> <li>➤ Current signed Lease Agreement</li> </ul>	<ul style="list-style-type: none"> <li>➤ Pay stub *</li> <li>➤ W-2</li> <li>➤ Car, Homeowner, or Renter's Insurance Declaration page</li> <li>➤ Government or official correspondence *</li> <li>➤ Change of address card from MVA or Post Office</li> <li>➤ Credit Card Statement *</li> <li>➤ Cell Phone bill *</li> </ul>

\*These documents must be dated within 30 days from date of enrollment.

- Boundary exceptions are automatic for prekindergarten. You do not need to complete a boundary exception form. Boundary exception forms must be completed for grades k-12.

**Please submit photocopies of requested documents**

**Harford County Public Schools**  
**Questions Frequently Asked by Parents Regarding Prekindergarten**

1. What is prekindergarten?

Prekindergarten is a state-funded program for 4-year-old children who come from families with disadvantaged backgrounds or who are homeless. The overall goal of prekindergarten is to provide learning experiences to help children develop and maintain the basic skills necessary for successful school performance. The program's goal is being achieved by providing appropriate experiences that address the literacy, cognitive, social, emotional, and physical needs of young children.

2. Who is eligible for this program?

Eligibility for enrollment in prekindergarten is extended to 4-year-old children who are from families with disadvantaged economic backgrounds, who are homeless, or are in foster care.

3. How do I find out if my child is eligible?

Pick up and fill out an application for your child. The school will notify you in writing before the start of the school year if your child will be enrolled in the program.

4. If my child already receives services from HCPS, are they automatically admitted to prekindergarten?

No, all children must qualify according to the eligible requirements for prekindergarten. Children can continue receiving services without being enrolled in prekindergarten.

5. Where can I get an application for prekindergarten?

Applications may be picked up at any designated food site on June 2-4 but must be **returned to the school** that you wish your child to attend on **June 15 or 16**.

6. Can my child attend another prekindergarten program outside of my home school area?

Yes, however, bus transportation will not be provided. If the child is accepted into a program outside of your home school district, parents/guardians do not need to apply for a boundary exception. Boundary exceptions are required for grades k-12.

## Location of Prekindergarten Programs

• **Schools that have a prekindergarten program. Applications should be returned to the home school prekindergarten. Boundary exceptions should be completed following acceptance into the program. Bus transportation will not be provided if attendance in program is outside the home school district.**

- Abingdon Elementary, 399 Singer Road, Abingdon MD 21009, 410-638-3910
- Bakerfield Elementary, 36 Baker Street, Aberdeen MD 21001, 410-273-5518
- Bel Air Elementary, 30 East Lee Street, Bel Air MD 21014, 410-638-4160
- Church Creek Elementary, 4299 Church Creek Rd., Belcamp MD 21017, 410-273-5550
- Deerfield Elementary, 2307 Willoughby Beach Road, Edgewood MD 21040, 410-612-1535
- Dublin Elementary, 1527 Whiteford Road, Street MD 21154, 410-638-3703
- Edgewood Elementary, 2100 Cedar Drive, Edgewood MD 21040, 410-612-1540
- Geo.Lisby at Hillsdale Elementary, 810 Edmund St., Aberdeen MD 21001, 410-273-5530
- Hall's Cross Rds. Elementary, 203 East Bel Air Ave., Aberdeen MD 21001, 410-273-5524
- Havre de Grace Elementary, 600 Juniata St., Havre de Grace MD 21078, 410-939-6616
- Homestead/Wakefield Elementary, 900 South Main St., Bel Air MD 21014, 410-638-4175
- Joppatowne Elementary, 407 Trimble Rd., Joppa MD 21085, 410-612-1546
- Magnolia Elementary, 901 Trimble Rd., Joppa MD 21085, 410-612-1553
- Meadowvale Elementary, 910 Grace View Drive, Havre de Grace MD 21078, 410-939-6622
- North Bend Elementary, 1445 North Bend Rd., Jarrettsville MD, 410-692-7815
- Prospect Mill Elementary, 101 Prospect Mill Rd., Bel Air MD 21015, 410-638-3817
- Riverside Elementary, 211 Stillmeadow Drive, Joppa MD 21085, 410-612-1560
- Roye-Williams Elementary, 201 Oakington Rd., Havre de Grace MD 21078, 410-273-5536
- Wm. Paca/Old Post Road Elementary, 2706 Old Philadelphia Rd., Abingdon MD 21009, 410-612-1566, 410-612-2033

○ **These schools do not have a prekindergarten program.**

- Churchville Elementary, 2935 Level Rd., Churchville MD 21028, 410-638-3800
- Darlington Elementary, 2119 Shuresville Rd., Darlington MD 21034, 410-638-3700
- Emmorton Elementary, 2502 Tollgate Rd., Bel Air MD 21014, 410-638-3920
- Forest Hill Elementary, 2407 Rocks Rd., Forest Hill MD 21050, 410-638-4166
- Forest Lakes Elementary, 100 Osborne Parkway, Forest Hill MD 21050, 410-638-4262
- Fountain Green Elementary, 517 Fountain Green Rd., Bel Air MD 21015, 410-638-4220
- Hickory Elementary, 2100 Conowingo Rd., Bel Air MD 21014, 410-638-4170
- Jarrettsville Elementary, 3818 Norrisville Rd., Jarrettsville MD 21084, 410-692-7800
- Norrisville Elementary, 5302 Norrisville Rd., White Hall MD 21161, 410-692-7810
- North Harford Elementary, 120 Pylesville Rd., Pylesville MD 21132, 410-638-3670
- Red Pump Elementary, 600 Red Pump Rd., Bel Air MD 21014, 410-809-6244
- Ring Factory Elementary, 1400 Emmorton Rd., Bel Air MD 21014, 410-638-4186
- William S James Elementary 1 Laurentum Parkway, Abingdon MD 21009 410-638-3900
- Youth's Benefit Elementary, 1901 Fallston Rd., Fallston MD 21047, 410-638-4190

