VACANCY ANNOUNCEMENT

HEATING, VENTILATION, AND AIR CONDITIONING TECHNICIAN II
Central Office – Facilities

To help maintain the buildings of the school system in a condition of operating excellence to ensure that full use may be made at all times.

DUTIES AND RESPONSIBILITIES INCLUDE

- Repairs rooftop heating and cooling units, motors, and pumps.
- Wires and maintains electrical temperature controls, including changing bearings, fans, motors, and shafts.
- Repairs, installs, and maintains air conditioning compressors and electric motors.
- Installs pneumatic and electrical temperature control systems, and associated sending, receiving, and operating devices.
- Troubleshoots and repairs rooftop air conditioning and heating systems, cooling towers, pumps, coils, and related equipment.
- Uses schematic drawings, all hand tools, test equipment, power tools, and other equipment associated with the trade.
- Utilizes necessary vehicles for transporting personnel, tools, and materials to and from job sites; loads and unloads materials, supplies, and equipment.
- Responds and assists during emergency situations, including but not limited to inclement weather assignments, vandalism, and emergency repairs.
- Performs other work-related duties as assigned.

SALARY

Grade 9 of the Salary Schedule for AFSCME ($44,237)

REQUIREMENTS

- High school diploma or GED.
- Three years experience in the trade.
- Hold and maintain a valid driver’s license with a willingness to obtain and maintain a commercial driver’s license.
- Able to read and interpret schematic drawings and list needed materials in diagnosing the repair of heating and cooling units and controls.
- Knowledge of large heating and cooling units and pneumatic systems.
- Physically able to perform the essential functions, with or without reasonable accommodations, of the everyday responsibilities including lifting materials weighing up to 50 pounds and the ability to climb ladders in excess of 15 feet. Various lifts, tools and mechanical means of assistance should be employed for lifting heavier supplies, equipment and material.
- Able to follow plans and procedures, determine the sequence of operations and complete a project using acceptable procedures.
- Must be available to respond to after hour emergency calls and respond to emergencies as needed.
Willingness to pursue any special licenses required of the position.

HOW TO APPLY

Employment applications are accepted online only. To access the application, visit the Current Job Openings section of the HCPS website at www.hcps.org. If you have questions or require assistance to complete the online employment application, contact the Human Resources Office at 410-588-5238.

DEADLINE

Online employment applications will be accepted until March 2, 2020.

The Harford County Public School System does not discriminate on the basis of race, color, sex, age, national origin, religion, sexual orientation, marital status, genetic identification, political affiliation, or disability in matters affecting employment or in providing access to programs for employees. Inquiries related to the policies of the Board of Education of Harford County should be directed to the Manager of Communications at 410-588-5203.

This document is available in alternative form upon request. To request disability-related reasonable accommodations, please notify a staff member in the Human Resources Office at the time you are contacted for an interview.

AFFIRMING EQUAL EMPLOYMENT IN PRINCIPLE AND PRACTICE