## Prekindergarten Program Application (Confidential) Harford County Public Schools

**NOTE TO PARENTS/GUARDIANS:** Economics is the **primary** factor in determining prekindergarten eligibility. To date in the state of Maryland, **prekindergarten is not mandatory**; it is an application process based on age eligible children (4-years-old **on or before September 1**) and the economic status of the family (low income or homeless). Harford County Public School System **does not** have prekindergarten in every elementary school. Children receiving any services through HCPS prior to prekindergarten **are not** guaranteed enrollment.

**Directions:** Complete the application packet and submit only one prekindergarten application per child in person to your home prekindergarten program. If you submit more than one application your child's consideration for prekindergarten will be jeopardized. If you need help completing this application or have questions, call the school to which you will be submitting the application. A list of Harford County Public Schools with prekindergarten programs is provided on the back page of this application. You will be contacted about the child's enrollment status in the program. **All documentation must be submitted for your application to be considered complete.**

**Provide the information requested below about the child for whom you are completing an application.**

1. Last Name \_\_\_\_\_
2. First and Middle Name \_\_\_\_\_
3. Birth date \_\_\_\_\_
4. Child's Gender  Male  Female
5. Child's Race  American Indian/Alaskan Native  Asian  
 African American/Black  Caucasian/White  Hispanic

**Provide the information requested below about the child's parents or guardians.**

6. Father's Full Name \_\_\_\_\_
7. Street Address \_\_\_\_\_  
City, State, Zip Code \_\_\_\_\_
8. Phone: Home \_\_\_\_\_ Work \_\_\_\_\_
9. Mother's Full Name \_\_\_\_\_
10. Street Address \_\_\_\_\_  
City, State, Zip Code \_\_\_\_\_
11. Phone: Home \_\_\_\_\_ Work \_\_\_\_\_
12. With whom does child reside?  Father  Mother  Both  
 Grandparent(s)

**ELIGIBILITY CRITERIA:**

**13. Income:** The information in A and B below is required by the Maryland State Department of Education, the funding source for prekindergarten.

A. Check the income line that most closely matches the parents' **total income**. Include salary, tips, public assistance and child support/alimony payments. You will be asked to provide proof of income.

	Yearly or	Monthly or	Weekly
<input type="checkbox"/>	\$0-14,157	\$0-1,180	\$0-273
<input type="checkbox"/>	\$14,157	\$1,180	\$273
<input type="checkbox"/>	\$19,123	\$1,594	\$368
<input type="checkbox"/>	\$20,147	\$1,679	\$388
<input type="checkbox"/>	\$24,089	\$2,008	\$464
<input type="checkbox"/>	\$27,214	\$2,268	\$524
<input type="checkbox"/>	\$29,055	\$2,422	\$559
<input type="checkbox"/>	\$34,021	\$2,836	\$655
<input type="checkbox"/>	\$34,281	\$2,857	\$660
<input type="checkbox"/>	\$38,987	\$3,249	\$750
<input type="checkbox"/>	\$41,348	\$3,446	\$796
<input type="checkbox"/>	\$43,953	\$3,663	\$846
<input type="checkbox"/>	\$48,415	\$4,035	\$932
<input type="checkbox"/>	\$48,919	\$4,077	\$941
<input type="checkbox"/>	\$55,482	\$4,624	\$1,067
<input type="checkbox"/>	\$62,549	\$5,218	\$1,203
<input type="checkbox"/>	\$69,616	\$5,802	\$1,339
<input type="checkbox"/>	Household income exceeds \$69,616		

B. Check all that apply:

- All parents/legal guardians in the home are unemployed beginning date: \_\_\_\_\_
- The only source of income from parents/legal guardians is:
  - social security
  - retirement
  - pension
  - alimony
  - unemployment
  - disability benefits
  - other \_\_\_\_\_
- The family qualifies for social services:
  - WIC
  - Food stamps
  - Medical Assistance
  - Head Start/Even Start
  - Purchase of Care (POC)
- Does the individual claiming the child on the income tax return live in the household? Yes \_\_\_\_\_ No \_\_\_\_\_

**14. Residence**

This child lives in a:

- temporary shelter
- foster home
- subsidized dwelling or Section 8 housing
- dwelling that is owned or rented
- multi-family dwelling

**15. Household Size**

A. Total number of **parents/legal guardians listed on income tax form(s):** ① ②

B. Total number of **children and other dependents listed on income tax form:**

- ① ② ③ ④ ⑤ ⑥ ⑦ ⑧ ⑨ ⑨+

**16. OTHER INFORMATION:**

A. Language child speaks **most of the time**

- English
- Other \_\_\_\_\_

B. Does the child understand English?

- Yes
- No

C. If your child does not understand English, what language does the child understand and/or speak?

\_\_\_\_\_

D. Does the child have an IEP?

- Yes
- No

If yes, explain and list service hours

\_\_\_\_\_

**17. What is your child's home school according to your address? (If unsure, verify with school secretary.)**

\_\_\_\_\_

To the best of my knowledge the information I supplied on this form is true and accurate. I am prepared to provide proof when asked.

Signature of Person Completing Form \_\_\_\_\_

Relationship to Child \_\_\_\_\_

Date \_\_\_\_\_